

67-Nov-2016
122957

No.A-12011/2/2015-ADM
Government of India,
Department of Personnel & Training,
LAL BHADUR SHASTRI NATIONAL ACADEMY OF ADMINISTRATION,
MUSSOORIE (LBSNAA)

in the Pay Level 11 in the Pay Matrix (pre-revised PB-3 15600-39100) plus Grade Pay of Rs.6600/- on the same

Applications are invited for the appointment to the Post of Principal System Analyst in the Pay Level 12 in the Pay Matrix [Pay Band-3 Rs.15600-39100 plus Grade Pay Rs.7600 (pre-revised as 6th CPC)] to be filled by composite method [deputation (including short-term contract)]. Eligibility conditions i.e. qualifications and experience, period of deputation and duties etc. are as indicated below:

(1)	Name of the Post	: Principal System Analyst (No. of post:1)
	Pay Band & Grade Pay	: Pay Band-3 Rs.15600 – 39100 + Grade Pay Rs. 7600/-
	Method of recruitment	: Deputation (including short-term contract)
	Classification	: General Central Services, Group 'A' Gazetted Non-Ministerial

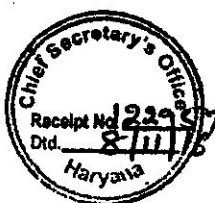
Officers under Central or State Governments or Union territory Administrations or Public Sector Undertakings or Universities or Recognised Research Institutions or Semi-Government or Autonomous bodies or Statutory organisations:-

- a (i) Holding analogous post on regular basis in the parent cadre/department; or
- (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-3, Rs. 15600-39100/- with Grade Pay of Rs.6600/- (pre-revised) or equivalent in the parent cadre or department; and
- b Possessing the following educational qualifications:

Essential Qualifications:

- (a) (i) Master's Degree in Computer Application or Computer Science or Information Technology with 8 years of Experience in the field of programming or Information System (in design, development and organizing computerized information storage and retrieval system) in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in any recognized institution; or
- (ii) Bachelor's in Engineering (Computer Engineering or Computer Science or Information Technology) with nine years or experience in the field of programming or Information System (in design, development and organizing computerized information storage and retrieval system) in a Government Office or Public Sector Undertakings or Autonomous Body or Statutory Body or in any recognized institution.

Note 1: Period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall not to exceed four years.



122957
9/14/2016

Announcement

The applications are invited for post of deputation (including short-term contract) shall be submitted by the candidates before the date of receipt of applications.

Note 2:

For the purpose of appointment on deputation (including short-term contract) basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

Duties and responsibilities of the Post include:

Promotion, Planning, Design and Development of Computerisation service of LBSNAA, Mussoorie Assist in the overall functioning of the Computer Centre and provide technical services to staff as required. To maintain the website, development and maintenance of networking portal, E-office, Re-designing the website, online learning, administer the systems, network and day to day office facilities in the Office Maintenance and Hardware Support. Formulate and implement strategies to continually upgrade the network, handling the files of computer centre etc.

Willing candidates are required to submit their applications in triplicate in the prescribed proforma along with Integrity Certificate, Cadre Clearance, Vigilance Clearance, Major/Minor Penalty imposed during the last 10 years in original duly signed by the competent authority and the complete and upto-date ACR dossiers (or photocopies of ACRs for the last 5 years duly attested on each page by Group "A" Gazetted Officer) of the officer who would be spared in the event of his/her selection may be sent to this office within 60 days from the date of publication in the Employment News paper. Application received after the last date or without the CRs (or attested photocopies of the CRs) or otherwise found incomplete will not be considered.

Note The details of the vacancy along with prescribed form are available on the LBSNAA Website <http://www.lbsnaa.gov.in>


(Jaspreet Talwar)
Joint Director

सं. A- 12011/2/2015-एडीएम
भारत सरकार
कार्मिक एवं प्रशिक्षण विभाग,
लाल बहादुर शास्त्री राष्ट्रीय प्रशासन अकादमी,
मसूरी (ना.ब.शा.रा.प्र.अ.)

