

No. 2(5)/2016-Estt.  
Government of India  
Ministry of Steel  
(Estt. Section)

8984

Udyog Bhawan,  
New Delhi- 110 107  
Dated: January 11<sup>th</sup>, 2018

The Chief Secretary  
A. State Governments / UT Administration

Sub: Filling up the post of Industrial Adviser and Joint Industrial Adviser in the Ministry of Steel on promotion/deputation (including short term contract) basis.

Sir,

I am directed to say that it is proposed to fill up the following post in the Ministry of Steel on promotion/deputation (including short term contract) basis:-

- i) Industrial Adviser ..... Details as per Annexure-I
- ii) Joint Industrial Adviser..... Details as per Annexure-II

2. **Age Limit:** The maximum age limit for appointment by promotion / deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications

3. The pay of the candidate selected for appointment by transfer on deputation will be regulated in terms of DoPT's O.M. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time.

4. The applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with following certificates:-

- i) Bio-data in duplicate as per proforma given in the Appendix
- ii) Cadre Clearance certificate
- iii) Statement giving the details of Major or Minor penalties imposed upon the officer, if any, during the last ten(10) years
- iv) Vigilance clearance
- v) Integrity Certificate
- vi) Photo copies of ACRs/APAR for the past five years duly attested on each page by an officer not below the level of Under Secretary or equivalent.

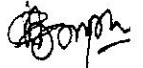
5. It is therefore, requested that application of eligible and willing officers/candidates and who can be spared immediately in the event of selection may be forwarded to "The Under Secretary (Estt., Ministry of Steel, Udyog Bhawan, New Delhi-110107" in duplicate in the prescribed proforma (Appendix) duly signed by the applicant and certified by the controlling Officers within a period of 45 days from the date of issue/publishing of this circular in the Rozgar Samachar / Employment News". Candidates who apply for the above post will not be allowed to withdraw their candidature subsequently.

Services-II Branch

19/1/18

3. It is requested that the vacancy may kindly be given wide publicity among eligible officers including those in public sector undertakings, recognized research Institutions, universities, semi-government, statutory and autonomous organizations under your control.

Yours faithfully,



(C. A. Joseph)

Under Secretary to the Government of India

Phone - 011 2306 2503

Copy to: with enclosure -

1. All Ministries / Department of the Government of India as per list - It is requested that the vacancy may kindly be given wide publicity among eligible officers including those in public sector undertakings, recognized research Institutions, universities, Semi-Government, statutory and autonomous organizations under your control.

2. All Public Sector Undertakings under the Ministry of Steel

3. The University Grants Commission- For circulation among all universities

4. Editor-Advertising, Employment News, Ministry of Information & Broadcasting, VII Floor, Subodha Bhawan, C.G.O. Complex, Lodhi Road, New Delhi-110003. It is requested that this circular may kindly be published in the ensuing issue of the Employment News / Rozgar Samachar.

5. Sr. Technical Director, NIC. It is requested to upload it on the web-site of the Ministry of Steel.

**Annexure-I**

1.	Name of the Post	INDUSTRIAL ADVISER
2.	Classification of the Post	General Central Service Group 'A' Gazetted Non-Ministerial
3.	Scale of Pay	Level 13 A Rs 1 31 100-2,16,000/- [pre-revised Pay Band = PB-4 (Rs 37400-67000) + G.P. - 8900/- Pay Scale Rs 16400-450-20,000/-]
4.	No. of Posts	One
5.	Method of Recruitment	On Promotion / Deputation (including short term contract)
6.	Eligibility Conditions	<p>Officers under the Central/State Government/Union Territories/Public Sector Undertakings/ Recognised Research Institutions / Universities /Semi Government/Statutory / Autonomous Organizations:-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre/department; or (ii) with 2 (two) years service in the grade rendered after appointment thereto on a regular basis in the Level 13 of Pay matrix Rs. 123100-215900 [pre-revised Pay Band Rs 37,400-67,000 + GP 8,700/-, Pay Scale : Rs. 14300-4018300] or equivalent in the parent cadre/department; and</p> <p>(b) Possessing the following educational qualifications and experience</p> <p>i) Bachelors Degree in Mechanical / Electrical /Chemical /Metallurgical/Ceramics and Refractory Engineering Technology of a recognized University or equivalent;</p> <p>ii) Fifteen years' experience in steel works, steel rolling mill or in a unit manufacturing plant, machinery or machine tools or</p> <p>Fifteen years' experience in production, planning, development and research of iron and steel industry/refractory industry including its raw materials and having knowledge of development of iron and steel production processes and technologies; or</p> <p>Fifteen years' practical experience out of which at least two years should be in industrial undertakings connected with the manufacture or developmental problems or equivalent experience in Government department</p>

dealing with planning development and production problems of chemicals industries.

