

Date Bound

Subject:-Regarding grant of interest free advance to purchase the wheat during the year 2024-25.

Will the

1. All Special Senior Secretaries/Senior Secretaries/ Secretaries/ Private Secretaries to CM/ Ministers/State Ministers/CS / Chief PSCM/ PSCM/ APSCM - A & B /OSD (SG)/ OSD (VK)/ Political Advisor to CM/ ACS/Principal Secretary/ Secretary /Special Secretary.
2. Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Chief staff officer/ Chief Protocol Officer/ Superintendents and all Class III and Class IV Officials working in Haryana Civil Secretariat, Chandigarh.

Kindly refer to Finance Department's order no. 46/1/2011/W&M(6) dated 14.05.2024 on the subject noted above?

2. It is requested to them that kindly inform class IV permanent employee working under them that government has decided to grant an interest free advance of Rs.23,000/- to all class IV employee, those employees wants to get advance from government. They can apply in given application form through appropriate medium in Account and Partition Branch before 24.05.2024. Application form received after 24.05.2024 cannot be considered.
3. Application form may be submitted during 4:00 PM to 5:00PM in Account & Partition Branch.

(Application form may be download from the website www.csharyana.gov.in)

For Parikash.
Superintendent Accounts & Partition
for Chief Secretary to Government, Haryana.

To

1. All Special Senior Secretaries/Senior Secretaries/ Secretaries/ Private Secretaries to CM/ Ministers/State Ministers/CS / Chief PSCM/ PSCM/ APSCM - A & B /OSD (SG)/ OSD (VK)/ Political Advisor to CM/ ACS/Principal Secretary/ Secretary /Special Secretary.
2. Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Chief staff officer/ Chief Protocol Officer/ Superintendents and all Class III and Class IV Officials working in Haryana Civil Secretariat, Chandigarh.

U.O.No.10/2/2019-3AP

Dated Chandigarh the 14.05.2024

APPLICATION FORM WHEAT ADVANCE DURING THE YEAR 2024-25

1. Name (in Block Letter) _____
2. Father's/ Husband's Name _____
3. Designation _____
4. GPF /PRAN Account No. _____
5. Bank A/c No. _____
6. Branch /Officer with which whom attached _____
7. Whether Permanent /temporary (if temporary
Surety may be furnished in the attached form) _____
8. Date of joining _____
9. Date of retirement _____
10. Amount of advance required _____
11. No of installments in which recoveries desired _____
12. Payee Code No. _____
13. Mobile No. _____

I promise to produce a certificate that the amount of loan has been utilized for the purpose of wheat within one month from the date of drawal of the loan.

Certified that my husband/ wife is a Government employee and he/ she is not drawing such loan.

(Signature of the Applicant)

Recommendation of the Branch Officer.

(SURETY FORM FOR THE TEMPORARY GOVT EMPLOYEE)

I----- (Name /designation of surety) permanent employee of the Haryana Civil Secretariat
stand surety for ----- (Name of the Borrower) for the sum of Rs. -----.

(Signature of the Surety)

Name in Block Letter -----

Designation -----

Branch -----

Certified that Shri ----- who has signed above surety for Shri -----
is a permanent Govt. Servant.

Signature of the certifying
Officer with designation.