पे मैट्रिक्स (पे बैंड-3 15600-39100 संशोधन पूर्व) के वेतन स्तर 11 में तथा 6600/-रु. के उसी ग्रेड वेतन में

पे मैट्रिक्स [पे बैंड-3 15600-39100 रु. तथा ग्रेड वेतन 7600 रु. (संशोधन पूर्व छठे वेतन आयोग के अनुसार) के वेतन स्तर 12 में प्रधान प्रणाली विश्लेषक के पद पर नियुक्ति हेतु आवेदन पत्र आमंत्रित किए जाते हैं जिसे कम्पोजिट विधि [प्रतिनियुक्ति (अल्पावधि संविदा सहित)] द्वारा भरा जाएगा। इसकी पात्रता शर्तें जैसे शैक्षिक योग्यताएं तथा अनुभव, प्रतिनियुक्ति की अवधि तथा कर्ष्य आदि निम्नानुसार हैं :

- | | | | |
|-----|----------------------|---|--|
| (1) | पद का नाम | : | प्रधान प्रणाली विश्लेषक (पद सं. 01) |
| | पे बैंड तथा ग्रेड पे | : | पे बैंड -3 15600-39100 रु. + ग्रेड पे 7600/-रु. |
| | भर्ती की विधि | : | प्रतिनियुक्ति (अल्पावधि संविदा सहित) |
| | वर्गीकरण | : | सामान्य केंद्रीय सेवाएं, समूह 'क' राजपत्रित अलिपिकवर्गीय |

केन्द्र सरकार या राज्य सरकार या केंद्र शासित प्रदेश या सार्वजनिक क्षेत्र के उपक्रम या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान या अर्द्ध-शासकीय या स्वायत्त निकाय या सांविधिक संगठन के अधिकारी जिन्होंने :-

क. (i) मूल संवर्ग/विभाग में नियमित आधार पर समान पद पर कार्य किया हो, या

(ii) पे बैंड -3, 15600-39100/- रु. तथा 6600/-रु. ग्रेड वेतन (संशोधन-पूर्व) के पदों पर नियमित आधार पर नियुक्ति के बाद उस ग्रेड में पांच वर्ष की नियमित सेवा की हो या मूल संवर्ग या विभाग में इसके समतुल्य पद पर कार्य किया हो, तथा

ख. निम्नलिखित शैक्षिक योग्यताएं रखता हो :

अनिवार्य योग्यताएं :-

(क) (i) सरकारी कार्यालय या सार्वजनिक क्षेत्र के उपक्रम या स्वायत्त निकाय या सांविधिक निकाय या किसी भी मान्यता प्राप्त संस्थान में प्रोग्रामिंग या सूचना प्रणाली (कंप्यूटरीकृत सूचना स्टोरेज एवं पुनर्निर्माण प्रणाली तैयार करने, विकसित करने तथा संचालन में) के क्षेत्र में 8 वर्ष के अनुभव के साथ कंप्यूटर अनुप्रयोग या कंप्यूटर विज्ञान या सूचना प्रौद्योगिकी में स्नातकोत्तर की डिग्री प्राप्त की हो, या

(ii) सरकारी कार्यालय या सार्वजनिक क्षेत्र के उपक्रम या स्वायत्त निकाय या सांविधिक निकाय या किसी भी मान्यता प्राप्त संस्थान में प्रोग्रामिंग या सूचना प्रणाली (कंप्यूटरीकृत सूचना स्टोरेज एवं पुनर्निर्माण प्रणाली तैयार करने, विकसित करने तथा संचालन में) के क्षेत्र में नौ वर्ष के अनुभव के साथ इंजीनियरिंग (कंप्यूटर इंजीनियरिंग या कंप्यूटर विज्ञान या सूचना प्रौद्योगिकी) में स्नातक की डिग्री प्राप्त की हो।

नोट 1: उसी संगठन या किसी अन्य संगठन या केंद्र सरकार के विभाग में इस नियुक्ति से तत्काल पूर्वधारित दूसरे संवर्ग या पद में प्रतिनियुक्ति की अवधि (अल्पावधि संविदा सहित) सहित प्रतिनियुक्ति (अल्पावधि संविदा सहित) की अवधि का अन्त होने से अधिक नहीं होना चाहिए।

आयु सीमा:

उपरोक्त पद के लिए प्रतिनियुक्ति (अल्पावधि संविदा सहित) पर नियुक्ति की अधिकतम आयु सीमा आवेदन पत्र की प्राप्ति की अंतिम तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

नोट 2: प्रतिनियुक्ति (अल्पावधि संविदा सहित) के आवेदन पर नियुक्ति के प्रयोजन के लिए किसी अधिकारी द्वारा 01 जनवरी, 2006 से पहले (उस तारीख से जिससे पहले केन्द्रीय सेवा में प्रवेश की सिफारिशों पर आधारित पुनरीक्षित वेतन संरचना का विस्तार किया गया है), नियमित आधार पर की गई सेवा के दौरान उस दशा के, जहां एक से अधिक पूर्व पुनरीक्षित वेतनमान का साधारण ग्रेड वेतन या वेतनमान सहित एक से अधिक वेतनमान हो गया है और वहां यह लाभ केवल उस पद (पदों) पर दिया जाएगा जिसके लिए ग्रेड वेतन या वेतनमान सहित किसी भी उन्नयन का साधारण प्रतिस्थापन ग्रेड है, उक्त वेतन आयोग की सिफारिशों पर आधारित विस्तारित तत्कालीन ग्रेड वेतन या वेतनमान पर की गई सेवा समझी जाएगी।

