

Most Urgent
Reminder-V

No. 15/29/2021-4HR-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
(HUMAN RESOURCES-I BRANCH)

Dated: Chandigarh, the 22nd February, 2023

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments of Haryana.
3. All the Managing Directors/Chief Administrators of Board and Corporations of Haryana Government.
4. All the Divisional Commissioners of the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.
6. The Registrars of all the Universities in the State of Haryana.

Subject: Identification of 'sensitive posts' and tenure of posting thereon.

Sir/Madam

I am directed to invite your kind attention towards Government letter No. 15/29/2021-1GS-II dated 15.09.2021 and subsequent letters dated 20.12.2021, 07.04.2022, 28.11.2022, 28.12.2022 on the subject cited above and to say that information regarding 'sensitive posts' has yet been received from 28 Departments/Borads/Corporations (list attached) only. Despite the several reminders, most of departments/boards/corporations have failed to supply the requisite information.

2. This wavering attitude has been seriously viewed by the Government. Therefore, all the Departments/Boards and Corporations and other Organizations who have not provided the information, are directed to provide the requisite information in the following format strictly to Chief Secretary to Government Haryana (in Human Resources-I Branch) through special messenger or email: generalservices0001@gmail.com. and to their Administrative Secretaries within seven days positively:-

Sr. No.	Nomenclature of post	Rank Group A/B/C/D	No. of sensitive posts	Name of official/officers who has completed 3 years or more period in this quarter	No. of official/officers transferred as per the SOP (Standard Operating Procedure)	Reason for not transferring from remaining sensitive posts	Has concurrence of competent authority been obtained for cases under Column 7
1	2	3	4	5	6	7	8

3. All the Administrative Secretaries are also requested to personally look into the matter and issue appropriate direction to the Departments/Boards/Corporations under their administrative control to provide the requisite information strictly as per format prescribed above. In case, any department/board/corporation fails to supply the requisite information within time provided, the Administrative Secretary concerned will personally provide the information to Chief Secretary to Government Haryana thereafter.

4. This may be taken on priority basis.

Yours faithfully

Tilak Ray

Superintendent, Human Resources-I
for Chief Secretary to Government Haryana

List of Departments/Boards/Corporations, information has been received from.

Sr. No.	Name of Department
1.	Electronics and Information Technology, Haryana
2.	Town & Country Planning Department, Haryana
3.	Women & Child Development Department, Haryana
4.	Labour Department, Haryana
5.	Environment & Climate Change Department, Panchkula
6.	Forest & Wildlife Department, Haryana,
7.	Horticulture Department, Haryana
8.	Civil Aviation Department, Haryana
9.	Employment Department, Haryana
10.	Prisons Department, Haryana
11.	Archaeology & Museums Department, Haryana
12.	Small Saving and Lotteries Department
13.	Sainik and Ardh Sainik Welfare Department
14.	Director, Land Record
15.	PWD (B&R)
16.	Technical Education
17.	Home Guard
List of Divisional Commissioners	
18.	Divisional Commissioner, Karnal Division
19.	Divisional Commissioner, Hisar
List of Deputy Commissioners	
20.	Deputy Commissioner, Hisar
21.	Deputy Commissioner, Sirsa
22.	Deputy Commissioner, Jind
23.	Deputy Commissioner, Fatehabad
24.	Deputy Commissioner, Faridabad
25.	Deputy Commissioner, Yamuna Nagar
List of Boards/Corporations	
26.	Renewable Energy Development Agency (HAREDA), Haryana
27.	Haryana Khadi & Village Industries Board, Haryana
28.	Haryana Sarasvati Heritage Development Board (HSHDB), Haryana