

Copy of secret D.O. letter No. 52/9/99—S(I), dated the 14th July, 1999 from Shri N.C. Wadhwa, I.A.S., Joint Secretary to Government, Haryana, Department of Political & Services, addressed to Chief Secretary, Government of Haryana, Chandigarh.

Subject :—Verification of character and antecedents of candidates selected for appointment to Civil posts under the Government of India.

I am desired to enclose a copy of d. o. letter No. 18011/7(S)/95-Estt. (B), dated 21 June 1999 received from Shri B.B. Tandon, Secretary, Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi on the subject noted above and to say that Government has issued instructions from time to time according to which character and antecedents of the candidates referred to by the various appointing authorities including public sector undertakings should be verified and returned to them immediately thereafter. A quarterly report is also required to be sent in respect of the pending cases. As reported by Government of India, such delays are causing considerable administrative difficulties and in some cases of delays, exercise of recruitment becomes infructuous. Union Public Service Commission has also been commenting on such delays in their Annual Reports. A copy each of the circular letter Nos. 58/21/83-S(I) dated 25-11-1983, 52/21/82-S(I), dated 13-5-85 and 52/16/97.S(I), dated November 12, 1997 is enclosed.

I shall be grateful, if you could kindly look into this matter personally and ensure that Government instructions are complied with and the character and antecedents received from the various appointing authorities from Government of India are got verified and returned to the

immediately and in case of pending cases, if any, a quarterly report is sent to Government without fail.

Yours sincerely,
Sd/—
(N. C. Wadhwa)

All the Deputy
Commissioners

No. 52/9/99—S (I) Dated, Chandigarh, the 14 July, 1999.

A copy each, with copy of its enclosure, is forwarded to the following :—

1. IG/CID, Haryana.
2. All the District Superintendents of Police in Haryana.
2. It is requested that the contents of the Government of India's letter (s) may please be noted for strict compliance.

Joint Secretary to Govt., Haryana,
Political & Services Departments.

No. 52/9/99—S(I) Dated, Chandigarh, the 14 July, 1999.

A copy is forwarded to Shri B. B. Tandon, Secretary, Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi-110001 with reference to this d. o. letter No. 18011/7(S)/95-Estt. (B), dated June 21, 1999 addressed to the Chief Secretary to Government, Haryana.

Joint Secretary to Govt., Haryana,
Political & Services Departments.

Copy of Secret/Most Immediate D.O. letter No. 18011/18(S)/33-Estt.(B), dated the 15th November, 1983 from Shri Krishan, Joint Secretary (B), Department of Personnel & Administrative Reforms, North Block, New Delhi addressed to Shri P.P. Caprihan, Chief Secretary, Government of Haryana, Chandigarh & Others.

Kindly refer to this Department's office Memorandum No. 18011/9(S)/78-Estt. (B) dated 2nd July, 1982 wherein the types of verification that would be applicable to the various categories of posts under the Government of India were indicated to the State Governments. The State Governments had also been requested that they may complete the verification formalities within a period of 6-8 weeks and return the verification rolls to the concerned appointing authorities.

2. Certain instances have been brought to the notice of this Department by the Ministry of Defence, Ministry of Railways, Ministry of Health & Family welfare, Ministry of Shipping & Transport, wherein considerable delays have taken place in district authorities returning the attestation forms duly verified. This Department had occasion to address the Chief Secretaries of the various State Governments in this regard requesting issue of directions to the district authorities. As the various Ministers are still reporting that there is boon for quick return of verification rolls by the district authorities, this Department shall be grateful if the State Government could issue instructions to the various district authorities that whenever verification rolls are referred to them, they may return with utmost expedition the verification rolls duly verified. A copy of the instructions issued to the district authorities may please be endorsed to us for our record.

Copy of Letter No. 52/21/82-S(I) dated the 25th November, 1983, from Chief Secretary to Government, Haryana addressed to (i) Commissioners, Ambala and Hisar Divisions (ii) All Deputy Commissioners in Haryana State and (iii) D.I.G. (CID), Haryana.

I am directed to invite your attention to para 6 of the Government of India's letter No. 18011/9(S)/78-Estt.(B), dated the 2nd July, 1982 (a copy of which was sent to you vide Haryana Government letter No. 52/21/82-S(I), dated the 29th July, 1982, in which it was desired that the authorities concerned should verify the antecedents of the candidates referred to them by the various appointing authorities including public sector undertakings and return verification rolls within a period of six to eight weeks.

