

No. 22/56/2023-5HR-III
Government of Haryana
Human Resources Department

Dated: 06th July, 2023

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of the Departments, Haryana.
3. All the Divisional Commissioners in the State of Haryana.
4. All the Deputy Commissioners in the State of Haryana.
5. All the Managing Directors, Boards/Corporations, Haryana.
6. All the Registrars of Universities under the State of Haryana.

Subject: Minutes of the meeting dated 23.06.2023 regarding reservation in promotion-procedure to be followed by prior to effecting reservation in the matter of promotions by all Departments of Haryana State.

Sir/Madam,

I am directed to invite your kind attention to the subject noted above and to enclose a copy of minutes of the meeting held on 23.06.2023 herewith with the request to comply with the decisions of meeting relating to your departments in letter and spirit within stipulated time.

2. This may please be treated as Most Urgent.

Yours faithfully,

S. Singh
Deputy Secretary Human Resources-I
for Chief Secretary to Government, Haryana.

Endst. No. 22/56/2023-5HR-III

Dated: 06.07.2023

A copy, each is forwarded to the Advocate General, Haryana with the request to give legal opinion in the matter para (iii).

Deputy Secretary Human Resources-I
for Chief Secretary to Government, Haryana.

Endst. No. 22/56/2023-5HR-III

Dated: 06.07.2023

A copy, each is forwarded to the followings for information and necessary action:-

- i) Secretary to CPSCM.
- ii) Sr. Secretary to SSHRD.
- iii) PS to SPS.
- iv) PS to OSD/CM
- v) SIO, NIC, Chandigarh.
- vi) IT Director.
- vii) Incharge, HRMS, NIC, Chandigarh.
- viii) District Attorney-I & II

Deputy Secretary Human Resources-I
for Chief Secretary to Government, Haryana.

Minutes of the meeting dated 23.06.2023 regarding reservation in promotion-procedure to be followed by prior to effecting reservation in the matter of promotions by all Departments of Haryana State.

The list of participants is at Annex-I.

2. After detail discussion, the following decisions were taken:

- i. All the departments will identify the number of cadres and cadre wise posts for the purpose of reservation in promotion to Scheduled Caste Employees.

Action by: AD concerned.

- ii. All the departments will ensure the proper identification of the numbers of cadre and ascertain the definition of cadre for the purpose of the said matter on the basis of Service Rules of their departments and Haryana Civil Services Rules, 2016.

Action by: AD concerned

- iii. A discussion was held on the issue that when a Scheduled Caste candidate is selected on merit against General Category seat/vacancy, in such a situation, whether he would be counted in Scheduled Caste Category or General Category for the purpose of granting reservation in promotion or to count him for or against the adequate representation of Scheduled Caste Employees in reservation in promotion. Legal opinion may be sought from Advocate General.

Action by: HR-III branch

- iv. The issue relating to the duration/time period for which data is to be collected to decide the deficiency/inadequacy of representation of Scheduled Caste Employees in a particular cadre was also discussed. The same may be collected from HRMS, as available on date.

Action by: AD concerned

- v. It was agreed that the percentage of reservation in promotion to Scheduled Caste Employees shall be decided after collection of cadre wise data by all ADs. All the departments will ensure collection of cadre wise quantifiable data within 15 days.

Action by: Government & ADs

- vi. It was decided that the instructions relating to reservation in promotion to Scheduled Caste Employees shall be implemented as soon as the quantifiable data is collected by the ADs.

Action by: Government

The meeting ended with thanks to all present.

List of Participants

1. CPSCM
2. All Administrative Secretaries
3. Link officer of Special Secretary, HRD
4. OSD/CM,
5. SIO, NIC, Chandigarh,
6. IT Director,
7. Incharge, HRMS, NIC, Chandigarh,
8. District Attorney-I
9. District Attorney-II.