

No. 2/6/2005-RVA  
Government of Haryana,  
Chief Secretary's Office  
General Administration Department  
(RVA Branch)

Chandigarh the 06<sup>th</sup> January, 2011

1. All the Financial Commissioner and all the Administrative Secretaries to the Govt. of Haryana.
2. The FC & Resident Commissioner, Haryana Bhawan Copernicus Marg New Delhi.
3. The Secretary to Governor, Haryana
4. The Commissioners of Ambala, Gurgaon, Hissar and Rohtak Divisions.
5. All the Special Secretaries/ Joint Secretaries to Govt. of Haryana.
6. All the Heads of Departments of Haryana State.
7. All the Deputy Commissioners and SDOS (Civil) in Haryana.
8. Managing Directors/ Chief Administrations of Boards/ Corporations in Haryana State.
9. The Registrar General, Punjab and Haryana High Court Chandigarh.
10. All the Registrars of Universities in Haryana State.
11. The Advocate General Haryana, Chandigarh and
12. The Accountant General (A&E) and Audit, Haryana

Subject: **State Policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Department/Boards/Corporations etc.**

Sir/Madam,

I am directed to invite your kind attention to the Haryana Government No. 2/6/2005-RVA on 05.08.2009 on the subject noted above, vide which consolidated instructions regarding State policy for the administration of staff cars/ vehicles and purchase of staff cars/vehicles by the Government Department/ Boards/ Corporations etc were conveyed in detail and covered the following decisions:-

- (i) Entitlement of Officers for Staff Cars.
- (ii) Models/Makes of Cars for purchase and validity of their respective rates.
- (iii) Differential in VAT incidence.
- (iv) Ban on purchase of Ambassador Car.
- (v) Entitlement for independent vehicles.
- (vi) Economy in Use of Govt. Vehicles.
- (vii) Replacement Staff Car/ Vehicles.
- (viii) Condemnation of Vehicles.
- (ix) Purchase of New Staff Cars/vehicles.
- (x) Life of Cars/Vehicles.

2. Now the matter has been re examined and decided by the Govt. that price limit for the officers entitled to an official car will be as under:-

Sr No.	Rank of the officer	Price limit
1.	Officers in CS Grade (Rs.80,000/-fixed)	Toyota Corola (Petrol) or equivalent up to a price of Rs.10.00 lacs.
2.	Officer drawing Grade Pay of Rs. 12000( above super-time scale)	Honda City SMT (Petrol) or equivalent up to a price of Rs. 8.50 lacs.
3.	Officer drawing Grade Pay of Rs. 10000(super timescale)/MD/HOD	Maruti SX4(VXI) Maruti Dzire VDi (Diesel) or equivalent up to price of Rs. 6.50 lacs
4.	Officer other than the above	Maruti Dzire LDi (Diesel) or equivalent up to a price of Rs. 5.50 lacs.

Ceilings indicated are ex-VAT or SGST if and when introduced)

The above revision is only for officers entitled to a car as per present policy. The offices/ officers entitled to Jeeps& like vehicles will continue as such with ceiling price of Rs. 4 lacs (Exclusive of State of VAT or SGST)

Further, it is recommended that accessories fitted of all kind post-purchase should not be more than Rs. 10,000 for all the categories above.

Others terms and conditions laid down in Government letter No.2/6/2005-RVA, dated 05.08.2009 will remain unchanged.

13. You are, therefore, requested to bring the instructions to the notice of all concerned working under your control for strict compliance.

(Hans Raj Soni)

Under Secretary Protocol to Govt. of Haryana,  
General Administration Department

Endst. No. 2/6/2005-RVA

Dated Chandigarh the 06<sup>th</sup> January, 2011

A copy is forwarded to the following for information and necessary action:

1. PSCM, APSCM, APSCM-1, DPSCM, OSD/CM, OSD-II/CM, Sr. Secy/ PS to Ministers & Parliamentary Secretaries.
2. Transport Commissioners, Haryana
3. Director, Supplies & Disposal Haryana in reference to her memo No.02/HR/E-3/2010-2011/5886 dated 26.07.2010.
4. The State Informatics Officer (NIC) with request to put these instructions on the web-sites of Govt. of Haryana and chief secretary, Haryana and also send them by email to all Administrative Secretaries, Head of Departments etc.

(Hans Raj Soni)

Under Secretary Protocol to Govt. of Haryana,  
General Administration Department