2. The Government of India, Department of Personnel & A.R. have intimated vide their D.O. letter No. 18011/18(S)/83-Estt.(B), dated the 15th November, 1983 (copy enclosed) that certain instances have been brought to their notice wherein considerable delays have taken place in the district authorities returning the attestation forms duly verified. I am to request that it may kindly be ensured that whenever verification rolls are returned to you the Govt. of India, the same are returned to them immediately after the requisite verification.

Copy of Secret D.O. letter No. 18011/10(S)/84-Estt.(B), dated the 25th April, 1985 from Shri K. Ramanujam, Secretary to Government of India, Department of Personnel & Administrative Reforms, New Delhi addressed to Shri P. P. Caprihan, Chief Secretary, Government of Haryana, Chandigarh.

Kindly refer to our Office Memorandum No. 18011/9(S)/78-Estt.(B), dated 2-7-1982 wherein the types of verification that would be applicable to the various categories of posts under the Government of India were indicated to the State Governments. The State Governments had also been requested to complete the verification within a period of 6-8 weeks and return the verification rolls to the concerned appointing authorities. We had also occasion to inform you vide Shri S. Krishnan's D.O. letter No. 18011/18(S)/83-Estt. (B), dated 15-11-1983 that Ministries/Departments were still reporting about inordinate delays in getting the verification rolls from the district authorities. State Governments had been requested to issue suitable instructions to the various district authorities that whenever verification rolls are referred to them, they may return them with utmost expedition, after doing the needful.

2. However, we continue to get complaints from various Central Ministries/Departments that the district authorities are taking their own time in completing the verification reports and, therefore, the offers of appointment to the candidates are getting delayed. The Union Public Service Commission had also commenced on this delay in their annual report. You will kindly agree with me that delays in verification of character and antecedents of candidates selected for Government posts is something serious and requires to be tackled immediately. I shall be grateful if you could kindly issue suitable instructions to your district authorities impressing upon them the need to return with utmost expedition the verification rolls referred by various appointing authorities duly verified. You may consider calling for a Progress Report from all the Districts on this item once in a quarter so that the same can be watched at your level with a view to taking up with those responsible for delays.

Copy of Letter No. 52/16/94-S(I) dated the 12th November, 1997, from Chief Secretary to Government, Haryana addressed to (i) Commissioners, Ambala, Hisar, Rohtak & Gurgaon Divisions (ii) All Deputy Commissioners in Haryana State and (iii) D.I.G. (CID), Haryana.

I am directed to refer to Haryana Government letter No. 52/21/82-S(I), dated 13-5-1985 on the above noted subject and to say that the verification rolls whenever referred to you by Government of India, should be returned to them immediately after the requisite verification and a quarterly report is also required to be sent to the Secretariat in the prescribed proforma in respect of the pending verification rolls. It has come to the notice of the Government that character and antecedents rolls sent by the various departments of Govt. of India for different posts are not being cleared timely and the offers of appointment to the candidates are delayed unnecessarily as a result thereof. I am to request you again that personal attention may kindly be given in order to ensure the verification of rolls referred to you by various authorities and the same are returned to them after necessary verification. A quarterly statement may also be sent as per Govt. instructions.

Copy of D.O. No. 18011/7(s)/95-Estt. (B); dated the 17/21st June, 1999, from Shri P.B. Tandon, Secretary, Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi addressed to Shri Ram S. Verma, IAS, Chief Secretary to Government, Haryana.

Kindly refer of the D. O. letter No. 18011/10(s)/84-Estt. (B), dated April 25, 1985 from Shri K. Ramanujam regarding the need to impress upon the district authorities to return with utmost expedition the verification rolls referred by the various appointing authorities duly verified. We had also requested you to consider calling for a quarterly report from all Districts so that the progress of this item could be watched with a view to taking up those responsible for delays. In spite of the above, complaints continue to be received from the various Ministries/Departments that the District authorities do not send verification reports within the time fixed for the purpose.

2. You will appreciate that the delay in returning the verification rolls results in considerable administrative difficulties. As pre-enrollment verification is a pre-requisite for appointment to posts under the Central Government, delays in returning the verification rolls leads to denial of appointment to the selected candidates for that much long which, in some instances, results in candidates taking up placements elsewhere thereby making the recruitment exercise infructuous. The Union Public Service Commission has also been commenting on these delays in their Annual Reports. Besides, in the circumstances, the vacancy has also to be kept unfilled which often leads to dislocation of work. As this problem has acquired serious proportions, we shall be grateful if the State Government would once again issue instructions to the various District authorities that the verification rolls, duly verified, should be returned to the appointing authorities with utmost expedition.