

No. 02/14/2022-3CC-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
COMMON CADRE-I

Dated: Chandigarh the 25th June, 2026

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments in the State of Haryana.
3. All the Divisional Commissioners in the State of Haryana.
4. All the Deputy Commissioners in State of Haryana.

Subject: Regarding obtaining one time options from Group-D employees of Common Cadre who were recruited against Advt. No. 04/2018 and appointed on Compassionate ground during the period between 28.03.2018 to 31.03.2020, to remain in Common Cadre or not.

Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that vide Govt. Notification No. Leg/8/2018 dated 28.03.2018, Group-D Act was enacted by the Government and thereafter vide an amendment notification No. Leg 2/2020 dated 31.03.2020, it was clarified that this Act will be applicable retrospectively to all the Group-D employees of all the departments of Haryana Government appointed on or after 28th March, 2018.

2. Now, the Competent Authority has decided to provide an opportunity of one time option to all Group-D employees **who were recruited against Advt. No. 04/2018 including appointment on Compassionate ground during the period between 28.03.2018 and 31.03.2020, "Whether they want to remain out of the amendment provisions of Common Cadre or NOT?"**. It is clarified that the subject cited Group-D employees who decide to stay as part of Common Cadre, will be governed under Group-D Act, 2018, amended from time to time and the Group-D employees who opt out from the Common Cadre will be governed under respective department's service rules.

3. The aforesaid one-time option be obtained from the concerned employees through an online portal, and the link of which will be shared separately with the concerned Group-D employees for submitting their options on **URL: <https://recruitment.groupd.csharyana.gov.in/>** during the period **from 01.07.2026 to 15.07.2026**.

3. The portal /module is OTP based and concerned employee can only login with duly registered mobile number of HRMS.

4. Further, All Heads of Departments are requested to direct all the Group-D employees (who are part of the Common Cadre and were recruited against Advt. No. 04/2018 including appointment on Compassionate ground during the period between 28.03.2018 and 31.03.2020) to participate in the said exercise within the stipulated time period. In case no option is received within the prescribed time, it shall be treated as deemed continuation in the Common Cadre.

6. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfully,

Louis Ballo

Superintendent, Common Cadre-I
for Chief Secretary to Government Haryana, *e*