

No.42/12/2025-5Trg.  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 18<sup>th</sup> May, 2026

To

All the Administrative Secretaries to Government, Haryana.

**Subject: Inviting nomination for the capacity building training programs at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad-reg.**

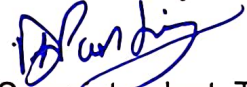
\*\*\*\*\*

Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith a copy of email dated 22.04.2026 received from Smt. Seema Joshi, Director, Government of India, Ministry of Finance, Department of Economic Affairs, IPP Division, Capacity Building Unit, 4<sup>th</sup> Floor, STC Building, Janpath, New Delhi-110001 for further necessary action. This letter has also been uploaded on the website of Chief Secretary Haryana i.e. (<http://csharyana.gov.in>).

The necessary action may be taken in view of Government Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

  
Deputy Superintendent, Training

Endst. No. 42/12/2025-5Trg.

Dated Chandigarh, the 18<sup>th</sup> May, 2026

A copy of the above is forwarded to the Smt. Seema Joshi, Director, Government of India, Ministry of Finance, Department of Economic Affairs, IPP Division, Capacity Building Unit, 4<sup>th</sup> Floor, STC Building, Janpath, New Delhi-110001 w.r.t their e-mail dated 22.04.2026 for information.

—sd—  
Deputy Superintendent, Training

**Fwd: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of June and July, 2026**

1 message

SPS Haryana <ssps@hry.nic.in>  
To: branchtrg <branchtrg@gmail.com>

22 April 2026 at 15:19

To: Training 2  
C/CFMS/Diary No. 45163  
Dated 22/04/26

===== Forwarded message =====

From: Anurag Rastogi <cs@hry.nic.in>

To: "ACS Finance" <secretaryfinanceharyana@gmail.com>, "SPS Haryana" <ssps@hry.nic.in>

Date: Wed, 22 Apr 2026 15:15:31 +0530

Subject: Fwd: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of June and July, 2026

===== Forwarded message =====

Anurag Rastogi

===== Forwarded message =====

From: Capacity Building Unit <cbu-dea@gov.in>

To: "Dr Reddy" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "PABAN BORTHAKUR" <cs-assam@nic.in>, "Chief Bihar" <cs-bihar@nic.in>, "Chief Office" <csoffice.cg@gov.in>, "Puneet Secretary" <cs-goa@nic.in>, "csguj" <csguj@gujarat.gov.in>, "Sanjeev Kaushal" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "Shri Singh" <cs-jharkhand@nic.in>, "cs" <cs@karnataka.gov.in>, "DR IAS" <chiefsecy@kerala.gov.in>, "Iqbal Bains" <cs@mp.nic.in>, "cs" <cs@maharashtra.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan Alam" <csngl@nic.in>, "Shri Jena" <csori@nic.in>, "Chief Punjab" <cs@punjab.gov.in>, "csraj" <csraj@rajasthan.gov.in>, "cs-skm" <cs-skm@nic.in>, "cs" <cs@tn.gov.in>, "CS Telangana" <cs@telangana.gov.in>, "Shri" <cs-tripura> <cs-tripura@nic.in>, "CHIEF GoUP" <csup@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "Shri Dwivedi" <cs-westbengal@nic.in>, "H. Rajesh Prasad" <adviser-chd@nic.in>, "Advisor to Administrator DNHDD" <adviser-dnh-dd@daman.nic.in>, "Advisor to Administrator DNHDD" <devcom-dd@nic.in>, "Advisor UTL" <lk-advisor@gov.in>, "Advisor LG" <adviser-lg-ladakh@gov.in>, "Chief Andamans" <cs-andaman@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Shri Kumar" <csdelhi@nic.in>, "Mr IAS" <cs.pon@nic.in>, "Dr Sharat Chauhan" <cs@py.gov.in>

Cc: "Surendra Singh Singh" <singh.surendra90@gov.in>

Date: Wed, 22 Apr 2026 15:02:07 +0530

Subject: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of June and July, 2026

===== Forwarded message =====

Respected Sir/Madam,

Please find attached herewith DEA's Office Memorandum dated 22/04/2026 inviting nominations for the Capacity Building Training Programs scheduled at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad in the Month of June and July, 2026. SOP is also attached for ready reference. The nominations, as per the prescribed proforma, may kindly be forwarded at least 10 days prior to the commencement of the programme to facilitate necessary arrangements.


Regards

Section Officer, Capacity Building Unit  
Infrastructure Finance Secretariat, DEA

---

2 attachments

DEAs O.M. for seeking nominations for capacity building program scheduled in the Month of June and July,

 2026.pdf  
1165K

 SOP - Training Nomination.pdf  
73K

**F.No. 3/2/2021-CBU-Part(3)**  
**Government of India**  
**Ministry of Finance**  
**Department of Economic Affairs**  
**IPP Division**  
**Capacity Building Unit**

4<sup>th</sup> Floor, STC Building,  
Janpath, New Delhi – 110001  
Dated: 22/04/2026

**Subject: Inviting nominations for the capacity building training programs at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad – reg.**

Dept. of Economic Affairs (DEA), M/o Finance is entrusted with the work of organising capacity building training programs on regular basis for officials involved in infrastructure project conceptualisation, structuring, planning, implementation and monitoring etc.

