

No. 6/38/95-2GSI

From

The Chief Secretary to Government Haryana.

To

1. All Heads of Departments in Haryana.
2. The Registrar, Punjab & Haryana High Court.
3. The Commissioners, Ambala, Rohtak, Hisar and Gurgaon Divisions and all the Deputy Commissioners in the State.

Dated Chandigarh, the 7th March, 1996.

Subject :—Regularisation of Adhoc Class II Employees.

Sir,

I am directed to invite your attention on the subject noted above and to say that the matter regarding regularisation of adhoc class II employees has been engaging the attention of Government, for some time past and it has now been decided to regularise the services of adhoc class II employees if they fulfil the following conditions :—

- (i) that only such adhoc employees as have completed two years service on 31-1-1996 and were in service on that date. However, break in service rendered on adhoc basis upto a period of one month may be condoned excluding breaks occurring because of the concerned employee, having left service of his own volition or where the adhoc appointment was against a post or vacancy for which no regular recruitment was required or intended to be made i.e. leave arrangements or filling up of other short time vacancies may not be condoned;
- (ii) that the employees should have been recruited through the Employment Exchange or directly appointed by the appointing authority after obtaining the non-availability certificate from the Employment Exchange or appointed as per the approved procedure as in the case of Lecturers in Colleges;
- (iii) that the employees possessed the prescribed qualification for the post at the time of their appointment on adhoc basis;
- (iv) that the work and conduct of such employees shall be of overall good category and no disciplinary proceedings are pending against them; and
- (v) that the employees shall be regularised against the posts or vacancies of relevant categories.

However, the employees who have been promoted on adhoc basis pending recruitment by Haryana Public Service Commission will not be covered under this decision.

2. Government have also taken a decision to take out all such Class-II posts, as have been held for a minimum period of two years on 31-1-1996 by Class-II employees on adhoc basis and who satisfy the above conditions of regularisation, from the purview of the Haryana Public Service Commission. However, notification amending the Haryana Public Service Commission (Limitation of Functions) Regulation, 1973 will be issued only after the designation and number of the posts to be taken out of the purview is ascertained. It is, therefore, requested that designation and number

of posts as have been held for a minimum period of two years on 31-1-1996 by Class-II employees on adhoc basis and who satisfy the conditions of regularisation may be supplied to this office within a period of 15 days so that the required notification is issued.

3. The seniority of the adhoc Class-II employees so regularised with effect from the 31-1-1996 vis-a-vis the Class II employees appointed on the same date on regular basis shall be determined with effect from 31-1-1996. The inter-se-seniority of such adhoc Class II employees shall be determined in accordance with the date of their joining the post on adhoc basis. If the date of joining the post(s) on adhoc basis by such adhoc employees was the same, then an order employee shall rank senior to an employee younger in age. If the date of appointment of the direct recruit and the date of regularisation of adhoc employee is the same, the direct recruit shall be senior.

4. It is further pointed out that keeping in view the impact of regularisation of Class-II adhoc employees the number of available vacancies in the department may undergo a change and affect the requisitions already sent to Haryana Public Service Commission for advertisement. It is, therefore, requested that where the vacancies have not yet been advertised, the requisition may be withdrawn from the Haryana Public Service Commission and a fresh requisition after recalculating the vacancies be sent to Haryana Public Service Commission.

Yours faithfully,

Sd/—

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.

A copy is forwarded to all the Financial Commissioners/Commissioners & Secretaries to Government Haryana for information and necessary action.

Sd/—

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners/Commissioners
and Secretaries to Government Haryana.

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Dated Chandigarh, the 7th March, 1996.

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A copy is forwarded to the Secretary, Haryana Public Service Commission, Chandigarh. It is requested that if any advertisement is in the process of issue, the same should be stopped till a fresh requisition is received from the concerned department.

Sd/—

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.