

*[Authorised English Translation]***HARYANA GOVERNMENT  
PERSONNEL DEPARTMENT****Notification****The 5th May, 2016.**

**No. G.S.R. 12/Const./Art. 309/2016.**—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules, further to amend the Haryana Civil Service (Executive Branch) Rules, 2008, namely:—

1. These rules may be called the Haryana Civil Service (Executive Branch) Amendment Rules, 2016.
2. In the Haryana Civil Service (Executive Branch) Rules, 2008, (hereinafter called the said rules), in rule 7,—
  - (i) for the sign “:” existing at the end, the sign “.” shall be substituted;
  - (ii) proviso shall be omitted.
3. In the said rules, for rule 11, the following rule shall be substituted, namely:—
 

**“11. (1)** The examination hereinafter called the competitive examination for the post of Haryana Civil Service (Executive Branch) and Allied Services, the scheme of which is given below, shall be held at any place in Haryana each year as per Schedule given in Annexure-III for the purpose of selection by competition of as many candidates for the Service as the Government may determine:—

**Scheme of Examination**

(I)	Preliminary Examination (for screening only)	:	200 marks
(II)	Main Written Examination	:	600 marks
(III)	Personality Test	:	75 marks

**(I) Preliminary Examination:**

It shall comprise of two papers (Total 200 marks)  
(Objective type/Multiple choice)

Paper – I : General Studies : 100 marks  
(As per existing and notified Syllabus)

Paper – II : Civil Services Aptitude Test : 100 marks

- Comprehension
- Interpersonal skills including communication skills
- Logical reasoning and analytical ability
- Decision making and problem solving
- General mental ability
- Basic numeracy (numbers and their relations, order of magnitude, etc-Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc.- Class X-level).

**Note:**

- (i) Both the Question papers shall be of objective type (multiple choice) questions.
- (ii) Both the Question papers shall be set bilingual i.e. in English and in Hindi.
- (iii) Each paper shall be of two hours duration.
- (iv) For each wrong answer, one fourth (0.25) mark will be deducted.

**(II) Main Written Examination:**

It shall comprise of 5 papers : (Total 600 marks)  
Paper I : English (Including English Essay) : 100 marks

Paper II	: Hindi (including Hindi Essay) (in Devnagri Script)	: 100 marks
Paper III	: General Studies	: 100 marks
Paper IV and V	: Two subjects to be selected from the list of 23 optional subjects (List at Annexure II)	: 150 each.

**Note:**

- (i) The question papers for the examination shall be of conventional (essay) type.
- (ii) Each paper shall be of three hours' duration.
- (iii) Candidates shall have the option to answer all the question papers, except the language or literature papers, in English or Hindi.

**(III) Personality Test : 75 marks**

- (i) Total number of candidates to be admitted to the Main Written examination shall be 12 times the number of advertised vacancies, including bracketed candidates, if any. Similarly, the total number of candidates to be called for personality test shall be three times, including bracketed candidates, if any, of the advertised vacancies. Ex-Servicemen and dependents of the Ex-Serviceman shall also have to appear in all the papers including optional subjects.
- (ii) No candidate shall be called for Personality/Viva-voce test unless he attains forty five percent marks in the aggregate of all the written papers and a score of minimum thirty three percent (33%) marks each in English and Hindi Language (compulsory papers). The final selection shall be based on the merit list to be prepared on the basis of total marks obtained by the candidate in the Main Written Examination and Personality / Viva-voce Test i.e. out of 675 marks and keeping in view the preference of services exercised by the candidates. The candidates shall write their answers in Hindi or English (except the language or literature papers). The papers of General Knowledge and optional subjects unless otherwise directed, shall be answered either in Hindi language or English Language but no candidate shall be permitted to answer any one paper partly in Hindi and partly in English. The candidates shall not be allowed the option to answer these papers in any other medium but the papers except Hindi Language or literature papers shall be set bilingual i.e. in English and Hindi.
- (iii) The syllabi for Main Written examination which shall be of graduate level, shall be notified by the Government. Thereafter, the Government in consultation with the Commission may change/amend/revise the syllabus for the Preliminary or Main Examination after notifying in Official Gazette.
- (iv) The cost of application form and examination fee shall be decided by the Commission in consultation with the Government. Failure to deposit the fees prescribed for the Examination by the last date of receipt of application form will render a candidate ineligible to appear in the Examination:

Provided that the Government may for reason to be recorded in writing dispense with the requirement of holding the examination in a particular year.

- (2) Notice of the date fixed for Examination shall be published in the Haryana Government Gazette.

**Note:** - "If the total marks of Main Written Examination and Personality Test/Viva-voce obtained by two or more candidates are equal, the candidate securing higher marks in the compulsory papers of Main Written examination shall be considered higher in merit. If the total marks of compulsory papers of such candidates are still equal, then the candidate older in age will be considered higher in merit."

4. In the said rules, for rule 20, the following rule shall be substituted, namely :-

"20. (1) The seniority of members appointed to the Service shall be determined from the date of their appointment :

Provided that the order of merit determined by the Commission or the Selection Committee, as the case may be, in respect of persons appointed from registers prescribed in rule 8 shall not be disturbed:

Provided further that in the case where more than one member is appointed to the Service from more than one Register of the Accepted Candidates, on the same date, the seniority of the members shall be determined in the following order:--

- (I) from Register B
- (II) from Register A-I
- (III) from Register C
- (IV) from Register A-II

(2) If the name of a candidate is removed from the register of accepted candidates or the order of appointment is cancelled under the provisions of rule 19, and such candidate is subsequently appointed to the Service, his seniority shall be determined from the date of such subsequent appointment."

5. In the said rules, ANNEXURE I shall be omitted.

D. S. DHESI,  
Chief Secretary to Government, Haryana.