

No. 66/11/2008-6SIII

From

The Chief Secretary to Government Haryana.

To

1. All the Heads of Departments.
2. The Commissioners, Ambala, Hisar, Gurgaon and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh and all District and Sessions Judges in Haryana.
4. All the Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

Dated Chandigarh, the 4-7-2008

Subject:- Violation of Government instructions by making communication with Haryana Public Service Commission by some Administrative Secretaries/Departments in Memo shape.

Sir,

I am directed to refer to the subject noted above and to say that it has been observed by the Government that while making correspondence with Haryana Public Service Commission by addressing in memo shape which is contrary to the Government instructions, as contained in para-6 of part IV of Regulation and Instructions Governing the work of the Haryana Public Service Commission which is as under:-

**Para-6**

All reference shall be made to the Commission by the Administrative Department concerned in the form of an official letter, with which all relevant papers or copies of papers should be forwarded, provided that no reference on general service matter shall be made save with the previous

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a general case involves financial consideration, the advice of the Finance Department shall first be taken.

The matter has been considered by the Government and it has been decided that all the references shall be made to the Commission by the Administrative Department and Head of Department concerned in the form of an official letter.

These instructions should be brought to the notice of all concerned for their information and compliance.

Yours faithfully,

*Suresh Kumar*  
Under Secretary Services-III,  
for Chief Secretary to Government Haryana

A copy is forwarded for information and necessary action to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government Haryana.

*Suresh Kumar*  
Under Secretary Services-III,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretaries/  
Commissioners and Secretaries to Government Haryana

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Dated Chandigarh, the 4-7-2008

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Dated Chandigarh, the 4-7-2008

A copy is forward to Secretary, Haryana Public Service Commission with reference to their letter No.BF5/2003/CAG/2655 dated 09.01.2008 for information.

*Suresh Kumar*  
Under Secretary Services-III,  
for Chief Secretary to Government Haryana