

Subject:- Regarding Annual Confidential Report .

Will the Branch Incharge, Haryana Civil Secretariat, kindly refer to the U.O. No. 6/1/2022-4EI, dated 10.03.2023, on the subject cited above?

2. It is informed that the information of ACRs of the employees of undermentioned Branches of Haryana Civil Secretariat for the year 2022-23 has not been received so far. However, The ACRs performa has been received by the officials of some Branches. Therefore, the Branch Incharge of below mentiond Branches are directed to do necessary action at own end, in view of para 5 of U.O. dated 10.03.2023 and a copy of the duly recorded ACRs (initiating/reviewing authorities) forwarded to Establishment-I Branch for information while forwarding the to the next Authority:-

S/No.	Name of Branch	S/No.	Name of Branch
1.	Ado.-I Branch	2.	HR-III
3.	Administrative Reforms	4.	GIS Cell
5.	Budget and Committee	6.	Home-I
7.	B&R (Estt-I)	8.	Home-III & Minority Cell
9.	B&R (Estt.-II)	10.	Home-IV
11.	Committee-I	12.	Haryana Bhawan
13.	Committee-II	14.	HBPE
15.	Cash Branch	16.	HSSC
17.	CM Grievances Redressed Cell	18.	Industries -I
19.	CRID	20.	Industries -II
21.	Delay Checking Unit	22.	Irrigation (Works)
23.	Defense -I	24.	Irrigation (Estt.)
25.	Defense-II	26.	Legal Cell-I
27.	Environment	28.	Legal Cell-II
29.	Education & Coordination	30.	Lokayukt Haryana
31.	Education (Elementary)	32.	Protocol
33.	Education (Secondary)	34.	Press Branch
35.	Education (Higher)	36.	Pay Revision
37.	ERAMU, FD	38.	Publicity Branch
39.	F.G. -I	40.	R.V.A.
41.	FD(Service Sector)	42.	Skill Development & Industrial Training
43.	FD-I	44.	State Police Complaint Authority
45.	FD (Computer Cell)	46.	Social Welfare
47.	FD-II	48.	Transport-II
49.	FR	50.	Training Branch
51.	Finance Account	52.	Training Cell
53.	FICW	54.	IO Vigilance
55.	HR -I	56.	Ways & Means

3. It is also informed that the ACRs of below mentioned Branches of Haryana Civil Secretariat has been sent to respective Initiating/Reviewing/Accepting Authorities for recording of remarks, As such, the ACRs of the employees of some Branches has not received in the Establishment-I Branch, after recording of remarks, Therefore, the respective authorities of under mentioned Branches are requested to record the remarks as per time/dates mentioned in the ACRs Performa as well as Govt. Instrucitons dated 07.08.1997 and forward to the quarter concerned:-

S/No.	Name of Branch	S/No.	Name of Branch
1.	Accounts Branch	2.	Labour Branch

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3.	Accounts-II Branch	4.	Power
5.	Accounts and Partitions Branch	6.	Political
7.	B&R (Works)	8.	Pension (FD)
9.	Common Cadre-I	10.	Public Health Eng.
11.	Common Cadre-II	12.	Printing & Stationary
13.	Civil Aviation Branch	14.	Passport Branch
15.	CM Cell-I	16.	PAR Cell
17.	CM Cell-II	18.	Service -I
19.	Environment	20.	Service -II
21.	F.G.-II	22.	Service -III
23.	Food & Supply	24.	Service -IV
25.	Gurudwara Election Commission	26.	SIU
27.	Health -I	28.	Transport-I
29.	Health-II	30.	Technical Education
31.	Health-III	32.	Town & Country Planning
33.	Haryana Bhawan	34.	Vigilance-I
35.	HTWB	36.	Vigilance-II
37.	Irrigation (Works)	38.	Weeding Sec. & Record Section
39.	NGIS		

4. This may please be given priority and clarification may be sent immediately.


Superintendent Establishment-I
for Chief Secretary to Government, Haryana 

To

All the Branch Incharge
Haryana Civil Secretariat.

U.O. No. 06/01/2022-4EI

Dated: 05th May, 2023