

From

The Chief Secretary to Government, Haryana.

To

- (i) All Heads of Departments in Haryana, Commissioners, Ambala & Hissar Divisions, all Deputy Commissioners & Sub-Divisional Officers (Civil).
- (ii) The Registrar, Punjab & Haryana High Court, Chandigarh and All District & Sessions Judges in Haryana.

Dated Chandigarh, the 16th June, 1976.

Subject :—Rationalisation of service rules and manuals.

Sir,

I am directed to refer to the subject noted above and to say that service rules and manuals have not been up dated in most of the departments. The Government has decided that these should now be reviewed without delay. Model Service Rules were framed in 1972 and circulated to all the departments with the directive that their service rules should be amended accordingly. It was found that this has been done only in a few departments. It is, therefore, requested that all service rules that have not been modelled after the Model Service Rules, should be brought to the notice of the Chief Secretary (Administrative Reforms Branch) by the 30th June, 1976. These service rules should then be amended and this process completed well before the 15th of December, 1976.

Yours faithfully,

Sd/-

Deputy Secretary General Administration,
for Chief Secretary to Government, Haryana.