

No.1/133/2012-1SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY' S OFFICE
PERSONNEL DEPARTMENT

Chandigarh :Dated 7th December, 2012

To

As per list attached.


Subject:- Central Deputation of IAS officers for the year 2013 for appointment to the post of Joint Secretary/Director/Deputy Secretary or equivalent posts.

Sir/Madam,

I am directed to write to you on the subject mentioned above and to say that the recommendations for appointment on Central Deputation at the level of Joint Secretary/ Director/Deputy Secretary or equivalent posts for the year 2013 are to be sent to Government of India, Ministry of Personnel, PGs and Pensions, Department of Personnel and Training. A copy of D.O. letter No.32/2012-EO(MM-II), dated NIL alongwith its Appendix is also enclosed.

2. If you are willing to be considered for appointment on Central Deputation, please send your willingness along with information in the prescribed format , as per details given in the letter referred above, in duplicate to Personnel Department (in Services-II Branch) within 15 days.

Yours faithfully,


(Satish Sharma),
Superintendent Services-II

LIST OF IAS OFFICERS ELIGIBLE FOR JOINT SECRETARY

Sr. No	Name S/Shri/Smt./K	Batch	Present Posting
1.	Navraj Sandhu, IAS	1984	Principal Secretary to Govt. Haryana, Health Department
2.	Roshan Lal, IAS	1984	Principal Secretary to Govt., Haryana, Agriculture Department.
3.	S. S. Dhillon, IAS	1984	Principal Secretary to Govt., Haryana, Town & Country Planning and Urban Estates
4.	Hardeep Kumar, IAS	1984	Principal Secretary to Govt., Haryana, Sports & Youth Affairs and Animal Husbandary & Dairy Departments.
5.	S.S. Prasad, IAS	1984	Principal Secretary to Govt., Haryana, Higher Education Department
6.	R.P. Chander, IAS	1984	Principal Secretary to Govt., Haryana, Industrial Training Department
7.	Surina Rajan, IAS	1985	Principal Secretary to Govt. Haryana, School Education Departt.& Chairperson, Haryana Minerals Ltd., New Delhi.
8.	Ram Niwas, IAS	1985	Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner, Gurdwara Elections, Hry.
9.	P. Raghavendra Rao, IAS	1985	Principal Secretary to Govt., Haryana, Urban Local Bodies Department
10.	Prasanta Kumar Mahapatra, IAS	1985	Principal Resident Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH
11.	K.K.Khandelwal, IAS	1985	Additional Principal Secretary to CM. and Principal Secretary, Information, Public Relations and Languages Department.
12.	Dhanpat Singh, IAS	1985	Principal Secretary to Govt. Haryana, Technical Education Department
13.	Vijai Vardhan, IAS	1985	Principal Secretary to Govt. Haryana, Tourism, Archives and Archaeology & Museums and Cultural Affairs Deptt.
14.	Sanjeev Kaushal, IAS	1986	Principal Secretary to Govt. Haryana, Finance and Planning Departments.
15.	Pranab Kishore Das, IAS	1986	Principal Secretary to Govt. Haryana, Science & Technology Department.
16.	Shashi Bala Gulati, IAS	1986	Officer on Special Duty Manpower Palanning and Secretary, Rajya Sainik Board,Haryana
17.	R. R. Jowel,IAS	1986	Principal Secretary to Govt., Haryana, Social Justice & Empowerment and Welfare of Scheduled Castes and Backward Classes Departments
18.	Mhathung Kithan,IAS	1986	Principal Secretary to Govt. Haryana, Housing Department
19.	Dheera Khandelwal,IAS	1986	Principal Secretary to Govt. Haryana, Women & Child Development Department
20.	T.C. Gupta,IAS	1987	Principal Secretary to Govt., Haryana,Food & Supplies Department and Secretary, Cell for Proper Utilisation/ Disposal of Govt. Property, Nodal Officer for monitoring the CM's announcements and Monitoring & Coord.
21.	S.N. Roy,IAS	1987	Principal Secretary to Govt., Haryana, Medical Education and Research Department
22.	Avtar Singh, IAS	1987	Principal Secretary to Govt., Haryana, Environment Deptt.
23.	T.V.S.N.Prasad, IAS	1988	C.A, Haryana Agriculture Marketing Board, Panchkula.
24.	Anil Kumar,IAS	1988	Home Secretary, Chandigarh Administration,Chandigarh
25.	Mahavir Singh, IAS	1989	Director General, Food & Supplies, Haryana, Special Secretary, Food & Supplies Department and M.D., CONFED.
26.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana.
27.	Shiv Raman Gaur, IAS	1989	Additional Principal Secretary to CM.
28.	Sudhir Rajpal,IAS	1990	Director General-cum-Special Secretary, Information Public Relations & Cultural Affairs and Grievances Departments, and Director General, Sports and Youth Affairs,Haryana
29.	Sumita Misra, IAS	1990	Director General-cum-Special Secretary, Women & Child Development and MD, Women Development Corpn. and Transport Commissioner, Haryana and Special Secretary to Govt., Haryana, Transport Department.
30.	Ankur Gupta,IAS	1990	Director General-cum-Special Secretary,Higher Education

