



No.10/8/2017-EO(SM-I)

Government of India

Secretariat of the

Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

123196

To

North Block, New Delhi, the 29th September, 2017

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of **Deputy Chairman (Joint Secretary level)**, Tea Board, Kolkata under the **Department of Commerce** – reg.

Sir/Madam,

It is proposed to fill up the post of **Deputy Chairman (Joint Secretary level)**, Tea Board, Kolkata under the **Department of Commerce** with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix on deputation basis by initially upgrading the post at JS level (non-CSS) for a period of 2 years on deputation basis.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience / posting details etc. CR dossiers / certified ACRs for the last five years and details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, the nomination may be forwarded with the approval of the Minister-in-charge concerned.

3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department within one month from the date of issue of this circular.

Yours faithfully,

(Rajender Kumar)

Deputy Secretary to the Government of India

Tel. No. 011-2309 2187

29.09.17

Copy to:-

1. Department of Commerce (Ms. Rita A Teatolia, Secretary), New Delhi w.r.t. their DO letter No. A-12022/08/2017-E.IV dated 31.08.2017.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Director (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.

Approved/Inch

123196

20/10/17