

REMINDER-II
MOST URGENT
DATE BOUND

No.01/12/2024-4CC-II
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
COMMON CADRE-II

Dated: Chandigarh the 16th May, 2025

To

✓ All the Heads of Departments, Haryana.
(List attached)

Subject: Information regarding Group-C posts to be filled by way of promotion from Group- D employees in the departments.


Sir/Madam,

I am directed to invite your kind attention to Govt. letter dated 12.03.2025 & 04.04.2025 on the subject cited above and to say that it has been noticed that the information of all Group-C posts to be filled by way of promotion from Group-D employees is still awaited from many departments (list attached). Therefore, it is again requested to send the above said information in the following proforma to email-ID supdtcc2@gmail.com in excel format by 23rd May, 2025 positively, failing which matter would be reported to Chief Secretary, Haryana:-

S. No	Nomenclature of promotional posts in Group-C	Eligibility Criteria for promotion of Group-D employees as per concerned Departmental Service Rules	No. of sanctioned Group-C posts to be filled by way of promotion from Group-D	Filled up posts of Group-C out of the total promotional posts (mentioned in Column No. 4)	Vacant Posts of Group-C (4-5)	No. of Group-D employees (Prior to the Group-D Act, 2018) who are eligible for promotion but not yet promoted due to any reason	No of Group-C posts available for promotion from Common Cadre Group-D employee (6-7)	Pay Scale of Group-C posts	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,


Superintendent, Common Cadre-II
for Commissioner & Secretary to Government, Haryana
Human Resources Department

List of Departments

Sr. No.	Name of the Department
1	Administrator General Official, Trustee & Treasurer, Charitable Endowments
2	Advocate General, Haryana
3	Agriculture and Farmers Welfare Department, Haryana.
4	Art and Culture Department Haryana
5	Census Operations, Haryana
6	Chief Electrical Inspector, Haryana
7	Cooperation Department, Haryana.
8	Crime Investigation Department, Haryana
9	Development & Panchayats Department, Haryana
10	Electronics and Information Technology, Haryana
11	Elementary Education Department, Haryana
12	Food and Drugs Administration, Haryana
13	Foreign Cooperation Department, Haryana
14	Gazetteers Organisation, Haryana
15	Governor House, Haryana
16	Grievances Department, Haryana
17	Hospitality Departments, Haryana.
18	Housing for All Department, Haryana.
19	Information Technology, Electronics & Communication Department
20	Institutional Finance & Credit Control Department, Haryana
21	Irrigation and Water Resources Department, Haryana.
22	Law & Legislative Department, Haryana
23	Medical Education and Research Department, Haryana.

24	New and Renewable Energy Department, Haryana.
25	Panchayati Raj, Department, Haryana
26	Police Department, Haryana
27	Power Department, Haryana
28	Prisons Department, Haryana
29	Public Health Engineering Department, Haryana
30	Rural Development Department.
31	Science & Technology Department, Haryana.
32	Small Savings and Lotteries Department, Haryana.
33	State Transport Department, Haryana
34	State Vigilance Bureau, Haryana, Panchkula.
35	Technical Education Department, Haryana
36	Town & Country Planning Department, Haryana
37	Transport Department, Haryana
38	Urban Estates Department, Haryana
39	Urban Local Bodies Department, Haryana.
40	Vigilance Department, Haryana
41	Welfare of Schedule Castes & Backward Classes Department, Haryana
42	Women & Child Development Department, Haryana.

e-mail mdt 12/3/25
to all HODs.

No.01/12/2024-4CC-II
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
COMMON CADRE-II

Dated: Chandigarh the 12th March, 2025

To

✓ All the Heads of Departments, Haryana.

Subject: Information regarding Group-C posts to be filled by way of promotion from Group- D employees in the departments.


Sir/Madam,

I am directed to invite your kind attention towards the subject cited above and to say that it has been desired to supply the information of all Group-C posts to be filled by way of promotion from Group-D employees in departments in the following proforma and also send it on email-ID supdtcc2@gmail.com in excel format by 17.03.2025 positively:-

S. No	Nomenclature of promotional posts in Group-C	Eligibility Criteria for promotion of Group-D as per concerned Department al Service Rules	No. of sanctioned Group-C posts to be filled by way of promotion From Group-D	Filled up posts of Group-C out of the total promotional posts (mentioned in Column No. 4)	Vacant Posts of Group-C (4-5)	No. of Group-D employees (Prior to the Group-D Act, 2018) who are eligible for promotion but not yet promoted due to any reason	No of Group-C posts valuablee for promotion from Common Cadre Group-D employee (6-7)	Pay Scale of Group-C posts	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,


Superintendent, Common Cadre-II
for Additional Chief Secretary to Government Haryana,
Human Resources Department

REMINDER-I*Cmail all hoo*

(To be substituted bearing same number and date)

**No.01/12/2024-4CC-II
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
COMMON CADRE-II**

Dated: Chandigarh the 04th April, 2025

To

All the Heads of Departments, Haryana.
(List attached)

Subject: Information regarding Group-C posts to be filled by way of promotion from Group- D employees in the departments.

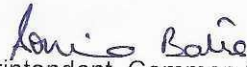
Sir/Madam,

I am directed to invite your kind attention to Govt. letter dated 12.03.2025 on the subject cited above and to say that it has been noticed that the information of all Group-C posts to be filled by way of promotion from Group-D employees is still awaited from many departments (list attached). Therefore, it is again requested to send the above said information in the following proforma to email-ID supdtcc2@gmail.com in excel format by 8th April, 2025 positively, failing which matter would be reported to Chief Secretary, Haryana:-

S. No	Nomenclature of promotional posts in Group-C	Eligibility Criteria for promotion of Group-D employees as per concerned Departmental Service Rules	No. of sanctioned Group-C posts to be filled by way of promotion from Group-D	Filled up posts of Group-C out of the total promotional posts (mentioned in Column No. 4)	Vacant Posts of Group-C (4-5)	No. of Group-D employees (Prior to the Group-D Act, 2018) who are eligible for promotion but not yet promoted due to any reason	No of Group-C posts available for promotion from Common Cadre Group-D employee (6-7)	Pay Scale of Group-C posts	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,


Superintendent, Common Cadre-II
for Additional Chief Secretary to Government Haryana,
Human Resources Department.