पद के कर्तव्य एवं दायित्व :

ला.ब.शा.रा.प्र.अ., मसूरी की कंप्यूटर सेवा को उन्नत बनाना, और उसकी रूपरेखा तैयार करना तथा विकसित करना। कंप्यूटर केंद्र के समग्र कार्यों में सहायता करना तथा आवश्यकतानुसार स्टाफ को तकनीकी सेवाएं प्रदान करना। वेबसाइट बनाना तथा नेटवर्किंग पोर्टल, ई-ऑफिस का संरक्षण करना, वेबसाइट, ऑन लाइन लर्निंग पोर्टल पुनः तैयार करना, सिस्टम, नेटवर्क चलाना, ऑफिस मैनेजमेंट तथा हार्डवेयर कार्यों में रोजाना सहायता देना। नेटवर्क को नियमित रूप से अद्यतन करने के लिए रणनीतियां तैयार करना और उसे लागू करना, कंप्यूटर केंद्र की फाइलों का संचालन करना आदि।

इच्छुक अभ्यर्थियों को अपना आवेदन सत्यनिष्ठ प्रमाणपत्र, संवर्ग स्वीकृति, सतर्कता अनापति, सक्षम अधिकारी द्वारा मूल रूप से यथाविधि हस्ताक्षरित पिछले 10 वर्षों के दौरान लगाई गई बड़ी/छोटी शास्ति तथा चयन हो जाने की स्थिति में कार्य मुक्त किए जाने वाले अधिकारी की पूर्ण एवं अद्यतन ए.सी.आर. (वार्षिक गोपनीय रिपोर्ट) डोजियर (समूह 'क' राजपत्रित अधिकारी द्वारा प्रत्येक पृष्ठ पर विधिवत अनुप्रमाणित पिछले 5 वर्षों की वार्षिक गोपनीय रिपोर्ट की प्रतियां) सहित निर्धारित प्रपत्र में तीन प्रतियों में इस विज्ञापन के रोजगार समाचार पत्र में प्रकाशन की तिथि से 60 दिनों के अंदर भेजना होगा। अंतिम तिथि के बाद या गोपनीय रिपोर्ट के बिना या गोपनीय रिपोर्ट की सत्यापित प्रतिलिपियों के बिना प्राप्त आवेदन पत्रों या अपूर्ण आवेदन पत्रों पर विचार नहीं किया जाएगा।

नोट : निर्धारित प्रात्र सहित रिक्रियॉ का ब्योरा ला.ब.शा.रा.प्र.अ. की वेबसाइट (<http://www.lbsnaa.gov.in/>) पर उपलब्ध है।

जसप्रीत तलवार
(जसप्रीत तलवार)
संयुक्त निदेशक

BIO-DATA/ CURRICULUM VITAE PROFORMA**FOR THE POST OF**

1.Name and Address (in Block Letters)		
1.(A) Telephone No, Fax No. & e-mail address:		
2. Date of Birth (in Christian era)		
3.i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ Experience possessed by the officer	
Essential	Essential	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
Desirable	Desirable	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
<p>5.1 Note: This column needs to be amplified to indicate essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Officer at the time of issue of Circular and issue of Advertisement in the Employment news.</p> <p>5.2 In the case of Degree and post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>		

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a **separate sheet** duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. **Only** pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institute	Pay , Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
--	--

9. In case the present employment is held on deputation/ contract basis, please state-			
a) The Date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organisation
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
<p>11. Additional details about present employment:</p> <p>Please state whether working under (Indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
14. Total emoluments per month now drawn	
Basis Pay in the PB	Grade Pay
Total Emoluments	

15. In Case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the organisation showing the following details may be enclosed.

Basic Salary, Dearness Allowance, Gratuity, Pension, etc., (Details)	Total Emoluments

16.A Additional information, if any, relating to the post you applied for in support of your suitability for the post
(This among other things may provide information with regard to (i) additional academic qualifications (ii)

Professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to;

- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official Appreciation
- (iii) Affiliation with the professional bodies/institutions/Societies and;
- (iv) Patents registered in own name or achieved for the organization
- (v) Any research/ innovative measure involving official recognition vi) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for short Term Contract)

(The Option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").

18. Whether Belongs to SC/ST

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Mobile/Telephone No. _____

E-mail address: _____

Date _____

Certification by the Employment/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses educational qualification and experience mentioned in the vacancy Circular. If selected, He/ She will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. Of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years in enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)