No. 62/59/2021-6GS-I
Haryana Government
General Administration Department
(General Services-I Branch)

Dated Chandigarh, the 1st November, 2021

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments,
3. The Managing Directors/Chief Administrators of all the Boards/ Corporations/Institutions in the State of Haryana.
4. All the Commissioners, Ambala, Hisar, Rohtak, Gurugram, Karnal & Faridabad Division.
5. All the Deputy Commissioners and Sub-Divisional Officer (Civil) in Haryana.
6. The Registrars of all the Universities in the State of Haryana.

Subject: Notification of Haryana Panchayat Sanrakshak Scheme, 2021.

Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that Government has decided to launch a Scheme namely, Haryana Panchayat Sanrakshak Scheme, 2021 (copy enclosed).

2. Objective of the scheme is to build a framework for dynamic and holistic development of the Gram Panchayats with the senior officers (Group A Officers) of the State performing the role of a guardian (Sanrakshak).

3. It is envisaged that Group A officers of all Departments including AIS Officers shall be designated as Sanrakshaks. Each Sanrakshak will be assigned one Panchayat out of ten panchayats opted by him/her. The duties and responsibilities of Sanrakshaks have been prescribed in the notification enclosed herewith.

4. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,

Under Secretary General Administration,
for Chief Secretary to Government, Haryana.

Encl. 1

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
NOTIFICATION

Dated: Chandigarh, the 1st November, 2021

No. 62/59/2021-6GS-I.— The Governor of Haryana is pleased to launch a new Scheme, namely the Haryana Panchayat Sanrakshak Scheme, 2021.

1. **Title of the Scheme** - The Scheme shall be called the Haryana Panchayat Sanrakshak Scheme, 2021.

2. **Objective** - The primary objective of the scheme is to build a framework for dynamic and holistic development of the Gram Panchayats with the senior officers of the State performing the role of a guardian (Sanrakshak). The senior officers would carry out an intensive review of implementation of various schemes of the Government and better oversight of issues pertaining to welfare of the residents of the Panchayat.

3. '**Sanrakshak**' - means a Group A Officer working under the Haryana Government, including All India Services Officers working on regular basis on any post in any Department/ Board/Corporation/Authority etc. under Haryana Government except the following :-

(i) Doctors performing clinical duties in any Department/Board/Corporation etc. however, Doctors serving at PHCs are not exempt
(ii) Officers working in the Raj Bhawan, Haryana.
(iii) Officers working in the State Commissions.
(iv) Officers working in the Vidhan Sabha Secretariat.
(v) Officers of the Prosecution and Prisons Department.
(vi) Officers working in the Law & Legislative Department and Haryana Legal Services Authority.
(vii) Officers working in the Lokayukta, Haryana.
(viii) Officers working in the State Universities (in case any University Officers wish to volunteer, they may apply).
(ix) Officers working in the office of Advocate General, Haryana.

4. **Duties and responsibilities of Sanrakshak.** Each Sanrakshak shall, in addition to his/her own duties, perform the following duties and responsibilities as Sanrakshak :-

(i) visit the Gram Panchayat and speak to the residents of the Gram Panchayat at least once a quarter with prior information to the Block & Development Officer of the concerned Block and Gram Sachiv of the concerned Village.
(ii) develop an understanding of the principal issues of socio-economic and infrastructural development of the Panchayat.

(iii) prepare a report on the developmental issues affecting implementation of schemes/suggestions on improvement of the socio-economic condition of the Panchayat and submit soft copy of the report to the Government on the designated web-portal i.e. www.intrahry.gov.in.

(iv) to undertake review of the flagship programmes of the Government and 29 subjects to be devolved to the Gram Panchayats as per the Eleventh Schedule of the Constitution of India.

(v) to carry out review of implementation of schemes and oversee issues pertaining to welfare of the residents of the Panchayat.

(vi) to perform such duties as are assigned from time to time by the Government in this regard in respect of the Gram Panchayat.

(vii) to facilitate the preparation of Gram Panchayat Development Plan during the People Plan Campaign (2nd October to 31st January every year) as per the aspirations of the inhabitants of the Gram Panchayat.

5. **Selection of Panchayat** - A Panchayat will be assigned to the 'Sanrakshak' in the following manner:-

(1) Each Sanrakshak will initially select ten Panchayats on the "intrahry web-portal" with the order of preference.

(2) Officers posted at Head Office shall be able to select any ten Panchayats throughout the State.

(3) The Administrative Secretaries and other senior AIS/State Services officers who have already been allotted districts as Nodal Officers shall be able to select Panchayats from within the district allotted to them.

(4) Officers posted in the field offices shall be able to select the Panchayats in the respective district in which they hold main charge.

6. **Allotment of Panchayat** - Allotment of the Panchayat to the officers out of preferences indicated by them on the portal will be decided by Government and would be subject to change from time to time.

7. **Entitlement of Travelling Allowance** - Travelling Allowance shall be admissible to all the Sanrakshaks as per provision in Haryana Civil Services (TA) Rules, 2016.

8. **Nodal Department** - The Nodal Department for the purpose of Haryana Panchayat Sanrakshak Scheme, 2021 shall be the General Administration Department.

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(Vijai Vardhan)
Chief Secretary to Government, Haryana.