31.	Anurag Rastogi, IAS	1990	Director General-cum-Special Secretary, Town & Country Planning and Urban Estates Departments
32.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner, Haryana Bhawan, New Delhi, Administrator, TFAH, and Managing Director, Haryana Tourism Corporation and Director General-cum-Special Secretary, Tourism & Hospitality Departments.
33.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department.
34.	Ashok Khemka, IAS	1991	Managing Director, Haryana Seeds Development Corporation
35.	Anil Malik, IAS	1991	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
36.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
37.	A.K. Singh, IAS	1991	Director General-cum-Special Secretary, Agriculture Deptt.
38.	H. S Malik, IAS	1991	Special Secretary, Public Health Engineering Department
39.	Arun Kumar Gupta, IAS	1992	Director General-cum-Special Secretary, Secondary Education, Archives, Archaeology & Museums Departments
40.	D.P. S. Nagal, IAS	1992	Chief Administrator, H.U.D.A., Panchkula
41.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana, Director General, Medical Education & Research, Haryana. and Director General-cum-Special Secretary, Social Justice & Empowerment Deptt.
42.	Ashok Kumar Yadav, IAS	1993	M.D., HAFED
43.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation Department, Administrator, CADA. Special Secretary Cooperation and M.D., HSMITC
44.	R.P. Gupta, IAS	1993	Commissioner, Ambala Division, Ambala

LIST OF IAS OFFICERS ELIGIBLE FOR DIRECTOR

1.	D. Suresh, IAS	1995	M.D.Haryana Minerals Ltd, New Delhi and Commissioner,M.C., Faridabad
2.	Chander Parkash,IAS	1995	Commissioner, Gurgaon Division, Gurgaon, Special Commissioner, Health & Nutrition,Mewat Area, Gurgaon, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) (C) 196 of 2001
3.	Chhajju Ram Rana,IAS	1995	Registrar, Cooperative Societies, Haryana, M.D. Federation of Cooperative Sugar Mills Ltd.(Sufarfed), Pkla. and M.D.Haryana Dairy Development Coop. Federation
4.	Rajbir Singh,IAS	1995	Special Secretary, General Administration, Secretariat Establishment and Monitoring & Coordination Cell
5.	Subhash Chandra,IAS	1995	Secretary, State Human Rights Commission, Haryana
6.	Y.S.Khyalia, IAS	1996	Deputy Commissioner,Jind
7.	Neelam P. Kasni,IAS	1996	Commissioner, Hisar Division, Hisar asnd Administrator, HUDA, Hisar.
8.	Rakesh Gupta,IAS	1997	Joint Secretary,Health Department and Mission Director, National Rural Health Mission, Commissioner, Food & Drugs Administration, Haryana
9.	Pradeep Kasni, IAS	1997	Chief Executive, Haryana Khadi & Village Industries Board.
10.	Ramesh Krishan, IAS	1997	Joint Secretary, Home-I and PW(B&R) Departments
11.	Brijendra Singh,IAS	1998	Managing Director, Haryana Warehousing Corporation and Director, Technical Education,Haryana
12.	Rajeev Ranjan,IAS	1998	Joint Secretary, Finance and Director-cum-Joint Secretary, Environment Department
13.	Surjeet Singh, IAS	1998	Administrator, HUDA (Hqrs), Panchkula
14.	Vidya Dhar,IAS	1998	Joint Secretary to Government, Haryana, Technical Education
15.	Vijay Singh,IAS	1999	Joint Secretary, Industrial Training

