



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण  
(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ.प्र.)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

वेबसाइट : [www.iwai.gov.in](http://www.iwai.gov.in) | [www.iwai.nic.in](http://www.iwai.nic.in)

Tel. : +91-120-2544036, 2543972, 2527167, 2448101 Fax : +91-120-2544039, 2544041, 2543973, 2521764

No:-12/IWAI/Estn.SRC/08/2018.

To  
As per enclosed list

Dated : 06/03/2018

Sub: Filling up of the vacant post of Secretary on deputation basis / located in Head Office Noida of IWAI.

Sir,

I am directed to invite your kind attention to the enclosed circular calling for applications for the below mentioned post on deputation basis for a period of three years (Extendable by another two years) at IWAI Noida.

S.N/ Post code	Name of post	Consolidated Pay / Pay-scale	No of post	Method of recruitment
D.6	Secretary	Level 13 in the pay matrix of 7 <sup>th</sup> CPC	01	Deputation basis for 03 year

2. It is requested that the applications of willing and eligible officers may be sent to the Authority in the prescribed proforma, along with attested photocopies of the ACR/APAR dossiers for the last five years, Vigilance Clearance and Integrity Certificate latest by 30.04.2018.

Enclosures : As stated.

Yours faithfully,

(Shashi Bhushan Shukla)  
Secretary

Services-II Branch  
Slary No. 32068  
Date 14/03/18



**INLAND WATERWAYS AUTHORITY OF INDIA**  
(A Statutory Body under Ministry of Shipping, Govt. of India )  
Head Office A-13 ,Sector -1, Noida, U.P -201301

No. 12-IWAI/Estt.R&T/08/2018

Dated: 06/03/2018

**CIRCULAR**

IWAI invites application from the Indian Nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the post of Secretary on deputation basis for a period of three years which may be extended for another two years.

S.N/ Post code	Name of post	Pay-scale	No of post	Method of recruitment
D.6	Secretary	level 13 of 7 <sup>th</sup> CPC i.e. pre-revised 6 <sup>th</sup> CPC Pay Band of Rs. 37,400 -67,000/- + Grade Pay Rs.8700/- on deputation basis.	01	Deputation basis for 03 year

**Eligibility conditions:-**

Officers under the Central/State Govt./Port Organization/Semi-Govt. body/Public Sector Undertakings:

- a) (i) Holding analogous post; OR  
(ii) With 5 year's service in the post in the PB-III Rs.15600-39,100/- + Grade Pay of Rs. 7600/- or equivalent, and
- b) Possessing the following educational qualifications and experience:-

**Essential:** Degree from a recognized University or equivalent with 15 years experience in a responsible senior position out of which, at least 05 years in the next below level, in administration and establishment works in a Govt. Office or Public body or a commercial organization of repute.

**Desirable :-**

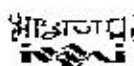
- i) A degree in law,  
ii) Master of Business Administration  
iii) Graduate from Institute of Company Secretaries of India.

**Age Limit:-** Not exceeding 56 years on the closing date of application.

### GENERAL INFORMATION

1. The Authority is following the Central Govt. Rules & orders in service matters. Leased accommodation and Medical reimbursement are provided as per rules of the Authority.
2. Outstation candidates if called for interview shall be paid traveling allowance as per entitlement by the shortest route subject to production of proof of journey.
3. Canvassing in any form shall be a disqualification.
4. Application should be sent either in Hindi or English duly signed with photograph, attested copies of certificates of educational qualifications, experience, documents in support of claim of SC / ST / OBC / Ex Serviceman / Govt. Servants, etc.
5. Persons working in Central/State Governments/UTs/PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel. An advance copy of the application may also be sent to this office for records. Incomplete application or applications received after the due date are liable to be rejected.
6. The interested candidates may send their application, within a period of 45 days from the date of publication of this advertisement in Employment News, in a closed envelope superscribing **"Application for the post of Secretary on deputation basis"** to the Secretary, Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.).
7. Applications should be accompanied with 5 years attested APARs/CRs, vigilance clearance and Integrity certificate duly forwarded by the Head of Office.

~~SECRETARY~~



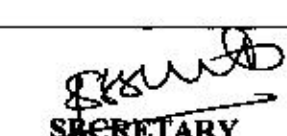
**INLAND WATERWAYS AUTHORITY OF INDIA**  
(A Statutory Body under Ministry of Shipping, Govt. of India )  
Head Office A-13 ,Sector -1, Noida, U.P -201301

**Brief Employment Notice no : IWAI/ SRC/ 2 /2018 Dated: 06/03/2018**

IWAI invites application from the Indian Nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the post of Secretary on deputation basis for a period of three years which may be extended for another two years.

