



EAST DELHI MUNICIPAL CORPORATION
(Central Establishment Department)
419, Udyog Sadan, Ground Floor,
Patparganj Industrial Area, Delhi-110 092



10. AO (CED)/Suppl-V/EDMC/2016/1464

Dated: 08/11/2017

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs.
3. All Director General of Police, States/UTs.
4. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
5. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
6. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
7. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
8. The Director (Local Bodies), GNCTD, Delhi Sachivalaya, I.P Estate, New Delhi - 110002.
9. The Secretary (Services), GNCTD, Delhi Sachivalaya, I.P Estate, New Delhi - 110002.
10. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt. - 110010.
11. The Registrar, Delhi High Court, New Delhi.
12. The Registrar of Courts, Tis Hazari Courts, Delhi.
13. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
14. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
15. The Director General (Works), CPWD, Nirman Bhawan, New Delhi - 110011.

Subject: Regarding sponsoring of names for appointment to the category Group 'A' & 'B' posts in East Delhi Municipal Corporation, on deputation basis.

East Delhi Municipal Corporation of Delhi intends to fill the following vacancies through deputation;

Assistant Commissioner/ Deputy Assistant & Collector (No. of Vacancies- 04 Nos. - Tentative):

In Pay Band-3, Rs.15600-39100 +Grade Pay of Rs. 6500/- (or equivalent Pay Matrix under recommendation of 7th CPC)

The concerned provision for appointment on deputation, as per RRs, to the said post is as under:-

Transfer on Deputation:

Suitable Officers of the Central Services Class-I and of the State Civil Services.
(The period of deputation ordinarily not exceeding 3 years).

Note: Deputationists will not be eligible for promotion.

Administrative Officer/ Assistant Assistant and Collector (No. of vacancies - 05 Nos. - Tentative)

In Pay Band-2, Rs.9300-34800 +Grade Pay Rs. 3400/- (or equivalent Pay Matrix under recommendation of 7th CPC)

The concerned provision for appointment on deputation, as per RRs, to the said post is as under:

By Deputation:

Officer under the Central Govt / State Govts.

- (i) Holding analogous posts on a regular basis in the parent cadre or department; or
- (ii) With 2 years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-2, Rs.9300-34800 +Grade Pay Rs. 4800 or equivalent in the parent cadre/ department; or

(iii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-2, Rs.9300-34800 +Grade Pay Rs. 4600 or equivalent in the parent cadre/ department and

and to possess the educational qualifications and experiences as follows:-

Services-I Branch
Dy No. 10397
Dtd. 28/11/2017

6511

2
27/11

27/11/17

10397

Shardul Joshi

SP
2846

25/11/17

SAS

15/11/17

CS (B&M)



सकल माल

25/11/2017
10397

सकल माल

Essential:

1) A Degree from a recognised University.

2) 3 years experience of Assessment and valuation of properties or administrative experience in a responsible position.

Note-1: Qualifications are relaxable at the discretion of the UPSC/ Staff Selection Commission/ Competent Authority for the reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note-2: The qualification(s) regarding experience is /are relaxable at the discretion of the Union Public Service Commission/Staff Selection Commission/Competent Authority for the reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the UPSC/Staff Selection Commission/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Desirable:

(1) A degree in law from recognised university.

Note-3: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

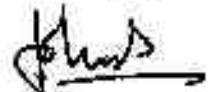
(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central government, shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).

Note-4: For the purpose of appointment on deputation basis, the services rendered on regular basis by an officer prior to 01.01.2006 (the date from which the revised pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and there this benefit will extend only for the posts(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

The above said requirements of RRs are, to be supplemented by the normal terms and conditions prescribed by the Govt. of India, DoPT's guidelines & instructions for such appointments such as clearance from Departmental proceedings/civilian criminal proceedings, qualified performance assessment report, certified integrity etc.

It is, therefore, requested that the names of the suitable and willing officers fulfilling the prescribed conditions, along with their application, bio-data, ACRs for the preceding five (5) years, Integrity certificate, vigilance clearance certificate, cadre clearance certificate for three (3) years, Major Minor Penalty (MNP) certificate for the last Ten Years etc., may please be forwarded to the Assistant Commissioner (Central Establishment Department), Ground Floor, Auditorium Block, Udyog Sadan, F.I.E.-419, Industrial Area, Patparganj, Delhi - 110092, within 60 days from the date of this circular, to enable us to consider selection for appointment to the above said posts on deputation basis.

This may please be given **IDP PRIORITY**.


(V.A. John)

Assistant Commissioner (CED)

Copy to:-

1. Secretary, UPSC for information.
2. Hon'ble Mayor of East Delhi for kind information please.
3. OSD (Admn.) to Cmr. for information to the Commissioner, East DMC.
4. A.O. (IT), SDMC, Civic Centre, New Delhi with the request to upload the Circular on East Delhi Municipal Corporation Website.
5. A.O. (IT), East DMC with a request to ensure the uploading the Circular on East Delhi Municipal Corporations Website.
6. Director (P&I) for getting the same published in the Employment News and leading newspapers as per practice, through a compact notification as enclosed separately.

APPLICATION FOR THE POST OF _____
 EAST DAKOTA MUNICIPAL COOPERATION ON DEPUTATION BASIS

1. Name and address in Block letters _____
2. Date of Birth (in Christian era) _____
3. Category to which belong (e.g. SC/ST/OBC etc.) to be specified _____
4. Date of retirement under Central/ State Government Rules _____
5. Educational Qualifications _____

6. Whether education and other qualifications required for the post are satisfied
 (Please give details of qualification possessed) _____
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

PERIOD		POST HELD	PAY SCALE /GRADE PAY	TOTAL REQUIREMENTS DRAWN PER MONTH AS ON THE OFFICIAL DATE	OFFICE	MATTER DURING	BY
FROM	TO						

7. Nature of present employment i.e. Adhoc or temporary or quasi-permanent or permanent _____
8. In case the present employment is held on deputation/ contract basis, please state:
 - (a) The date of initial appointment _____
 - (b) Period of appointment on deputation/contract _____
 - (c) Name of the parent office/ organization to which you belong _____
9. Additional details about present employment
 Please state whether working under:
 - (a) Central Government _____

- (c) Universities
(f) Others

10. Details of Pay Scale on initial appointment and subsequent promotions

Sl. No.	1 st Appointment/ promotions	Date	Pay scale / Grade	Whether held on Substantive/ Regular / Adhoc / ACP/MACP Basis
1.	Initial appointment in service			
2.	1 st Promotion			
3.	2 nd Promotion			
4.	3 rd Promotion			
5.	4 th Promotion			
6.	5 th Promotion			
7.	6 th Promotion			

* If financial up-gradation on ACP/MACP basis, please give details of subsequent regular promotion in that grade also.

11. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post and you are eligible as per ERs _____
12. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet. If the space is insufficient _____
13. Remarks _____

Date :- _____

Signature of the Candidate :- _____

Address :- _____

Countersigning of
Head of Department

CERTIFICATE

(To be given by Head of Office of the Applicant)

1. It is certified that the particulars furnished by the officials are correct.
2. It is certified that no disciplinary / vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the officials has been carefully scrutinised and it is certified that there is no doubt about his/ her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/ DESIGNATION
WITH OFFICIALS SEAL OF HEAD OF OFFICE

Date - _____

Note: - Application should be forwarded through proper channel with approval of Competent Authority.