LIST OF IAS OFFICERS ELIGIBLE FOR DEPUTY SECRETARY

1.	Nitin Kumar Yadav, IAS	2000	Director-cum-Joint Secretary, Development & Panchayats Department and Director-cum-Joint Secretary, Rural Development Department
2.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Sonapat
3.	Vikas Gupta, IAS	2001	Deputy Commissioner, Rohtak and Commissioner, M.C., Rohak
4.	Pankaj Yadav, IAS	2001	State Project Director, Haryana Prathmic Shiksha Priyojna Parishad, Project Director, Rastriya Madhyamic Shiksha Abhiyan (RMSA)
5.	Vijay S. Dahiya, IAS	2001	Commissioner, M.C., Gurgaon
6.	Amneet P. Kumar, IAS	2001	Joint Secretary, Finance Department
7.	Praveen Kumar, IAS	2001	Joint Secy, Land Use Board & Administrator, HUDA, Gurgaon
8.	Abhe Singh Yadav, IAS	2001	Director-cum-Joint Secretary, Elementary Education Department
9.	M.L. Kaushik, IAS	2001	Joint Secretary, Forests Department, Deputy Commissioner, Fatehabad
10.	R.C. Verma, IAS	2001	Director, Industrial Training, Haryana
11.	Satyaprakash T.L., IAS	2002	Director-cum-Joint Secretary, Industries & Commerce and Mines & Geology Departments, MD, HSSI&EC, MD, HSH&HC and M.D. Haryana Tanneries, Jind
12.	Sameer Pal Srow, IAS	2002	Director-cum-Joint Secretary, Urban Local Bodies and Project Dir, Swaran Jayanti Shehri Rozgar Yojna and State Urban Dev. Society, Haryana
13.	Amit Kumar Agrawal, IAS	2003	Deputy Commissioner, Hisar and Commissioner, M.C., Hisar
14.	Ajit Balaji Joshi, IAS	2003	Deputy Commissioner, Jhajjar
15.	R.S. Kharb, IAS	2003	C.A., Housing Board, Haryana
16.	W.S. Goyat, IAS	2003	Deputy Commissioner, Mewat at Nuh and CEO, Mewat Development Agency, Nuh.
17.	Vikas Yadav, IAS	2003	Joint Secretary, Revenue & Disaster Management and Health Deptts and Director, Consolidation of Holdings, Director, Land Records, Haryana, Special Collector (HQ) and Special LAO, Haryana.
18.	Balraj Singh, IAS	2003	Deputy Commissioner, Faridabad and D.C., Palwal
19.	Ashok Sangwan, IAS	2003	Joint Secretary, Administrative Reforms, D.C., Yamunanagar and Commissioner, MC, Yamunanagar
20.	I.C. Sangwan, IAS	2003	Secretary, Haryana Public Service Commission.
21.	Ashima Brar, IAS	2004	Deputy Commissioner, Panchkula, C.A. SMMDSB, Panchkula and Commissioner, M.C. Panchkula
22.	C G Rajini Kaanthan, IAS	2004	Deputy Commissioner, Rewari
23.	Phool Chand Meena, IAS	2004	D.C. Gurgaon and C.A. SMSDSB, Gurgaon
24.	A. Sreenivas, IAS	2004	Director-cum Joint Secretary, Welfare of Scheduled Castes & Backward Classes, M.D. Haryana Scheduled Finance Development Corp. Ltd. and M.D., Haryana Backward Classes and Economically Weaker Sections Kalyan Nigam and Director-cum-Joint Secretary, Employment Department.
25.	Shekhar Vidyarthi, IAS	2004	D.C., Ambala, E.O. for Management of Govt. Land in Excised Area, Ambala Cantt., Commissioner, M.C. Ambala.

भानु प्रताप शर्मा

B. P. SHARMA

स्थापना अधिकारी

और अपर सचिव

ESTABLISHMENT OFFICER

& ADDL. SECRETARY

Tel. : 23092370

Fax : 23093142



भारत सरकार

कार्मिक और प्रशिक्षण विभाग

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

नोर्थ ब्लॉक, नई दिल्ली - 110001

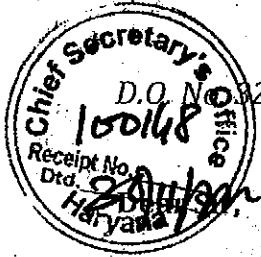
GOVERNMENT OF INDIA

DEPARTMENT OF PERSONNEL & TRAINING

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES

AND PENSIONS

NORTH BLOCK, NEW DELHI - 110001



Dated: November, 2012

I am writing to invite nominations of officers of the Indian Administrative Service for appointment to posts on Central Deputation during the year 2013. **The detailed guidelines for nominating suitable officers are given in the Appendix. I would request that the guidelines are strictly adhered to, while drawing up the offer list.**

2. The Central Deputation Reserve (CDR) of each State Cadre determines the extent to which officers could be sent on deputation to the Government of India. Often, we find that offer lists of some States contain too many names in relation to the gap in the utilization of CDR, while, in some other cases, the number of names offered is too small to ensure satisfactory utilization of CDR. In the interest of proper Cadre management, it will be necessary that satisfactory utilization of CDR is ensured. The movement of the officers from the States to the Centre and back is also crucial for building up the capabilities at the State level and contributing towards developing national perspectives at the decision-making levels in the Government of India. It would, therefore, be appropriate if a conscious attempt is made to forward the names of officers for deputation under Government of India in such a manner as every eligible officer has an opportunity to serve at the Centre at least once at the middle management level. The State may also kindly bear in mind that adequate number of women officers and officers belonging to SC/ST categories are sponsored.

