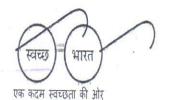


EAST DELHI MUNICIPAL CORPORATION CENTRAL ESTABLISHMENT DEPARTMENT 419, Udyog Sadan, Ground Floor, Patparganj Indl. Area, Delhi-110 092



No.: EDMC/CED/AO/2017/1895

Date: 07/02/2017

CIRCULAR

हरियाणा सिर्वार

- 1. All Secretaries, Government of India.
- 2. All Chief Secretaries, State/Union Territories.
- 3. Chief Secretary, Govt. of NCT of Delhi.
- 4. Directorate of Education, GNCTD.
- 5. Director, NCERT

6. The Secretary (Services), GNCTD, New Sachivalaya, Players building, New Delhi.

Sub: Filling up the post of Education Officer-cum-Director (Primary Education) on deputation basis in East Delhi Municipal Corporation.

Sir/Madam,

SP S321

I have been directed to communicate that 01 post of Education Officer-Cum-Director (Primary Education) is required to be filled up on urgent basis in the East Delhi Municipal Corporation from eligible and willing officers.

25 (By tamy) percs 31-3-17

Accordingly, applications are invited for filling one post of Education Officer-Cum-Director (Primary Education) in the pay scale of Rs. 37400-67000+Grade Pay Rs. 10000/- (or equivalent pay matrix under recommendation of 7th CPC) on deputation basis. The provisions of RRs are as under:

Education Officer-cum-Director (Primary Education)

No. of vacancies - 1 (One)

Pay Band & Grade Pay: Pay Band - 4 + Grade Pay Rs. 10000/- (or equivalent Pay Matrix under recommendation of 7th CPC)

Eligibility Conditions:

25 AS

(a)	Officers of All India Services/Central/State Govts./U.Ts.:					
	(i)	Holding analogous post on a regular basis in the parent cadre/department or;				
0	(ii)	With 5 years' regular service in the posts in the scale of pay of Rs. 3700-5000 (pre-revised) (revised PB-3 Rs. 15600-39100 +GP Rs. 7600) or equivalent, or;				
	(iii)	With 3 years' regular service in the posts in Pay Band- 4 Rs. 37400-67000 + Grade Pay Rs. 8700/- or equivalent, and				

(b)		Possessing following experience:-	Educational	Qualifications	and
	(i)	Master's Degree from a	recognized Unive	rsity or equivale	nt
	(ii)	12 years' administrates experience in the field of	tive experience	including 2	vears'

[Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding their appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications].

Services-II Branch
Diary No. 37547
Date 06/04/17

- Since East Delhi Municipal Corporation follows the Rules/Regulations and Instructions of the Govt. of India in regard to the pay/salary, allowances and other perks/benefits, the incumbent of the post will be entitled to all the perks/benefits which are admissible under the said Rules, Regulations and Instructions.
- ➤ The terms and conditions of deputation as laid down in the Ministry of Personnel, Public Grievances and Pension, Govt. of India, Department of Personnel & Training O.M. DOP&T vide O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 shall be applicable mutatis-mutandis to the officer on deputation.
- You are, therefore, requested that the names of suitable and willing officers along with their complete Bio-data, Integrity Certificate/Vigilance Clearance Report and ACR Dossiers for the last 5 years, may be forwarded to this office within a period of 60 days, from the date of issue of this Circular. Applications not accompanied by the requisite documents or those received after the expiry of stipulated period, shall not be entertained.

(Gauri Shanker) Admn. Officer (CED)

Encl: pro-forma of bio-data

Copy to:-

- 1. Secretary, UPSC for information.
- 2. Hon'ble Mayor of East Delhi for kind information please.
- OSD to Commissioner for information of the Commissioner, EDMC.
- 4. A.O. (IT), South DMC with a request to upload the Circular on East Delhi Municipal Corporation's website.
- 5. A.O. (IT) East DMC with a request to ensure the uploading the Circular on East Delhi Municipal Corporation's Website.

