

No. 6/38/95-2GSI

From

The Chief Secretary to Government, Haryana.

To

- (1) All Heads of Departments in Haryana.
- (2) The Registrar, Punjab and Haryana High Court.
- (3) The Commissioners, Ambala, Rohtak, Hisar and Gurgaon Divisions. All Deputy Commissioners in the State.

Dated Chandigarh, the 7th March, 1996.

Subject :—Regularisation of Adhoc Class-III Employees.

Sir,

I am directed to invite your attention on the subject noted above and to say that the matter regarding regularisation of adhoc class III employees has been engaged the attention of Government, for some time past and it has now been decided to regularise the services of adhoc class III employees if they fulfil the following conditions :—

- (i) That only such adhoc employees as have completed two years service on 31.1.1996 and were in service on that date. However, break in service rendered on adhoc basis upto a period of one month may be condoned excluding breaks occurring because of the concerned employee having left service of his own volition or where the adhoc appointment was against a post or vacancy for which no regular recruitment was required or intended to be made i.e. leave arrangements or filling up of other short time vacancies may not be condoned;
- (ii) that the employees should have been recruited through the Employment Exchange or directly appointed by the appointing authority after obtaining the non-availability certificate from the Employment Exchange
- (iii) that the employees possessed the prescribed qualification for the post at the time of their appointment on adhoc basis;
- (iv) that the work and conduct of such employees shall be of overall good category and no disciplinary proceedings are pending against them; and
- (v) that the employees shall be regularised against the posts or vacancies of relevant categories.

However, the employees who have been promoted on adhoc basis pending recruitment by Subordinate Services Selection Board, Haryana will not be covered under this decision.

2. Government have also taken a decision to take out all such Class III posts, as have been held for a minimum period of two years on 31.1.1996 by Class-III employees on adhoc basis and who satisfy the above conditions of regularisation, out of the purview of the Subordinate Services Selection Board, Haryana.

3. The seniority of adhoc Class-III employees so regularised with effect from the 31.1.1996, vis-a-vis the Class-III employees appointed on the same date on regular basis shall be determined with effect from 31.1.96. The inter-se-seniority of such adhoc Class-III employees shall be determined in accordance with the date of their joining the post on adhoc basis. If the date of joining the post(s) on adhoc basis by such adhoc employees was the same, then an older employee shall rank senior to an employee younger in age. If the date of appointment of the direct recruit and the date of regularisation of adhoc employees is the same, the direct recruit shall be senior.

4. It is further pointed out the keeping in view the impact of regularisation of Class-III adhoc employees the number of available vacancies in the department may undergo a change and affect the requisitions already sent to Subordinate Services Selection Board, Haryana for advertisement. It is, therefore, requested that where the vacancies have not yet been advertised the requisition may be withdrawn from the Subordinate Services Selection Board, Haryana and a fresh requisition after reclassifying the vacancies be sent to Subordinate Services Selection Board, Haryana.

Yours faithfully,

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.

A copy is forwarded to all the Financial Commissioners/Commissioners & Secretaries to Government Haryana for information and necessary action.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.

To

All the Financial Commissioners/Commissioners
and Secretaries to Government Haryana.

U.O. No. 6/38/95-2GSI

Dated Chandigarh, the 7th March, 1996.

Endst. No. 6/38/95-2GSI

Dated Chandigarh, the 7th March, 1996.

A copy is forwarded to the Secretary, Subordinate Services Selection Board, Haryana. It is requested that if any advertisement is in the process of issue the same should be stopped till a fresh requisition is received from the concerned department.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.