3. Since proper representation of all Cadres is considered desirable, it is necessary to ensure that names of sufficient number of officers are made available to be retained on offer at various levels. **As far as Deputy Secretary/Director levels are concerned, we find that there is a general shortage of IAS Officers on offer at these levels. To ensure adequate representation of the various Cadres at the middle management level, you may perhaps like to recommend a sufficiently large number of officers for appointment to posts of Deputy Secretary/Director under the Government of India.** It has been further decided that preference will be given to those officers for appointment at the level of Joint Secretary who have already done a Central Deputation at the level of Deputy Secretary/Director.

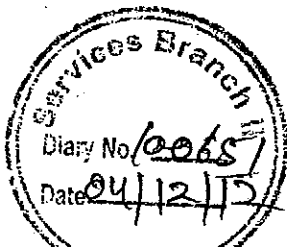
4. As you might be aware, a laborious exercise precedes the appointment of an officer to a post under the Central Government. However, very often, the State Governments withdraw the names of officers from offer subsequently. This results in considerable delay in the placement of officers at the Centre, which is not in public interest. Consequently, the Government of India

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has been following a policy of debarring an officer for five years, if, once appointed by the Government under the Central Staffing Scheme, he does not join the post either on account of personal disinclination, or the refusal of the Cadre to relieve him. Much as we would like to indicate very early the possibility of placement in respect of the officers in the list, the Central Staffing Scheme lays down detailed consultations with the borrowing Ministries/Departments. Hence, it is difficult to forecast placements in advance. It is also to be highlighted that it is not only the failure to take up the appointment, but also withdrawal of the name of an officer after a panel has been recommended by the Civil Services Board, that results in debarment for 5 years. **Therefore, you are earnestly requested to ensure that an officer, once placed on the Offer List, continues to be available for consideration throughout the year and his name is not withdrawn during this period, except under exceptional circumstances; even in such an event, an intimation of change in the availability should be given at the earliest opportunity.** As per instructions contained in letter No. 14/1/98-FA(UN), dated 26.2.1998 and No. 1/1/2003-FAS, dated 8.5.2003 of the Department of Personnel and Training, an officer who is debarred from being taken on deputation to a posting under the Central Staffing Scheme is also to be debarred from being given Cadre Clearance for foreign assignments/consultancies abroad during the period of debarment. **The nomination of debarred officers for central deputation may not be forwarded for appointment to posts under the Government of India till the period of debarment is over.**

5. **An officer being nominated should be willing to serve anywhere in India; preference of an officer for a particular station(s) on account of personal reasons, if any, may be explicitly indicated.** The Officers have also been given an option to choose any three Departments/Ministries where they would like to work under the Central Staffing Scheme. However, actual appointments will be subject to availability of posts and the suitability of officers for the posts.

6. Regarding the application form for applying for the Central Staffing Scheme, an on line application form has been introduced successfully from the year 2008 and the same will be applicable for the year 2013 also. It is available at the Ministry's website address <http://www.persmin.gov.in>. The format of application form is enclosed (Annexures-I to IV). Annexure-I pertains to the personal details of the officer that he/she will have to fill 'on line'. Annexure-II is the vigilance clearance, Annexure-III is the certificate of (a) having completed cooling off, (b) officer not being under debarment period and Annexure-IV is the gist of the ACR gradings. The Annexure-I has to be filled by the officer applying for the Central Staffing Scheme. Annexures-II to IV are to be electronically filled by the Nodal Officers designated for the purpose by the Cadre Controlling Authority, who will also authenticate Annexure-I.

7. The on-line applications are to be validated and forwarded electronically by the Nodal Officers of the Cadre Controlling Authority. Only those applications that have been validated electronically by the Nodal Officers will be accepted for retention. All the Nodal Officers may be requested to ensure that nominations of the officers in Annexures-I to IV are duly filled in and

complete in all respects. In case there is a change in the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Office.

