

URGENT

No. 62/34/2020-6GS-I
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(GENERAL SERVICES-I BRANCH)

Dated Chandigarh, the 19th October, 2021

To

1. All the Administrative Secretaries to Government, Haryana,
2. All the Managing Directors/ Chief Administrators of all the Boards/ Corporations in Haryana State.

Subject: Regarding completion of employees' records/data entry in Human Resources Management System (HRMS) viz. service book validation, transfer order on HRMS software, generation of HRMS Id. etc.

Sir/Madam,

I am directed to invite your attention to Government letter of even number dated 28.09.2021 on the subject noted above and to say that a review meeting on HRMS is scheduled to be held on 22.10.2021 at 3.00 PM under the Chairmanship of Principal Secretary to Chief Minister in **Conference Hall, 6th Floor, New Secretariat, Sector-17, Chandigarh.**

2. You are, therefore, requested to direct the Nodal Officers (HRMS) of your Boards/Corporations to attend the same as per schedule and venue mentioned above and bring therewith updated status of employees' record/data in HRMS.



Superintendent, General Services-I,
Chief Secretary to Government Haryana.

Endst.No. 62/34/2020-6GS-I

Dated Chandigarh, the 19th October, 2021

A copy is forwarded to the Director, Hospitality Department, Haryana, Chandigarh with the request to host Tea and snacks for Officers/other participants (Approximately 70 plus) during the above said meeting.



Superintendent, General Services-I,
Chief Secretary to Government Haryana.

CC.

1. PSCM
2. PSGA
3. OSD/CM

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