2. Date of Birth (in Christian era) 3. Category to which belong viz.SC/ST/OBC etc. to be specified 4. Date of retirement under Central/ State Government : Rules 5. Educational Qualifications 6. Whether education and other qualifications required for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE EMOLUMENTS DRAWN PER LATURE DUTIES ROM TO POST HELD PAY SCALE EMOLUMENTS DRAWN PER LATURE DUTIES NATURE DATE NATURE DATE NATURE DATE			THE COURT	RATION ON DE	PUTATION BASIS	,			
2. Date of Birth (in Christian era) 3. Category to which belong viz.SC/ST/OBC etc. to be : specified 4. Date of retirement under Central/ State Government : Rules 5. Educational Qualifications 6. Whether education and other qualifications required : for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE MONTH AS ON THE CRUICIAL DATE SOM TO RECORD PAY EMOLUMENTS DRAWN PER MONTH AS ON THE CRUICIAL DATE		a v	*. ·						
2. Date of Birth (in Christian era) 3. Category to which belong viz.SC/ST/OBC etc. to be : specified 4. Date of retirement under Central/ State Government : Rules 5. Educational Qualifications 6. Whether education and other qualifications required : for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE MONTH AS ON THE CRUICIAL DATE SOM TO RECORD PAY EMOLUMENTS DRAWN PER MONTH AS ON THE CRUICIAL DATE	1.	Name and a	ddress in Block	letters					
3. Category to which belong viz.SC/ST/OBC etc. to be : specified 4. Date of retirement under Central/ State Government : Rules 5. Educational Qualifications 6. Whether education and other qualifications required : for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE					: _				
3. Category to which belong viz.SC/ST/OBC etc. to be : specified 4. Date of retirement under Central/ State Government : Rules 5. Educational Qualifications 6. Whether education and other qualifications required : for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	2	Dota - CD: 11							
A. Date of retirement under Central/ State Government: Rules 5. Educational Qualifications 6. Whether education and other qualifications required: for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE MONTH AS ON THE CRUCIAL DATE DATE	4.	Date of Birth	n (in Christian ei	ra)					
A. Date of retirement under Central/ State Government: Rules 5. Educational Qualifications 6. Whether education and other qualifications required: for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE MONTH AS ON THE CRUCIAL DATE DATE								-	
6. Whether education and other qualifications required: for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL GRADE PAY BMONTH AS ON THE CRUCIAL DATE NATURE DUTIES	3.	Category to specified	which belong v	iz.SC/ST/OBC e	etc. to be :		18		
6. Whether education and other qualifications required : for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL GRADE PAY EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE NATURE DUTIES	4.	Date of retir	rement under C	Central/ State Go	overnment:				***************************************
6. Whether education and other qualifications required for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE DRAWN PER MONTH AS ON THE CRUCIAL DATE ROM TO THE CRUCIAL DATE					100 UN 8				
6. Whether education and other qualifications required for the post are satisfied (Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE DRAWN PER MONTH AS ON THE CRUCIAL DATE ROM TO THE CRUCIAL DATE	5	Education	0 115	ž•				*	
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES		Educational	Qualifications					**	
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES				1					
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES		200	* * *						
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE DUTIES OFFICE NATURE DUTIES				*					
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE DUTIES OFFICE NATURE DUTIES		. ~~		8					
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES							1		
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL OFFICE NATURE EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES				260	•				
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES		.*			(*)		** 11 8	141	
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient ERIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OFFICE NATURE DUTIES		*		»				940	
(Please give details of qualification possessed) 7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient CRIOD POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE NATURE DUTIES	6.	Whether edu	acation and other	er qualifications	required :	•			٠
Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by y signature, if the space below is insufficient PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE DUTIES NATURE DUTIES	*								
POST HELD PAY SCALE TOTAL EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE POST HELD PAY SCALE EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	7	Data ila S	details of qualino	cation possessed)	1			
DATE			1 OBI HELD		TOTAL	ORRICE	-	- NAME TO SE	
	MOS	ТО	TOST HELD		EMOLUMENTS DRAWN PER MONTH AS ON	OFFICE	8 H	SOURCE CONTRACTOR CONTRACTOR	(
	ROM	ТО	TOST HELD		EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL	OFFICE	8 II 294	SOURCE CONTRACTOR CONTRACTOR	(
	ROM	ТО	TOST HELD		EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE	# # W	SOURCE CONTRACTOR CONTRACTOR	
	ROM	ТО	TOST HELD	/GRADE PAY	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
	MOS	ТО	TOST HELD	/GRADE PAY	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
	ROM	ТО	TOST HELD	/GRADE PAY	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
	ROM	ТО	TOST TIELD	/GRADE PAY	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
PARTIFULITIV ()F (IIIQCI - DOWNS CO 1		Nature of 1	Dresent employ	/GRADE PAY	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is a late	7.	Nature of I temporary or In case the	present employs quasi- permane	ment i.e. Adho	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
bemperary of quasi- permanent or permanent	7.	Nature of I temporary or In case the	present employs quasi- permane	ment i.e. Adho	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on : deputation/ contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation (7.	Nature of Intemporary or In case the deputation (a) The date (b) Period of	present employs quasi- permane present employer contract basis, profinitial appointment on	ment i.e. Adhoent or permanent loyment is held blease state	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization to	7.	Nature of patemporary or In case the deputation/ (a) The date (b) Period of (c) Name of	present employs quasi- permane present employment basis, proposition of initial appoint appointment on the parent office	ment i.e. Adhoent or permanent loyment is held blease state	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on : deputation/ contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation (contract basis)	7.	Nature of patemporary or In case the deputation/ (a) The date (b) Period of (c) Name of	present employs quasi- permane present employment basis, proposition of initial appoint appointment on the parent office	ment i.e. Adhoent or permanent loyment is held blease state	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/ organization to which you belong	7.	Nature of I temporary or In case the deputation/ (a) The date (b) Period of (c) Name of which you	present employs quasi- permane present employs contract basis, profinitial appoint appointment on the parent office to belong	ment i.e. Adhord or permanent loyment is held lease state timent deputation/cont/organization to	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OC OF:	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/ organization to which you belong 9. Additional details about present employment	7.	Nature of Intemporary or In case the deputation/ (a) The date (b) Period of (c) Name of which you additional definitional definitions.	present employs quasi- permane present employer contract basis, profinitial appointment on the parent office to belong	ment i.e. Adhoent or permanent loyment is held blease state timent deputation/con/organization to the content of the content o	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OC OF:	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/ organization to which you belong 9. Additional details about present employment Please state whether working under;	7.	Nature of participation of temporary or in case the deputation of the date (b) Period of (c) Name of which you additional definition of the date of th	present employs quasi- permane present employed present employed contract basis, proposition of initial appointment on the parent office to belong etails about present whether working	ment i.e. Adhoent or permanent loyment is held blease state timent deputation/con/organization to the content of the content o	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OC OF:	OFFICE		SOURCE CONTRACTOR CONTRACTOR	
8. In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/ organization to which you belong 9. Additional details about present employment	7.	Nature of patemporary or In case the deputation/ (a) The date (b) Period of (c) Name of which you have a state with the control of the contr	present employs quasi- permane present employer quasi- permane on tract basis, profinitial appointment on the parent office on belong etails about present whether working dovernment	ment i.e. Adhoent or permanent loyment is held blease state timent deputation/con/organization to the content of the content o	EMOLUMENTS DRAWN PER MONTH AS ON THE CRUCIAL DATE OC OF:	OFFICE		SOURCE CONTRACTOR CONTRACTOR	