S.N/ Post code	Name of post	Pay-scale	No of post	Method of recruitment
D.6	Secretary	level 13 of 7 <sup>th</sup> CPC i.e. pre-revised 6 <sup>th</sup> CPC Pay Band of Rs. 37,400 -67,000/- + Grade Pay Rs.8700/- on deputation basis.	01	Deputation basis for 03 years


Eligibility conditions, prescribed application format etc. can be downloaded from IWAI website [www.iwai.nic.in](http://www.iwai.nic.in). Interested candidates may visit the website and submit the application in prescribed format along with requisite information to Secretary, IWAI latest by 30.04.2018.

  
**SECRETARY**

**PROFORMA**

**APPLICATION FOR THE POST OF : SECRETARY (ON DEPUTATION BASIS)**

**POST CODE : D.6**

1. Name in full (in Block Letters) : 
2. Father's/Husband's Name :
3. Address for communication :  
( with Pin Code , Telephone number & Email ID)
4. Permanent Address :
5. (a) Date of Birth (in Christian era) :  
(b) Age as on closing date of application :
6. Nationality :
7. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
8. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. :
9. Educational/Professional Qualifications (kindly indicate and enclose copy
10. Experience : (including present employment)

S. No	Name of Employer	Designation of The post held & nature of appointment	Pay scale/ Salary(CDA/ IDA)	Date of Joining	Date of Leaving and Reasons for leaving	Nature of Duties performed

11. Languages known :
12. Any other information such as experience, training, publication etc. in support of suitability for the post :

**UNDERTAKING**

I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief. I have carefully gone through the vacancy Circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date.....

Signature of the candidate

Address.....  
.....

**CERTIFICATE**

**(To be filled in by the parent office / Department)**

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. Photocopies of complete and upto date ACR /APAR dossier of the officer for the last five years, from 2011-12 onwards duly attested, on each page enclosed.
05. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

**Signature**

**Name & Designation of the Head of the Department /**

**Authorized Signatory with seal**

**Telephone Number**

**No:-12/IWAI/Estt.SRC/8/2018**

**Dated : 06/03/2018**

**To**

**As per enclosed list**

1. The Secretary Department of Agriculture Research & Education Ministry of Agriculture Room No 107 Krishi Bhawan New Delhi -110001
2. The Secretary Department of Chemicals & Petrochemicals Ministry of Chemicals and Fertilizers A-Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
3. The Secretary Ministry of Civil Aviation Rajiv Gandhi Bhawan Safdarjung Airport New Delhi -110001
4. The Secretary Ministry of Coal A- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
5. The Secretary Department of Industrial Policy & Promotion Ministry of Commerce & Industry Udyog Bhawan New Delhi -110001
6. The Secretary Department of Telecommunications Ministry of Communications & Information Technology Sanchar Bhawan Rafi Marg New Delhi -110001
7. The Secretary Department of Posts Ministry of Communications & Information Technology Dak Bhawan Sansad Marg New Delhi -110001
8. The Secretary Department of Food and Public Distribution Ministry of Consumer Affairs , Food & Public Distribution Room no 169 Krishi Bhawan New Delhi - 110001
9. The Secretary Ministry of Corporate Affairs A- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
10. The Secretary Ministry of Culture C- Wing Shastri Bhawan New Delhi 110001
11. The Secretary Department of Defence Ministry of Defence 101 South Block New Delhi 110001
12. The Secretary Ministry of Development of North Eastern Region Vigyan Bhawan Annexe Maulana Azad Road New Delhi 110011
13. The Secretary Ministry of Disinvestment Room No, 407 ,4<sup>th</sup> Floor Block No 14 CGO Complex Lodhi Road New Delhi 110003
14. The Secretary Ministry of Drinking Water & Sanitation C- Wing Floor Paryavaran Bhawan CGO Bhawan CGO Complex Lodhi Road New Delhi 110003
15. The Secretary Ministry of Earth Sciences Mahasagar Bhawan Block – CGO Complex Lodhi Road New Delhi 110003
16. The Secretary Ministry of Environment , Forest & Climate Change Paryavaran Bhawan CGO Complex Lodhi Road New Delhi 110003