2. To strengthen this objective, DEA has collaborated with the Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad to organise the following offline training programmes: -

S.No.	Program Name	Duration	Date	Target Audience
1.	Infrastructure in India: Sectoral Studies	5-days	08th June to 12th June, 2026	Intended for policymakers, infrastructure professionals, urban planners, investment analysts, government officials and industry stakeholders engaged in infrastructure development. Officers having around 0–3 years of experience in dealing with infrastructure procurement would particularly benefit from this programme.
2.	End-to-End Infrastructure Project Management: Appraisal, DPR & Execution	5-days	13th July to 17th July, 2026	intended for government officials, infrastructure project managers, financial analysts, engineers, urban planners and other stakeholders involved in infrastructure project planning and implementation. Officers having around 0–3 years of experience in infrastructure procurement and project management may particularly benefit from this programme.

3. Accordingly, nominations of officers from your Ministry/ Department/ Organisation are invited for the different training programs as per the target audience mentioned above. Each programme has limited seats and can accommodate around 30-35 participants. The nominations, as per the prescribed proforma, may kindly be forwarded at least 10 days prior to the commencement of the programme to facilitate necessary arrangements.

4. It is stated that the training fee as well as expenses towards accommodation and food will be borne by the Department of Economic Affairs. Further confirmation of participation of the nominated officers (if selected) for the said trainings will be conveyed separately by DEA (SOP for the nomination process is attached for reference).

**Encl: As above**

  
(Seema Joshi)  
Director

To,  
(i) The Secretaries of all Ministries/Departments under Central Government of India  
(ii) The Chief Secretaries of all the States/UTs in India  
(iii) The CPSEs

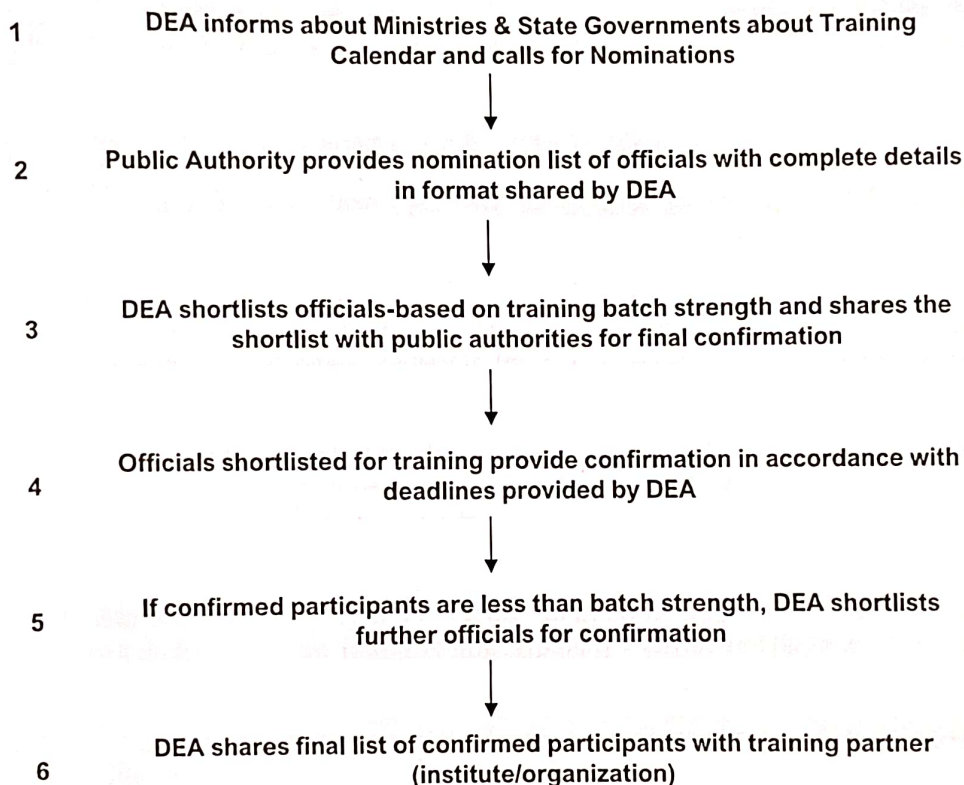
**Nomination Proforma**

<b>S. No.</b>	<b>Name, email and mobile number</b>	<b>Designation</b>	<b>Department/ Ministry/ Organization</b>	<b>Work Profile in brief (50 words)</b>	<b>Name of the training nominated for (Please mention the name and date of training)</b>

