

No. 45/98-IGSI

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of Departments, Commissioners
Ambala, Hisar, Rohtak and Gurgaon Divisions.
2. All Deputy Commissioners and Sub Divisional
Officers (Civil) in Haryana.
3. The Registrar,
Punjab and Haryana High Court,
Chandigarh.

Dated Chandigarh, the July 15, 1998

Subject : Transfers made on the request of Government servants.

Sir,

I directed to refer to Haryana Government letter No. 2324-5GSI-76/8968, dated 9.4.76 which interalia provides that transfer traveling allowance should not be allowed where the transfer has been made at the specific request of the Government servant concerned. These instructions further lay down that a Government servant on transfer is also not entitled to be paid while on joining time unless his transfer is made in public interest.

2. Instances have come to the notice of the Government that while giving requests to the departments for transfer of an officer/official, the Ministers do not clearly specify whether the transfer is to be effected at the request of the employee concerned and that accordingly no TA/DA should be allowed to him. On the other hand, the departments also do not bother to verify whether the requests from the Minister is in response to a request from the employee concerned and often presume that the direction from the Minister for transfer of an employee concerned is being given in response to the personal request by the employee and orders are issued indicating that no TA/DA will be admissible.

The matter has been considered by the Government and it has been decided that in future departments would first ascertain from the Minister concerned whether the transfers in question are being ordered at the request of the employees concerned and after such verification it would be mentioned in the transfer orders that no TA/DA and joining time would be admissible to the official concerned. Simultaneously, the Ministers are also being requested to obtain a written request from the employees concerned before acceding to such request so that there remains no confusion in the minds of the officials/officers dealing with the transfers cases.

These instructions should be followed strictly.

Yours faithfully,

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.

A copy is forwarded to all Financial Commissioners/Commissioners and Secretaries to Government Haryana for information and necessary action.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners/
Commissioners and Secretaries to
Government Haryana.

U.O.No. 45/9/98-IGSI

Dated Chandigarh, the July 15, 1998.

A copy is forwarded to the Principal Secretary/Dy. Principal Secretary/OSD to Chief Minister, Secretaries/Private Secretaries to the Chief Minister/Ministers/Ministers of State with the request that the contents of the above instructions may be brought to the notice of Ministers/Ministers of State for their kind information and necessary action.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government Haryana.

To

The Principal Secretary/Dy. Principal Secretary/OSD to Chief Minister, Secretaries/Private Secretaries to the Chief Ministers/Ministers/Ministers of State.

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Dated Chandigarh, the July 15, 1998