

**No. 42/160/2022-5GS-II
Haryana Government
Human Resource Department
(General Services-II Branch)**

Dated: Chandigarh, the 6th July, 2022.

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments, Haryana.
3. All the Managing Directors of Boards/Corporations/Public Sector Undertakings in Haryana.
4. All the Divisional Commissioners in Haryana State.
5. All the Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.
6. Registrar of all the Universities in Haryana.

Subject: Regarding uploading on the portal of HRMS the detail of sanctioned/ filled up/ vacant posts of Group A, B, C & D.

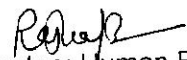
Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that the Human Resources Management System (HRMS) is a flagship programme of the Haryana Government. To broaden the scope of HRMS, Government has created a portal with the active coordination of HPSC/HSSC & NIC for the purpose to collect information about the sanctioned/filled up/vacant post of all groups of direct recruitment as well as of promotional quota on the Haryana Resources Management System (HRMS) portal.

2. All the Administrative Secretaries are requested to direct the Head of Departments under their charge to upload the details of all the posts of Group-A to Group-D on the dashboard of HRMS portal in the prescribed proforma and methodology provided in **Annexure-A by 15.07.2022 positively.**

3. These instructions may please be treated as **MOST URGENT** and brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,

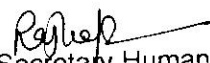

Under Secretary Human Resources-II
for Chief Secretary to Government Haryana.

Endst. No. 42/160/2022-5GS-II

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A copy is forwarded to the following for information and necessary action :-

1. Secretary, Haryana Public Service Commission, Panchkula.
2. Secretary, Haryana Staff Selection Commission, Panchkula.
3. SIO, NIC, Haryana Civil Secretariat, Chandigarh.


Under Secretary Human Resources-II
for Chief Secretary to Government Haryana.

Encl. Annexure-A

Detail of sanctioned and vacant posts of Group A/B/C/D

Name of the Department

[illegible]