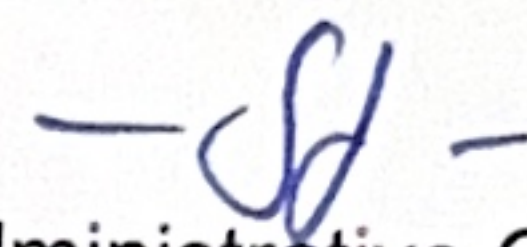


REMINDER

Subject:- Implementation of Visitor Pass at Haryana Civil Secretariat,
Chandigarh.

Will all the Chief Staff Officer / Special Senior Secretaries / Senior Secretaries/Sekretaries/Private Sekretaries to Chief Ministers/Ministers / Ministers of State/Chief Principal Secretary to Chief Minister / Chief Secretary / Principal Secretary to Chief Minister /Additional Principal Secretary to Chief Minister / Deputy Principal Secretary to Chief Minister /and other officer attached with Hon'ble Chief MinisterHaryana /Administrative Sekretaries / Sekretaries /Special Sekretaries, kindly refer to this office memo of even nymber dated 01.10.2025 the subject cited above ?

2. You are again requested to nominate/designate two Nodal Officer for issuance of visitor passes in your office and intimate this office at the earliest. Thereafter requisite Login ID and Password will be provided by NIC to them separately for enabling them to prepare respective visitor passes through their own computer systems.



Administrative Officer
for Chief Secretary to Government, Haryana.

✓ To

1. The Chief Staff Officer, Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary to Chief Minister, Minister and Minister of State.

2. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Private Secretary to CPSCM, PSCM, APSCM, DPSCM, OSD/CMand other officer attached with Hon'ble Chief MinisterHaryana.

3. The Special Senior Secretary to Minister, Senior Secretary to Minister, Secretary to Minister, Additional Chief Secretary, Principal Secretary, Secretary, Special Secretary to Government, Haryana.



Administrative Officer
for Chief Secretary to Government, Haryana.

U.O. No. 81/01/2016-A.d.O(Recep)

Dated Chandigarh, 3rd November, 2025.