(The departmental Additional Industrial Adviser with two years regular service in the grade failing which Additional Industrial Adviser with seven years combined regular service in the grade of Additional Industrial adviser and Joint Industrial Adviser, failing both Additional Industrial Adviser with twelve years combined regular service in the grades of Additional Industrial Adviser, Joint Industrial Adviser and Deputy Industrial Adviser shall also be considered along-with outsiders. In case he is selected for appointment to the post, the same shall be deemed to have been effected by promotion.

The Departmental officers in the feeder category who are ineligible for promotion shall not be eligible for consideration for appointment on deputation. Similiary deputationist shall not be eligible for consideration for appointment by promotion.

Period of  
Deputation

Period of deputation contract including period of deputation contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not exceed five (5) years. The maximum age limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date of receipt of applications).

**Annexure-II**

1.	Name of the Post	JOINT INDUSTRIAL ADVISER
2.	Classification of the Post	General Central Service Group 'A' Gazetted Non-Ministerial
3.	Scale of Pay	Level-12 Rs. 78800-209200/- [pre-revised Rs. 15600-39100 + G.P. 7600/- Pay Scale of Rs. 12000-375-16500/-]
4.	No. of Posts	1 (One)
5.	Method of Recruitment	Promotion/deputation (including short term contract)
6.	Eligibility Conditions	<p><b>Promotion / Deputation (including short term contract) :</b></p> <p>Officers under Central / State Governments / Union Territories / Public Sector Undertakings / Recognized Research Institutions / Universities / Semi Government / Statutory or Autonomous Organizations.</p> <p>(a) (i) Holding analogous posts on a regular basis in the parent cadre/department, or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Level 11 of Pay matrix – Rs. 67700-208700 [pre revised Rs. 15600-39100+ G.P. Rs.6,600/-, pay scale of Rs. 10,000-325-15200] or equivalent in the parent cadre / department; and</p> <p>(b) Possessing the following educational qualifications and experience :</p> <p>(i) Bachelor's degree in Mechanical/ Electrical/ Chemical/ Metallurgical / Ceramics and Refractory Engineering / Technology of a recognized University or equivalent.</p> <p>(ii) Ten years' experience in steel works, steel rolling mills or in a unit manufacturing plant machinery and machine tools, or Ten years' experience in production, planning, development and research of iron and steel industry-refractory industry including its raw materials and having knowledge of development of iron and steel production processes and technologies, or Ten years' practical experience out of which at least two years should be in industrial undertakings connected with the manufacture or developmental problems or equivalent experience in Government departments dealing with planning, development and production problems of chemicals industries.</p> <p>(The departmental Deputy Industrial Adviser with five years' regular service in the grade shall also be considered along-with</p>

outsiders. In case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion. The Department Officers in the feeder Category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

Period of  
Deputation

(Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not ordinarily exceed four (4) years. The maximum age limit for appointment on deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications)

BIO-DATA/ CURRICULUM VITAE PROFORMA

Name of the post applied for \_\_\_\_\_

1. Name and Address in Block Letters		
2. Date of Birth (in Christian era)		
3.	Date of retirement under Central/ State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular		Qualifications/ experience possessed by the officer
Essential Qualification		Essential Qualification
Experience		Experience
5.1 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post	

Details of Employment in past 10 years (if any) should be filled on a separate sheet duly  
 attested by your signature and the official stamp of the institution.

Institution	Post held	From	To	Pay Band and Grade Pay Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required the post applied for

**Important:** Pay-level Pay Band and Grade Pay granted under ACP MACP are personal to  
 officer and therefore, should not be mentioned. Only Pay Level Pay Band and Grade  
 Scale of the post held on regular basis to be mentioned. Details of ACP MACP with  
 Pay Level Pay Band Grade Pay, where such benefits have been drawn by the  
 officer, may be indicated as follows:-

Institution	Basic Pay - Pay Level Pay Band and Grade Pay drawn under ACP MACP Scheme	From	To
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8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent			
9.	In case the present employment is held on deputation contract basis, please state:-			
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which you belong	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a Lien in his parent cadre/organization			
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11.	Additional details about present employment: Please state whether working under ( indicate the name of			



	your employer against the relevant column)		
	(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others		
	Please state whether you are working in the Ministry of _____ and are in the feeder grade or feeder to feeder grade		
	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basic Pay in the Matrix/Basic Pay in the PB	Grade Pay (in case of pre revised pay)	Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed:		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowance etc., (with break-up details)	Total Emoluments
16.A	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).		
16.B	Achievements:  The candidates are requested to indicate information with regard to:  (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and: (iv) Patents registered in own name or achieved for the organization (v) Research/innovative measure involving		

official recognition

Any other information

(Note: Enclose a separate sheet, if the space is insufficient.)

Whether belongs to SC/ST

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the Candidate

Address \_\_\_\_\_

e-mail ID: \_\_\_\_\_

Contact No. \_\_\_\_\_

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. A/so certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Shr/Smt. \_\_\_\_\_

ii) His/ Her integrity is certified.

iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)