

**Date Bound**  
**Immediate**

From

The Chief Secretary to Govt. Haryana,

To

All the Financial Commissioners and Principal Secretaries to Govt. Haryana.

Memo No. 5/1/2011-1Trg.  
Dated 22<sup>nd</sup> February, 2011

**Subject**      **Nomination for Customized Programme on 'Urban Management and Public Service Delivery' at Lee Kuan Yew School of Public Policy, Singapore to be held from 17-25 March, 2011.**

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Refernce on the subject noted above.

2.            A copy of letter No.N-12037/42/2010-FTC. Dated 9.02.2011 received from Sh.Sanjiv Shankar, Diretor (FTC), Govt. of India, Department of Personnel & Training, Training Division, New Delhi is sent herewith for necessary action.
3.            They are requested to recommend suitable officers from their departments for attending the said Training Programme and may send recommendations in this regard to the undersigned latest by 22.02.2011 positively.

*Barbub*  
22-09-11

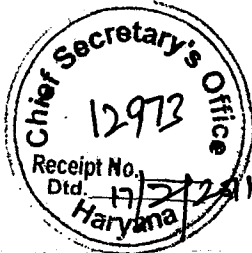
*Mohd. Javed*  
Superintendent Training  
for Chief Secretary to Govt., Haryana.

16 FEB 2011  
12973

MOST IMMEDIATE

No. 12037/42/2010-FTC  
Government of India  
Department of Personnel & Training  
Training Division  
(Block No.IV, Old JNU Campus, New Delhi 110 067)

New Delhi, the 9<sup>th</sup> February 2011



(i) Secretaries to Ministries/Departments of Govt of India (as per list)

(ii) Chief Secretaries of all State Governments/Administrators of all UTs *HP*

*J. Das*  
*CC*  
16-2-11

Subject Customized Programme on 'Urban Management and Public Service Delivery' at Lee Kuan Yew School of Public Policy, Singapore.

*CCPS*

Sir/Madam,

*M*  
17-2-11

Training Division, Department of Personnel & Training is in the process of organizing a customized training programme on the subject 'Urban Management and Public Service Delivery' at the Lee Kuan Yew School of Public Policy, Singapore from 17-25 March 2011.

*U.S., Tg.*  
*1/2*

2. The programme is designed to broaden the perspective and deepen the analytical skill sets of senior officers working in the urban sector particularly in urban public service delivery. It aims to equip the participants with tools they can use to analyze current systemic and organization constraints on public service delivery. The programme would draw from Singapore's contemporary development of world-class urban public services as a running case study.

*8 Tg*  
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3. It is requested that nomination of 2 (two) suitable officers for the programme may kindly be forwarded to this division as per the following criteria:

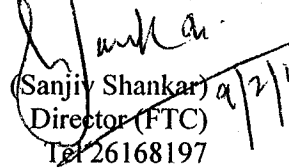
- (i) Officer(s) of the rank of Under Secretary/Deputy Secretary/Director/Joint Secretary to the Government of India or their equivalent in the States/UTs would be eligible.
- (ii) The upper age limit for the nominated officer(s) is 52 years as on 1.4.2011.

- (iii) Officer(s) who have been debarred from nomination for foreign training on their failure to attend the training programmes to which they might have been nominated earlier, may not be nominated.
- (iv) Officer(s) nominated should be presently working in the field of Urban Development and Management in capital cities and prime municipal areas for at least one year and is likely to continue working for a further period of 2 years in the same field.
- (v) Only those officer(s) who can be spared for the training period as mentioned above and **are clear from vigilance angle** may be nominated.
- (vi) A brief in about 100 words may be given by the recommending authority justifying the nomination of each such nominated officer(s).

5. The final selection of officers would be done in DOPT out of all nominations received. The entire cost of participation in the training, except for local pre-departure expenses, will be borne under the DFFT Scheme of the DOPT.

6. Since the names of the officers are to be conveyed to the Lee Kuan Yew School immediately, it is requested that nomination from your Ministry/Department/State Government/UT may be forwarded by **22<sup>nd</sup> February 2011** positively.

Yours faithfully,

  
(Sanjiv Shankar)  
Director (FTC)  
Tel 26168197