

**Most URGENT**  
**Reminder**

**HARYANA GOVERNMENT**  
**HUMAN RESOURCES DEPARTMENT**  
**CHIEF SECRETARY OFFICE**  
No. 62/ 52 /2022-1HR-I

To

1. All the Administrative Secretaries to Government of Haryana.
2. All Heads of the Departments of Haryana.
3. All the Divisional Commissioners of Ambala/ Hisar /Rohtak /Gurugram /Karnal/ Faridabad Divisions.
4. All the Deputy Commissioners of Haryana.

Dated Chandigarh, the 17<sup>th</sup> January, 2023.

**Subject: - Information regarding Chargesheets issued under Rule-7 of Haryana Civil Services (Punishment & Appeal) Rules, 2016.**

Sir/Madam,

I am directed to invite your attention to even number dated 15<sup>th</sup> November, 2022 vide which all the Administrative Secretaries were requested to provide the information in connection with chargesheets issued to Officers/Officials under Rule-7 of HCS (Punishment & Appeal) Rules, 2016 during the last 5 years in the following proforma.

**Annexure 'A'**

| Sr. No. | Name of Department | Class of Officers/Officials (A/B/C/D) | No. of Chargesheets issued | No. of Chargesheets decided | No. of Chargesheets filed | No. of Penalties imposed | Remark |
|---------|--------------------|---------------------------------------|----------------------------|-----------------------------|---------------------------|--------------------------|--------|
|         |                    |                                       |                            |                             |                           |                          |        |

2. However, only few Departments/Boards/Corporations have sent the requisite information to Human Resources Department (HR-I Branch) till date and many Departments/Boards/Corporations have not provided the requisite information so far.

3. Therefore, you are again directed to send requisite information to HRD (Human Resources-I Branch) in the prescribed format at Annexure 'A' above through special messenger as soon as possible. The Departments/Boards/Corporations who have provided requisite information, need not be sent again.

4. Treat it most urgent.

Yours faithfully,

*Tilak Ray*

Superintendent, Human Resources-1 Branch,  
for Chief Secretary to Government Haryana