17. The Secretary Ministry of External Affairs South Block New Delhi 1100011
18. The Secretary Ministry of Finance North Block New Delhi 1100011
19. The Secretary Ministry of Food Processing Industries Panchsheel Bhawan August Kranti Marg New Delhi 110049
20. The Secretary Ministry of Health & Family Welfare C- Wing Nirman Bhawan New Delhi 110001
21. The Secretary Ministry of Heavy Industries & Public Enterprises Udyog Bhawan New Delhi 110001
22. The Secretary Ministry of Home Affairs Room No. 114 North Block New Delhi 110001
23. The Secretary Ministry of Housing & Urban Poverty Alleviation Nirman Bhawan Maulana Azad Road New Delhi 110001
24. The Secretary Ministry of Human Resource Development C- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
25. The Secretary Ministry of Information & Broadcasting Shastri Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
26. The Secretary Department of Justice Ministry of Law and Justice A- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
27. The Secretary Ministry of Mines C- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
28. The Secretary Ministry of Micro Small & Medium Enterprises Udyog Bhawan Rafi Marg New Delhi 110011
29. The Secretary Ministry of Minority Affairs 11<sup>th</sup> Floor Paryavaran Bhawan CGO Complex Lodhi Road New Delhi 110003
30. The Secretary Ministry of New & Renewable Energy Block No. 14 CGO Complex Lodhi Road New Delhi 110003
31. The Secretary Ministry of Overseas Indian Affairs Akbar Bhawan Chanaykapuri New Delhi 110021
32. The Secretary Ministry of Panchayati Raj Krishi Bhawan Dr. Rajendra Prasad Road New Delhi 110001
33. The Secretary Ministry of Parliamentary Affairs Parliament House Sansad Marg New Delhi 110001
34. The Secretary Ministry of Personnel, Public Grievances & Pension Department of Personnel & Training North Block New Delhi 110001
35. The Secretary Ministry of Petroleum & Natural Gas A- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
36. The Secretary Ministry of Power Shram Shakti Bhawan Rafi Marg New Delhi 110001
37. The Secretary Ministry of Rural Development Krishi Bhawan Dr. Rajendra Prasad Road New Delhi 110001

38. The Secretary Ministry of Science and Technology Technology Bhawan New Mehrauli Road, New Delhi 110016
39. The Secretary Ministry of Science and Technology Department of Biotechnology 7<sup>th</sup> Floor, Block -2 CGO Complex Lodhi Road New Delhi 110003
40. The Secretary Ministry of Skill Development & Entrepreneurship 2<sup>nd</sup> Floor Shivaji Stadium Annexe Shaheed Bhagat Singh Marg Near Connaught Place New Delhi - 110001
41. The Secretary Ministry of Social Justice & Empowerment C-Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
42. The Secretary, Ministry of Statistics and Programme Implementation Sardar Patel Bhawan Sansad Patel Bhawan Sansad Marg New Delhi 110001
43. The Secretary Ministry of Steel Udyog Bhawan Dr. Maulana Azad Road New Delhi 1100011
44. The Secretary, Ministry of Textiles Udyog Bhawan Dr. Maulana Azad Road New Delhi 1100011
45. The Secretary, Ministry of Tourism Transport Bhawan Sansad Marg New Delhi 110001
46. The Secretary, Ministry of Tribal Affairs Room 738 Shastri Bhawan A- Wing New Delhi 110001
47. The Secretary, Ministry of Urban Development Nirman Bhawan C- Wing Dr. Maulana Azad Road New Delhi 110011
48. The Secretary, Ministry of Water Resources , River Development and Ganga Rejuvenation Room No 412 Shram Shakti Bhawan Rafi Marg New Delhi 110001
49. The Secretary, Ministry of Women and Child Development Shastri Bhawan A – Wing Dr. Rajendra Prasad Road New Delhi 110001
50. The Secretary, Ministry of Youth Affairs And Sports C- Wing Shastri Bhawan Dr. Rajendra Prasad Road New Delhi 110001
51. Chairman, Central Board of Direct Taxes, North Block, New Delhi 110001.
52. Chairman, Central Board of Indirect Taxes, North Block, New Delhi-110001.
53. Chief Secretary, Government of Arunachal Pradesh, Secretariat, Itanagar -791111.
54. Chief Secretary, Government of Assam Secretariat Block –C 3<sup>rd</sup> Floor Dispur Guwahati-781006
55. Chief Secretary, Government of Bihar, Old Secretariat Patna -800015
56. Chief Secretary, Government of Chhattisgarh D K S Bhavan Mantralay Raipur - 492001
57. Chief Secretary, Government of Goa Secretariat Porvoiam Goa- 403001
58. Chief Secretary, Government of Gujarat Block No. 1 3<sup>rd</sup> Floor New Sachivalaya Complex Gandhinagar- 382010
59. Chief Secretary Government of Haryana Secretariat Chandigarh -160001
60. Chief Secretary, Government of Himachal Pradesh Secretariat Shimla -171001

