

LOK SABHA SECRETARIAT

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No.F.15/5/2018/AN-I.

From

V.K.Tripathi,
Joint Secretary.

To

Chief Secretaries of all
State Governments and U.Ts. Administration.



Dated the 26th March, 2018

चपडीगक

26 MAR

38919

परिचालन शाखा नं.

Subject: Filling up of various posts on deputation basis in Lok Sabha Secretariat.

CS (on turn)

Madam/Sir,

PS/CS

26-3-18

It is proposed to fill up the followings posts in Lok Sabha Secretariat on deputation basis as per eligibility conditions stated hereunder:-

(I) Additional Secretary

- One post

[Level 15 in the Pay Matrix (Provisional)
{Rs.67000-79000 (HAG)(pre-revised)}]

Eligibility conditions:

By selection from amongst:

1. Officers belonging to All India Services/Central Services holding posts of Additional Secretary or equivalent in Level 15 in the Pay Matrix (Provisional) [HAG scale of Rs.67000-79000 (pre-revised)] OR officers of these services who have been approved for appointment as Additional Secretaries by the respective Cadre Controlling Authorities.

OR

Officers belonging to All India Services/Central Services holding posts of Joint Secretary or equivalent in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.10000 (pre-revised)] with a minimum of five years services in the grade.

2. Officers of the State Legislature Secretariats holding posts comparable to that of Additional Secretary in the Government of India, that is, in Level 15 in the Pay Matrix (Provisional) [HAG scale of Rs.67000-79000 (pre-revised)] OR Officers of these Secretariats who have been approved for appointment to the said posts on the said scales by their respective Cadre Controlling Authorities.

OR

Officers of the State Legislature Secretariats holding posts comparable to that of Joint Secretary in the Government of India, that is, in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.10000 (pre-revised)] with a minimum of five years services in the grade.

Services-II
Diary No. 38919
Date 28/03/18

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-: 2 :-

- (ii) **Director** - **One post**
[Level 13 in the Pay Matrix(Provisional)
{Rs.37400-67000 (PB-4) +
Grade Pay Rs. 8700 (pre-revised)}]

Eligibility conditions:

By selection from persons from Central/State Governments or Legislature Secretariats holding analogous post or the post in the scale of pay of Rs. 15600-39100 (PB-3) + Grade Pay Rs. 7600 (pre-revised)[Level 12 in the Pay Matrix] with a minimum of 06 years experience in the field of Legislation/Protocol/Law/Administration and Establishment/Accounts/Finance/ Audit.

- (iii) **Deputy Secretary** - **Two posts**
[Level 12 in the Pay Matrix(Provisional)
{Rs.15600-39100 (PB-3) +
Grade Pay Rs.7600 (pre-revised)}]

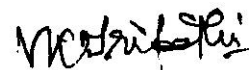
Eligibility conditions:

By selection from persons from Central/State Governments or Legislature Secretariats holding analogous post or the post in the scale of pay of Rs.15600-39100 (PB-3) + Grade Pay Rs. 6600 (pre-revised)[Level 11 in the Pay Matrix] with a minimum of 05 years experience in the field of Legislation/Protocol/Law/Administration and Establishment/Accounts/Finance/ Audit.

2. The period of deputation shall be three years and the terms and conditions of the deputationists shall be governed by the relevant Orders on the subject.

3. It is, therefore, requested to kindly forward the names of suitable and willing officers for the aforesaid post from amongst the officers of your State Government alongwith their Annual Confidential Reports/Annual Performance Appraisal Reports for the last 05 years by 31st March, 2018 for consideration by Hon'ble Speaker, Lok Sabha. While forwarding nominations, it may kindly be ensured that the officers are clear from vigilance angle and their integrity is certified.

Yours sincerely,



(V.K. TRIPATHI)

JOINT SECRETARY

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