## Capacity Building Trainings by Premier Institutes/Organizations: An Initiative by the Department of Economic Affairs

### SOP/Guide for Government officials on Training Nomination Process

Below process for selection of officials for in-person trainings designed and sponsored by **Department of Economic Affairs (DEA)**



#### Important Information:

1. Initial nomination provided by public authority not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA

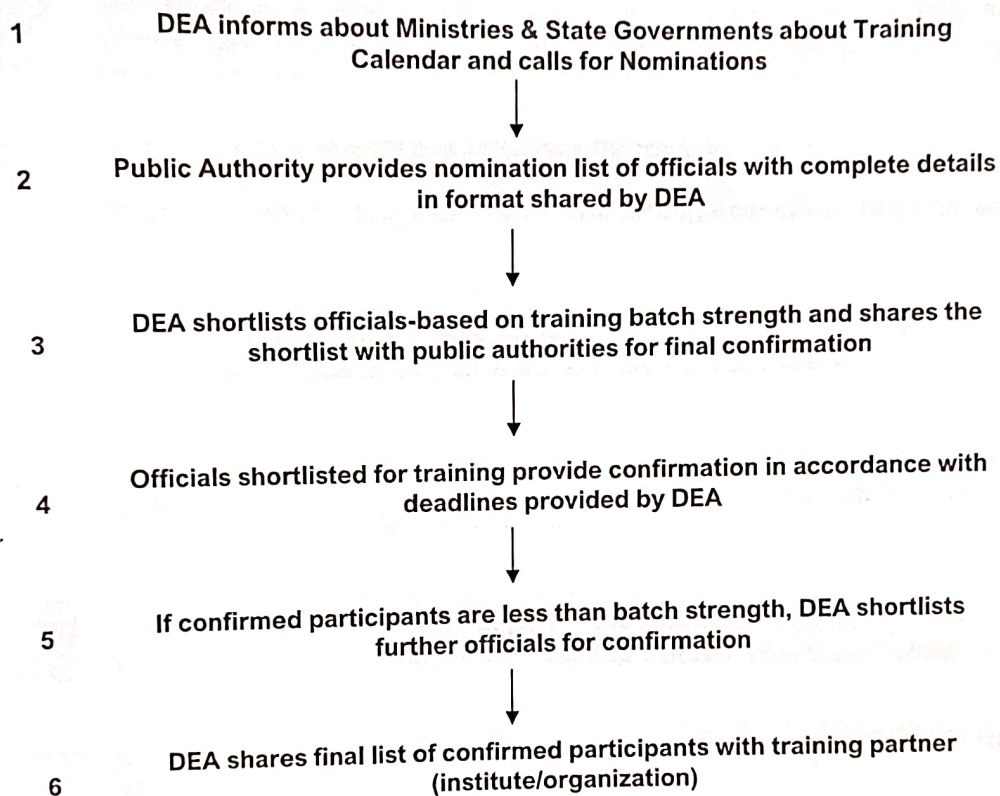
4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to ensure that the seats are timely substituted/de-allocated and there is no financial loss.
5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings
6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner – no certificate will be issued in such cases for training
7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).
8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made to training partners.
9. Officials are requested to plan leisure or travel within or near the training campus outside of training session hours. No travel arrangement will be provided by the training partner (institute/professional body) for such plans.
10. Site visit/travel requests are not part of the training program, and no such requests are to be made to the Training Partner (institute/professional body).
11. All communication pertaining to nominations are to be **sent via email only** to:

**Capacity Building Unit (CBU),**  
Infrastructure Finance Secretariat (IFS),  
Dept. of Economic Affairs, Ministry of Finance, Government of India  
4<sup>th</sup> Floor, STC Building, Janpath, New Delhi 110001  
M: +91-9910379004, +91 9891186736  
E: [cbu-dea@gov.in](mailto:cbu-dea@gov.in)

## Capacity Building Trainings by Premier Institutes/Organizations: An Initiative by the Department of Economic Affairs

### SOP/Guide for Government officials on Training Nomination Process

Below process for selection of officials for in-person trainings designed and sponsored by **Department of Economic Affairs (DEA)**



#### Important Information:

1. Initial nomination provided by public authority not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA

4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to ensure that the seats are timely substituted/de-allocated and there is no financial loss.
5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings
6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner – no certificate will be issued in such cases for training
7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).
8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made to training partners.
9. Officials are requested to plan leisure or travel within or near the training campus outside of training session hours. No travel arrangement will be provided by the training partner (institute/professional body) for such plans.
10. Site visit/travel requests are not part of the training program, and no such requests are to be made to the Training Partner (institute/professional body).
11. All communication pertaining to nominations are to be **sent via email only** to:

**Capacity Building Unit (CBU),**  
Infrastructure Finance Secretariat (IFS),  
Dept. of Economic Affairs, Ministry of Finance, Government of India  
4<sup>th</sup> Floor, STC Building, Janpath, New Delhi 110001  
M: +91-9910379001, +91 9891186736  
E: [cbu-dea@gov.in](mailto:cbu-dea@gov.in)