

MOST URGENT
IMMEDIATE

Subject:- Regarding Implementation of (AEBAS) Aadhaar Enabled Biometric Attendance System in Haryana Civil Secretariat.

Will all the:-

- i) Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Superintendents/ Deputy Superintendents, Haryana Civil Secretariat.
- ii) Special Senior Secretaries/ Senior Secretaries/ Secretaries to Ministers/ Private Secretaries of Haryana Civil Secretariat.

Kindly refer to the subject cited above?

2. As you are aware that (AEBAS) Aadhaar Enabled Biometric Attendance System for the employees working in Haryana Civil Secretariat has been started w.e.f 05.04.2022, you will have to ensure the biometric attendance of all the employees under your kind control and monitor the same on daily basis.

3. You are also requested to submit the report directly to the Technical Nodal Officer i.e. Smt. Seema Bhatia, HSS-I Joint Secretary to Government Haryana, Foreign Cooperation Department on weekly basis and the employees who are facing problems in getting them enrolled under the AEBAS, they may approach to the Technical Nodal Officer and the Technical Nodal Officer should take appropriate action regarding redressal of their any type of complaints relates to AEBAS.

(The order of Technical Nodal Officer is also enclosed herewith)

A2
Superintendent Establishment-I,
for Chief Secretary to Government Haryana.
18.04.22

To

- i) Joint Secretaries/ Deputy Secretaries/ Under Secretaries/ Superintendents/ Deputy Superintendents, Haryana Civil Secretariat.
- ii) Special Senior Secretaries/ Senior Secretaries/ Secretaries to Ministers/ Private Secretaries of Haryana Civil Secretariat.

U.O No. 22/10/2016-6Estt.-I

Dated: Chandigarh, the 18th April, 2022

Endst. No. 22/10/2016-6Estt.-I

Dated: Chandigarh, the 18th April, 2022

A copy each is forwarded for taking immediate action in this regard to the following:

- i) Advocate General, Haryana, Chandigarh.
- ii) Lokayukta, Haryana.
- iii) Chief Information Commissioner, Haryana, Chandigarh.
- iv) Principal Resident Commissioner, Haryana Bhawan Delhi.
- v) Secretary, Haryana Raj Bhawan, Chandigarh.
- vi) Director, Sainik & Ardh Sainik Welfare Department, Haryana, Panchkula.
- vii) Secretary, Haryana Staff Selection Commission, Panchkula.
- viii) The SIO/NIC, 9th floor, Haryana Civil Secretariat.
- ix) The Administrative Officer, Haryana Civil Secretariat.
- x) The Administrative Officer, NIC, 9th floor, Haryana Civil Secretariat
- xi) Smt. Seema Bhatia, HSS-I, Joint Secretary to Government Haryana-cum- Technical Nodal Officer, AEBAS.

A2
Superintendent Establishment-I,
for Chief Secretary to Government Haryana.
18.04.22

ORDER OF THE GOVERNOR OF HARYANA

In supersession of the Government orders dated 01.12.2019 vide Sh. Narender Ahuja, Joint Secretary to Government Haryana, HSS-I (now retired) was designated as Technical Nodal Officer for successfully implementation of Aadhar Enabled Biometric System (AEBAS) in Haryana Civil Secretariat.

2. Now, Government has decided to designate Smt. Seema Bhatia, HSS-I, Joint Secretary to Government Haryana, Foreign Cooperation Department as Technical Nodal Officer for successfully implementation of Aadhar Enabled Biometric System (AEBAS) in Haryana Civil Secretariat with immediate effect in addition to her present duties and she shall be responsible for:-

- i) *Monitoring and co-coordinating with the stakeholders for smooth functioning of the Bio-metric attendance system.*
- ii) *Providing update facility for biometric updating in case of poor bio-metric capture during enrolment process and in cases where there are failures in detecting the fingerprints by organizing Aadhaar camps.*
- iii) *Organizing special Aadhaar Enrolment Camps (AECs), if considerable numbers of employees are not able to register on the portal due to non-availability of Aadhaar numbers.*
- iv) *Aadhaar number generation for the enrolments done in the Aadhaar Enrolment Camps (AECs).*
- v) *e-Aadhaar access.*
- vi) *Best Finger Detection and other Aadhaar related issues.*

3. Further, Sh. Imran Ali, AEBAS Support Engineer O/o NIC, 9th floor, Haryana Civil Secretariat is also attached with Smt. Seema Bhatia, HSS-I, Joint Secretary to Government Haryana, Foreign Cooperation Department -cum- Technical Nodal Officer to assist her for successfully implementation of Aadhar Enabled Biometric System (AEBAS) in Haryana Civil Secretariat.

Dated, Chandigarh
the 05th April, 2022

RAJNARAYAN KAUSHIK
Special Secretary to Government Haryana
Secretariat Establishment

Endst. No. 22/40/2010-6Estt-I

Dated: Chandigarh, the 05th April, 2022

A copy is forwarded to the following for information and necessary action:-

1. The Principal Secretary to Govt., Haryana, General Administration Department.
2. The Secretary to Government, Haryana, Administrative Reforms Department (in Delay Checking Unit).
3. The Secretary to Government, Haryana, Personnel Department.
4. The Special Secretary to Government Haryana, Secretariat Establishment, Haryana Civil Secretariat.
5. Smt. Seema Bhatia, HSS-I, Joint Secretary to Government Haryana, Foreign Cooperation Department -cum- Technical Nodal Officer, AEBAS.
6. The SIO/NIC, 9th floor, Haryana Civil Secretariat with a request to update the name of Technical Nodal Officer, Haryana Civil Secretariat.
7. The Administrative Officer, Haryana Civil Secretariat.
8. The Administrative Officer, NIC, 9th floor, Haryana Civil Secretariat
9. Sh. Imran Ali, AEBAS Support Engineer O/o NIC, 9th floor, Haryana Civil Secretariat


Superintendent Establishment-I,
for Special Secretary to Government Haryana
Secretariat Establishment

74
05.04.22

INTERNAL DISTRIBUTION:-

1. Secy. to CPSCM/ PS to C.S.
2. PS to SSSE
3. PA to DS(G)/ Steno to USSE.
4. Supdts. Accounts/ Accounts-I/A&P/ Training Cell /Cash/Estt.II & III Branches.
5. Ado-I&II/Libn./R.A./CT/SK.
6. 1E/2E/3E/4E/5E (in Estt-I Branch)


Superintendent Establishment-I,
for Special Secretary to Government Haryana
Secretariat Establishment

74
05.04.22