

No. 49/94/2010-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 18<sup>th</sup> May, 2012.

To

As per list enclosed.

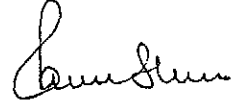
Subject: Filling up of the post of Officer on Special Duty on deputation basis in ITPO.

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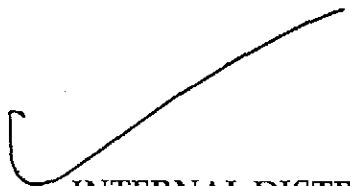
Madam /Sir,

I am directed to refer to the subject cited above and to enclose a copy of circular No. 4-ITPO (29)/E-I/2009, dated 7<sup>th</sup> May, 2012 received from India Trade Promotion Organisation (A Government of India Enterprises), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,



(PAWAN SHARMA)  
Superintendent Services-II.



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## LIST

Sr.No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Ashok Kumar Yadav, IAS	1993	Director General -cum-Special Secretary, Agriculture
2.	T. K. Sharma, IAS	1993	Special Secy, Animal Husbandry & Dairying Department, Commr, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Dev. Agency and assisting Dr. N.C.Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001
3.	Balbir Singh Malik, IAS	1993	Director General-cum-Special Secretary, Higher Education
4.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation and MD, HSMITC.
5.	R.P. Gupta, IAS	1993	Commissioner, Ambala Division, Ambala
6.	Anurag Agarwal, IAS	1994	Managing Director, Haryana Power Generation Corporation Ltd., M.D., Dakshin Haryana Bijli Vitaran Nigam, Hisar and Addl.M.D., HVPN.
7.	R S Doon, IAS	1994	Deputy PSCM
8.	Suprabha Dahiya, IAS	1994	Commissioner, Rohtak Division, Rohtak and Commissioner., Hisar Division, Hisar.
9.	Vijayendra Kumar, IAS	1995	M.D., Haryana Agro Industries Corporation.
10.	D. Suresh, IAS	1995	M.D. Haryana Minerals Ltd, New Delhi and Commissioner, M.C., Faridabad
11.	Chander Parkash, IAS	1995	Administrator, HUDA, Rohtak and Administrator, HUDA, Faridabad
12.	Chhajju Ram Rana, IAS	1995	Registrar, Cooperative Societies, Haryana
13.	Rajbir Singh, IAS	1995	Director General-cum-Special Secretary, Food & Supplies Department and Managing Director, CONFED.
14.	Subhash Chandra, IAS	1995	Director General-cum-Spl.Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Dev. Corpn. Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
15.	Y.S.Khyalia, IAS	1996	Deputy Commissioner, Jind
16.	Rakesh Gupta, IAS	1997	Joint Secretary, Health Department and Mission Director, National Rural Health Mission, Commissioner, Food & Drugs Administration, Haryana
17.	Pradeep Kasni, IAS	1997	Officer on Special Duty, Planning Board, Haryana
18.	Ramesh Krishan, IAS	1997	Joint Secy, Cooperation, PW(B&R) and Architecture Depts.

Narendra Bhooshan, IAS  
Officer on Special Duty



India Trade Promotion Organisation

(A Government of India Enterprise)  
Pragati Bhawan, Pragati Maidan, New Delhi-110 001  
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Fax No. : +91-11-2337 8966  
E-mail : nbhooshan@itpo-online.com  
Website : www.indiatraderfair.com

Total Page 3

No. 4-ITPO(29)/E-1/2009  
07<sup>th</sup> May, 2012

**CIRCULAR**

**Filling up of the post of Officer on Special Duty on deputation basis in ITPO.**

India Trade Promotion Organisation is a public sector undertaking under the administrative control of Ministry of Commerce and Industry, Govt of India. It is nodal agency for trade promotion of the country and maintains state-of-the-art exhibition complex, popularly known as Pragati Maidan, in New Delhi.

2. It is proposed to fill up one post of Officer on Special Duty in ITPO initially for a period of 15 months on deputation basis. The post is at the level of General Manager (43200-66000- IDA E-7scale). The post has been exempted from the rule of 'immediate absorption' by the Department of Public Enterprises. The post is at the level of Director in Government of India. The eligibility requirements of the post are as follows:


- (i) The officer should be dynamic preferably from any of the All India Services/Organised services.
- (ii) Should be qualified to hold the post of Director in the Government of India.
- (iii) Should have good understanding and exposure to IT systems for management related activities.
- (iv) Should have good knowledge of project and programme management and development of appropriate systems for providing suitable solutions to special events and activities as well as normal work in the Organization.
- (v) Officers with engineering/management streams will be preferred.

3. The above vacancy may be widely circulated and applications, as per enclosed format, from willing and suitable officers with vigilance clearance, integrity certificate and attested copies of PARs for last five years may be forwarded to ITPO latest by 23.05.2012 for consideration. Terms of deputation will be as per Govt. of India/DPE guidelines.

Contd.....2

4. Application not forwarded through proper channel and not accompanied with vigilance clearance/integrity certificate and attested copy of PARs for the last five years will not be considered.

Yours sincerely,

  
(Narendra Bhooshan) 7/5/12

Encl : Format

Secretaries, All Ministry/Departments of Govt. of India

All Chief Secretaries of the State Governments

- 3 -

**INDIA TRADE PROMOTION ORGANISATION**

**Application for the post of Officer on Special Duty  
on deputation basis for 15 months:**

- (1) Name; \_\_\_\_\_
- (2) Father's/Husband's Name; \_\_\_\_\_
- (3) Present post held/Cadre \_\_\_\_\_
- (4) (i) Pay scale (IDA/CDA with GP) \_\_\_\_\_
- (ii) Present basic pay; \_\_\_\_\_
- (5) Present Organisation/Department: \_\_\_\_\_
- (6) Cadre Controlling Authority and Address; \_\_\_\_\_
- (7) Date of Birth/ Age as on the closing \_\_\_\_\_  
date of receipt of applications;
- (8) Permanent Address/ Correspondence Address; \_\_\_\_\_  
\_\_\_\_\_
- (9) Educational Qualifications; \_\_\_\_\_
- (10) Experience specifying the name of the Organisation, post held from time to time indicating the pay scale and duration of the post; (Please attach separate sheet if need be)
- (11) Telephone/Mobile no., \_\_\_\_\_
- (12) E-mail address : \_\_\_\_\_
- (13) Any other relevant information (Attach separate sheet if need be)

Date : \_\_\_\_\_

(Signature)