Details of Pay Scale on initial appointment, and subsequent promotions 10.

	1st Appointment/ promotions	Date '	Pay scale / Grade Pay	Whether held on Substantive/
		1		Regular / Adhoc /
1.	Initial appointment in service			ACP/MACP Basis
2.	1st Promotion			
3.	2nd Promotion			
4.	3rd Promotion	•		
5.	4th Promtion			
6.	5th Promotion			3
7.	6th Promtion			

* If finalsq.	nancial up- gradation on ACP/MACP ba	sis, please give	details of subsec	uent regular	promotion in t	hat gra
11.	Please state clearly whether in the	ne light :			* 1	
	the requirements of the post and y eligible as per RRs	ou are			9	
			at e	*	100 0 0	
12.	Additional information, if any, whi would like to mention in support		and the			
and N	suitability for the post. Encl separate sheet, if the spi insufficient	ose a				
٠,			8			
13.	Remarks	:		:	0 **	
				No. 180 N	980	
Date:	-	Signature of	the Candidate			
	** * * * * * * * * * * * * * * * * * *	Address:			4	
Coun	tersigning of	-				-
Head	of Department	141	111			
		CERTIFICA	TE			
	(To be given b					

(To be given by Head of Office of the Applicant)

- 1. It is certified that the particulars furnished by the officials are correct.
- 2. It is certified that no disciplinary / vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle,
- 3. The record of service of the officials has been carefully scrutinized and it is certified that there is no doubt about his/ her integrity.
- 4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/ DESIGNATION WITH OFFICIALS SEAL OF HEAD OF OFFICE

Note: - Application should be forwarded through proper channel with approval of Competent