

File No. 10/11/2015-EO(SM-I)

Government of India

Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

New Delhi, 22nd July, 2016

हरियाणा सिविल सचिवालय
चण्डीगढ़

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सचिवालय संख्या
हस्ताक्षर

To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of

Subject: Filling up of the post of Minister (Agriculture) (Joint Secretary Level),
Embassy of India, Rome (Italy) under the Department of Agriculture, Cooperation & FW.

Sir/Madam,

It is proposed to fill up the post of Minister (Agriculture) (Joint Secretary Level),
Embassy of India, Rome (Italy) under the Department of Agriculture, Cooperation & FW
vice Shri Vimlendra Sharan, IAS (MH:92). The following eligibility criteria have been laid down
for making selection to the post:

Mandatory Qualifications:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme.
- (iv) The officer should be clear from Vigilance angle.
- (v) The officer should not have been debarred from Central deputation.
- (vi) The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- (vii) The officer should not be over 54 years of age as on the date of vacancy.
- (viii) The officer should not have been on an assignment in a foreign/captive post of the Government of India earlier.
- (ix) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (x) The officer should not be on study leave or long leave.

Desirable qualifications

- (i) Experience of policy formulation and implementation in Agriculture and allied sectors at the Centre or State levels.
- (ii) Experience in international negotiations.

2. It is requested that the names of the willing and eligible officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers of the officers, cadre clearance, vigilance clearance and integrity certificate, within a period of four weeks of issue from the date of issue of this letter.

Yours faithfully,

N.K. Srivastava

(N.K. Srivastava)

Joint Secretary to the Government of India

Tel: 011-23092974

Copy to:

1. Department of Agriculture, Cooperation & FW (Shri Shobhana K Pattanayak, Secretary).
2. Technical Director, NIC, Computer Cell, DOPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers