

**No.1/61/2013-1SII
HARYANA GOVERNMENT
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT**

Dated: Chandigarh, the 15th July, 2026

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors/ Chief Administrators/Commissioners of Boards/ Corporations in the State of Haryana.
4. Commissioner, Ambala/ Karnal/ Rohtak/ Hisar/ Gurugram and Faridabad Divisions.
5. All the Deputy Commissioners in the State of Haryana.

Subject: - Link Officers for the purpose of looking after the work of vacancy due to transfer/ retirement and during the leave/ training/ tour or election duty of Administrative Secretaries/ Head of Departments/ Boards/ Corporation etc.

Sir/Madam,

In continuation of this Department's letter of even number dated 02.06.2025, I am directed to inform you that in order to ensure smooth functioning of official work of Mewat Development Agency, Nuh in the absence of the officer concerned in the event of being on leave/training/tour/election duty or due to any other reason or in the event of vacancy due to retirement/transfer of officer, the following will be Link Officers:-

Sr. No.	Name of Post	Link Officer-I	Link Officer-II
1.	Deputy CEO, Mewat Development Agency, Nuh	City Magistrate, Nuh.	Sub Divisional Officer (C), Nuh.

2. The officer shall be duty bound to inform the Link Officers before proceeding on leave/training/tour/election duty.

Yours faithfully,


Deputy Secretary to Government, Haryana,
Personnel Department.

No.1/61/2013-1SII

Dated Chandigarh, the 15th July, 2026

A copy, each, is forwarded to the following for information and necessary action:-

1. Chairman, Mewat Development Agency, Nuh.
2. CEO, Mewat Development Agency, Nuh.
3. Deputy CEO, Mewat Development Agency, Nuh.
4. City Magistrate, Nuh.
5. Sub Divisional Officer (C), Nuh.


Deputy Secretary to Government, Haryana,
Personnel Department.

No.1/61/2013-1SII

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A copy, each, is forwarded for information and action, where necessary to the following:-

1. Secretary to Governor, Haryana.
2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector 18, Gurugram.
3. Director General, Information, Public Relations & Languages, Haryana.
4. Principal Accountant General (A & E and Audit), Haryana, Chandigarh.
5. SIO, NIC, Haryana Civil Secretariat, Chandigarh.



Deputy Secretary to Government, Haryana,
Personnel Department.

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A copy, each, is forwarded to the Chief Principal Secretary/ Principal Secretary/ Deputy Principal Secretary/Deputy Principal Secretary-II/OSD(SG)/ OSD(VK)/ OSD (RS)/ OSD (NPM)/ OSD(BBB)/ OSD (RN)/ OSD (VS)/ Special Senior Secretaries/ Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/ Ministers/ Speaker for the information of Chief Minister/ Ministers/ Speaker.



Deputy Secretary to Government, Haryana,
Personnel Department.

INTERNAL DISTRIBUTION

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| 1. Secy./CS. | 2. Supdt., Services-I, III, IV, V & PAR Cell/HR I, II, & III Br. |
| 3. Sr. A.O., AIS (GIS). | 4. Supdt., Training /Accounts/ Estt.-I, II & III Br. |
| 5. RA at RA's Residence. | 6. Secy./SPS. |
| 7. I/C, Computer Section. | 8. Lib., Haryana Civil Secretariat. |
| 9. Liaison Officer, Telephones | 10. 2SII, 3SII, 4SII, 5SII, 6SII & 7SII. |