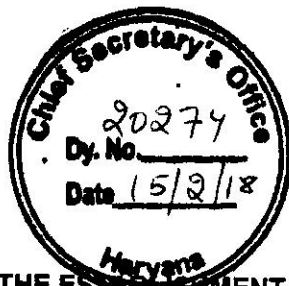


FAX MESSAGE



UNCLASSIFIED

FROM,

OFFICE OF THE ESTABLISHMENT OFFICER  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL AND TRAINING  
NEW DELHI

TO,

THE CHIEF SECRETARIES OF ALL THE STATES/UTS  
MINISTRY OF HOME AFFAIRS, (SHRI RAJIV GAUBA, SECRETARY), NEW DELHI

NO. 6/17/2016-EO(MM-I)

NEW DELHI, DATED 6.2.2018

THIS IS REGARDING FILLING UP THE POST OF DIRECTOR, CENSUS OPERATIONS AND DIRECTOR, CITIZEN REGISTRATION IN HIMACHAL PRADESH UNDER THE REGISTRAR GENERAL & CENSUS COMMISSIONER, INDIA, MINISTRY OF HOME AFFAIRS (.) IN THIS REGARD, REFERENCE IS ALSO INVITED TO ESTABLISHMENT OFFICER, GOVERNMENT OF INDIA'S D.O. LETTER OF EVEN NUMBER DATED 24<sup>TH</sup> MAY, 2016 REQUESTING PANEL OF NAMES OF SUITABLE OFFICERS (THREE TO FOUR) OF THE IAS OF THE REQUISITE SENIORITY DULY RECOMMENDED BY THE STATE GOVT (COPY ENCLOSED) (.)

2. IT MAY BE NOTED IN THIS REGARD THAT IT HAS BEEN DECIDED TO CONSIDER OFFICERS FROM OTHER STATES FOR FILLING UP THE POST OF DCO/DCR IN HIMACHAL PRADESH (.) THE POST IS OF DIRECTOR LEVEL AND WITH A TENURE OF THREE YEARS (.)

3. IT IS, THEREFORE, REQUESTED TO CONSIDER SENDING THE NAME/NAMES OF WILLING IAS OFFICERS OF YOUR STATE TO THIS DEPARTMENT FOR CONSIDERATION FOR APPOINTMENT AS DCO/DCR, HIMACHAL PRADESH AT SHIMLA ALONG WITH THEIR VIGILANCE CLEARANCE AND ACR/APAR DOSSIERS (.)

Jagannath  
(J. Srinivasan)  
Director (MM)

Copy by post for confirmation to :

- (i) Chief Secretaries, All State Governments
- (ii) Ministry of Home Affairs, Joint Secretary (UT) in respect of nominations if any of AGMUT cadre IAS officers.

Copy forwarded for information & necessary action:-

Office of the Registrar General & Census Commissioner, India, 2/A, Mansingh Road, New Delhi - 110011.

Jagannath  
(J. Srinivasan)  
Director (MM)

Services-II Branch

Diary No. 20274

Date 19/2/2018

राजीव कुमार  
RAJIV KUMAR  
स्थापना अधिकारी  
और अतिरिक्त सचिव  
ESTABLISHMENT OFFICER  
& ADDITIONAL SECRETARY  
Tel. : 23092370  
Fax : 23093142



सत्यमेव जयते

भारत सरकार  
कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नोर्थ ब्लॉक, नई दिल्ली - 110001  
GOVERNMENT OF INDIA  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES  
AND PENSIONS  
NORTH BLOCK, NEW DELHI - 110001  
Dated: 24-5-16

D.O. No. 31/14/2016-EO(MM-I)

*Dear Sir,*  
This is regarding filling up posts of Director of Census Operations (DCO)/Director of Citizen Registration (DCR). The Registrar General & Census Commissioner, India, Ministry of Home Affairs has requested this Office for appointments of DCOs/DCRs to head the Directorate of Census Operations and Citizen Registrations in the States/UTs. The Registrar General and Census Commissioner has requested that a panel of names of suitable officers (three to four) of the IAS from the cadre, of the requisite seniority may be recommended by the State for being considered for appointment to 24 posts at Director level and 6 posts at Deputy Secretary level (Annexure I). While suggesting a panel of names, you are requested to furnish the following particulars:-

- I. Experience of the officers concerned;
- II. Post(s) held by them;
- III. Their present emoluments;
- IV. Any facts or qualification which would make the officer particularly suitable for the post and;
- V. Up-to-date CR dossiers of the officers (last 5 years).

2. The DCOs/DCRs are required to be filled by Selection Grade/Junior Administrative Grade officers of the IAS eligible for appointment in the rank of Director/Deputy Secretary to the Govt. of India. The officers belonging to the Selection Grade/Junior Administrative Grade appointed to the post shall be entitled to draw Central (deputation on tenure) allowance as provided in Schedule (iii)(c) to the IAS (Pay) Rules, 1954 as amended from time to time.

3. The duties assigned to the post of DCOs/DCRs include effective supervision, coordination and maintaining good liaison with District Collectors, Head of Departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

4. Further, some special dispensations are available to the officers appointed on these posts, which are as below:

- I. The post is to be filled under the Central Staffing Scheme.
- II. Only half the period spent on the post would be counted as Central deputation under the CSS as long as the officer is holding the post on full time basis and not on additional charge basis.
- III. Officers working on the post may apply for Central deputation before their term as DCO is over subject to the RGI's NOC being available, without the requirement of any further cadre clearance, subject to the ceiling of total stay away from the cadre of 7 years as in done in the case of officers in LBSNAA.
- IV. Where an officer working as DCO is repatriated on the request of the State Govt. before the completion of his tenure, no extended cooling off will be imposed on the officer.
- V. After three years as DCO an officer may revert to his cadre with the NOC of the RGI and the approval of the ACC. In such case extended cooling off will not be imposed.

5. You are requested to send the panel of names of the IAS officers of requisite seniority, for appointment as DCOs/DCRs in your State, to this office, at the earliest, for taking further necessary action in the matter.

6. A copy of letter dated 4<sup>th</sup> April, 2016 from the Registrar General and Census Commissioner, India is enclosed for reference.

*with regard to*  
Yours faithfully,  
*(Rajeev Kumar)*

To,  
Secretary, Ministry of Home Affairs, New Delhi

Copy to:  
Shri Sailesh, Registrar General & Census Commissioner, India, Ministry of Home Affairs w.r.t. D.O. No. A-24011/49/2015-Ad.-III dated 4<sup>th</sup> April, 2016.



सूचना  
का अधिकार

*(Rajeev Kumar)*