8. As per the ACC direction, the names of officers for being placed on offer will be obtained from the Cadre Controlling Authority in two tranches – each year. The last date for these tranches has been fixed as 31st of January and 31st of July. The names for the first tranche may be sent before 31st January, 2013.

9. It is also requested that as far as possible, the names of all officers for the first tranche of 2013 may be forwarded in one lot. The names of officers to be retained on offer at the level of Joint Secretary may kindly be sent to Director(SM) and those for retention at the level of Deputy Secretary/Director may be sent to Deputy Secretary(MM), separately.

10. I would request you to forward the names as drawn up keeping in view the above mentioned requirements and eligibility criteria, latest by the 31st January, 2013. Given the procedural delays in receiving offers from the Cadre Controlling Authorities and consequential delays in finalizing the 'Offer List' for the year 2013, we presume your concurrence in operating the 'Offer List' of 2012 till 31.3.2013.

With regards,

Yours sincerely,


(B.P. Sharma)

1. **Chief Secretaries of All State Governments
(By Name) (As per list enclosed).**
2. **Sh. R.K. Singh,
The Union Home Secretary – (In r/o IAS officers of AGMUT Cadre)
Ministry of Home Affairs,
North Block,
New Delhi.**

APPENDIX

Guidelines for the preparation of offer list for consideration for appointment to the posts of Joint Secretary/Director/Deputy Secretary in the Government of India during the year 2013.

ELIGIBILITY

(A) JOINT SECRETARY

- (i) Officers adjudged suitable/empanelled for Joint Secretary equivalent level posts at the Centre, intimated to the Cadre Controlling Authorities.
- (ii) Preference will be given to the officers who have already done a Central Deputation at the level of Deputy Secretary/Director.
- (iii) The officers of 1983 Batch may not be sponsored for deputation to Joint Secretary level posts as their empanelment at Additional Secretary level has become due.

(B) DIRECTOR

- (i) Officers who have completed 14 years of service and have been granted Non Functional Selection Grade in the Cadre in IAS.
- (ii) Officers of 1999 Batch will be eligible for appointment at the level of Director only w.e.f. 1st July, 2013.
- (iii) The officers of 1994 Batch may not be offered for Central Deputation during the year 2013 as the empanelment at Joint Secretary level of officers of 1994 batch is likely to be taken up during the course of the year and hence they cannot be considered for placement at Director level any longer.

(C) DEPUTY SECRETARY

- (i) Officers who have completed 9 years of service in the IAS.
- (ii) Officers should have at least 3 years' cumulative field experience.
- (iii) Officers of 2004 Batch would be considered for appointment as Deputy Secretary only after 1st July, 2013.

(Officers who are on the verge of promotion to the higher scale may not be recommended for Joint Secretary and Director respectively, since there is no protection of the higher grade pay to an officer coming on Central Deputation at the lower levels of Joint Secretary or Director, as the case may be).

COOLING OFF

It may kindly be ensured that the names of only those officers are sponsored who have finished their prescribed 'cooling off'. An officer who has previously been on deputation, will be considered for deputation under the Central Staffing Scheme only if he has completed mandatory 'cooling off' period of three years prior to the proposed date of his appointment at the Centre. In the case of a woman officer whose husband is posted under the Government of India, 'cooling-off' period can be waived up to six months so that she may get posting at the station where her husband is posted.

The cooling off period would commence on the date on which the officer reports to his cadre on reversion from deputation including extended deputation arising out of proceeding on study leave, EOL, etc. while being on deputation without reverting to the cadre. The details of the 'cooling off' are to be given electronically in Annexure-III of the Application Form.

VIGILANCE CLEARANCE

Only the officers clear from the vigilance angle should be placed on offer; in case anything adverse comes to the notice of the Cadre Controlling Authorities against the officer, the same should be conveyed to this Department immediately. A certificate of vigilance clearance (Annexure-II of the Application Form) needs to be electronically validated by the Nodal Officer.

DEBARMENT

The name of officers who are under the period of debarment, may not be sponsored. The details of debarment are to be given electronically in Annexure-III of the Application Form.

CONFIDENTIAL ROLL

The Confidential Rolls of the officers placed on offer must be made available complete upto 31.3.2012. Only those officers whose records are graded as 'Very Good' and above in the last five years of service would be considered for retention on offer and hence only such officers may be sponsored. The gist of the ACRs is to be given electronically in Annexure-IV of the Application Form.

CDR UTILIZATION

In formulating the Offer List for 2013, care may be taken to offer officers at different levels in sufficient numbers so as to meet the gap in the utilization of Central Deputation Reserves in the Cadres.