61. Chief Secretary, Government of Andhra Pradesh Secretariat Amravati-522503
62. Chief Secretary , Government of Jammu & Kashmir Civil Secretariat shrinagar - 190001
63. Chief Secretary, Government of Jharkhand Secretariat Ranchi - 834001
64. Chief Secretary , Governement of Karnataka 3<sup>rd</sup> Floor , Vidhan Soudha Secretariat Bangalore -560001
65. Chief Secretary, Government of Kerala Secretariat Thiruvanthapuram -695001
66. Chief Secretary, Government of Maharashtra 5<sup>th</sup> Floor Main Building Mantralaya Mumbai-400032
67. Chief Secretary, Government of Madhya Pradesh Vallabh Bhawan Mantralaya Bhopal - 462003
68. Chief Secretary, Government of Manipur Room no.171, South Block Secretariat Imphal -795001
69. Chief Secretary, Government of Meghalaya Main Secretariat Building Shillong- 793001
70. Chief Secretary, Government of Mizoram Civil Secretariat Block- C Aizwal - 796001
71. Chief Secretary, Government of Nagaland Secretariat Kohima - 797001
72. Chief Secretary, Government of NCT of Delhi New Secretariat Building I. P Estate New Delhi - 110002
73. Chief Secretary, Government of Odhisha Secretariat Bhubaneswar - 751001
74. Chief Secretary, Government of Puducherry Secretariat 1, Beach Road Puducherry - 605001
75. Chief Secretary, Government of Punjab , Punjab Civil Secretariat Chandigarh - 160001
76. Chief Secretary, Government of Rajasthan Secretariat Jaipur - 302005
77. Chief Secretary, Government of Sikkim Secretariat Gangtok -737101
78. Chief Secretary , Government of Tamil Nadu Secretariat Chennai - 600009
79. Chief Secretary, Government of Telengana Secretariat, Hyderabad-500022
80. Chief Secretary, Government of Tripura Civil Secretariat Agaartala - 799001
81. Chief Secretary, Government of Uttar Pradesh Lal Bahadur Shastri Bhawan UP Secretariat Lucknow - 226001
82. Chief Secretary, Government of Uttarakhand ,Uttarakhand Secretariat 4B Subhash Road Dehradun - 248001
83. Chief Secretary, Government of West Bengal Writers Building Kolkata - 700001
84. Chief Secretary , Government of U. T of Andaman & Nicobar Islands Secretariat Port Blair Andaman -744101
85. Adviser to Administrator U. T of Chandigarh Secretariat Sector 9 Chandigarh - 160001.
86. Administrator U.T of Dadra & Nagar Haveli Secretariat, Silvassa-396230

87. Administrator U.T of Daman & Diu Secretariat, Moti Daman-396220
88. Administrator U.T of Lakshadweep Secretariat, Lakshadweep House, Kavaratti-682555
89. The Chairman, Kolkata Port Trust 15 Strand Road Kolkata -700001 West Bengal.
90. The Chairman Chennai Port Trust 1 Rajaji Selai Chennai -600001
91. The Chairman Jawaharlal Nehru Port Trust Admn, Building Sheva Uran Navi Mumbai
92. The Chairman Kandla Port Trust Sector -8 Gandhiham Gujarat- 370201
93. The Chairman Mormugoa Sada Vasco da Gama Goa -403804
94. The Chairman Mumbai Port Trust Port House Shoorji Vallabhadar Marg Mumbai-400001
95. The Chairman New mangalore Port Trust Near Panambur Beach Panambur Mangaluru Karnataka -575006.
96. The Chairman Paradip Port Trust Paradip Port -754142 Odhisha.
97. The Chairman VOC Port Trust Tuticorin-628004 Tamil Nadu.
98. The Chairman Visakhapatnam Port Trust Police Colony Road Nearby Childrens Park Srinivasa Nagar Madhavadhara Visakhapatnam Andhra Pradesh-530008.
99. The Chairman Cochin Port Trust Willingdon Island Cochin -682009.
100. The Chairman Kamarajar Port Limited Puzhuthivakkam Madipakkam Chennai Tamil Nadu
101. The Chairman Gujarat Maritime Board Sector 10A/Sector 10 Gandhinagar ,Gujarat -382010
102. The Shipping Corporation of India 5<sup>th</sup> Floor Shipping House 245 Madame Cama Road Mumbai -440021
103. The Chairman Directorate General of Shipping 9<sup>th</sup> Floor Beta Building i-Think Techno Campus Kanjurmag East Mumbai 400042
104. The Chairman Minor Ports Survey Organisation (MPSO) 2<sup>nd</sup> Floor, Kendriya Sadan Sector -10 CBD Belapur Navi Mumbai -400614
105. The Director General Council of Scientific and Industrial Research (CSIR) Anusandhan Bhawan Block -12 CGO Complex Lodhi Road New Delhi -110003.
106. The Chairman National Institute of Ocean Technology Velacherry - Tambaram Main Road Narayanapuram Chennai -601302 Tamil Nadu.
107. The Chairman Central Institute of Coastal Engineering Abshot Layout Vasanth Nagar Bengaluru -560051 Karnataka