

No. 20/1/2014-2-Pol.
HARYANA GOVERNMENT
CHIEF SECRETARY'S OFFICE
POLITICAL BRANCH

Dated Chandigarh the 24th July, 2023

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments to Government, Haryana.
3. All the MDs/CAs of Boards/Corporations in Haryana.
4. Divisional Commissioners, Ambala, Rohtak and Hisar.
5. Deputy Commissioner-cum-District Election Officer (Panchayat), Ambala, Jind and Sonapat.

Subject:- Ban on Postings / Tansfers of Officers /Officials who are engaged in conduct of General Elections of Gram Panchayat Ajampur, Block Naraingarh District Ambala; Gram Panchayat Chabri, Block Jind, Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-I Block Sonapat, District Sonipat during the period of Model Code of Conduct in force.

Sir/Madam,

I am directed to refer to the subject noted above and to enclose herewith a copy of letter No. SEC/4E-II/2023/1435, dated 20.07.2023 issued by State Election commission, Haryana alongwith Notification No. SEC/4E-II/2023/1403, dated 20.07.2023 for the conduct of of General Elections of Gram Panchayat Ajampur, Block Naraingarh District Ambala; Gram Panchayat Chabri, Block Jind; Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-I Block Sonapat, District for which the poll will be held on **13.08.2023**.

2 You are, therefore, requested that the officers/officials of the State Government deputed to conduct the above said elections or connected with the conduct of these elections in any manner should not be transferred till the declaration of results of above said elections. However, in case, where it is considered necessary to transfer an officer/official connected with the above said elections, prior written approval of the State Election Commission must be obtained.

3 Copy of this letter alongwith aforementioned Notification can be downloaded from **esharyana.gov.in under Political and Parliamentary Affairs**.

4 These Instructions may be complied with strictly

Yours faithfully

Sayee
Superintendent Political

for the Chief Secretary to Government, Haryana.

Dated Chandigarh, the 24th July, 2023

Endst. No. 20/1/2014-2-Pol.

A copy is forwarded to the State Election Commissioner, Haryana, Nirvachan Sadan Plot No. 2, Sector 17, Panchkula with reference to his letter No. SEC/4E-II/2023/1435, dated 20.07.2023 for information.

Sayee
Superintendent Political

for the Chief Secretary to Government, Haryana

Dated Chandigarh, the 24th July, 2023

Endst. No. 20/1/2014-2-Pol.

A copy is forwarded to the CPSCM/PSCM/APSCM for kind information please.

Sayee
Superintendent Political

for the Chief Secretary to Government, Haryana



STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17
PANCHKULA - 134109

Website: www.secharyana.gov.in
Email id: sec@hry.nic.in

Phone: +91172 258 4810
Fax: +91 172 258 5904

Most Immediate/Date Bound
Panchayat Raj Institution Election

No.SEC/4E-II/2023/1435

Dated: 20th July, 2023

To

✓ The Chief Secretary to Government of Haryana,
Chandigarh.
(In political branch)

Subject: Ban on Postings/Transfers of Officers/Officials who are engaged in conduct of General elections of Gram Panchayat Ajampur, Block Naraingarh District Ambala, Gram Panchayat Chabri, Block Jind, Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1 Block Sonipat, District Sonipat during the period of Model Code of Conduct is in force.

Sir,

I have been directed to refer to the above subject and to say that the State Election Commission, Haryana has issued notification for conduct of general elections for Gram Panchayat Ajampur, Block Naraingarh District Ambala, Gram Panchayat Chabri, Block Jind, Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1 Block Sonipat, District Sonipat vide Notification No. SEC/4E-II/2023/1403, dated 20.07.2023(copy enclosed). As per election schedule, nomination papers shall be presented from 28.07.2023 to 03.08.2023 and poll shall be held on 13.08.2023. Counting of votes shall be held immediately after the close of poll at the polling stations of the Gram Panchayat concerned.

2. I have, therefore, been directed to request you that officers/officials of the State Government deputed to conduct the above said elections or connected with the conduct of these elections in any manner must not be transferred till the declaration of election results above said Gram Panchayats. However, in case,



where it is considered necessary to transfer an officer/official connected with the above said Panchayat elections in larger public interest due to some emergency, prior written approval of the State Election Commission must be obtained. Necessary instructions in this regard may kindly be issued to all the Departments, Boards, Corporations, Autonomous Bodies/Authorities etc. of the State Government under intimation to the State Election Commission, Haryana.

Yours faithfully,

Encl:-As above

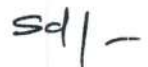

Assistant State Election Commissioner
for State Election Commissioner, Haryana
Panchkula.

Dated: 20th July, 2023

Endst. No.SEC/4E-II/2023/1436-1441

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. Additional Chief Secretary to Government of Haryana, Development and Panchayta Department, Haryana, Chandigarh.
2. Director General of Police, Haryana, Panchkula.
3. Director, Development and Panchayat Department, Haryana, Chandigarh.
4. The Deputy Commissioner-cum-District Election Officer (Panchayat), Ambala, Jind and Sonipat.
5. Director General, Information, Public Relations and Languages Department, Haryana, Chandigarh.
6. Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Government Gazette.


Assistant State Election Commissioner
for State Election Commissioner, Haryana
Panchkula.



STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17
PANCHKULA – 134109

Website: www.secharyana.gov.in
Email id: sec@hry.nic.in

Phone : +91 172 258 4810
Fax : +91 172 258 5904

NOTIFICATION

The 20th July, 2023

No. SEC/4E-II/2023/1403: The Government of Haryana, Development and Panchayat Department has issued notification No. S.O.43/H.A.11/1994/S.211/2023, dated 18th July, 2023, under section 211 of the Haryana Panchayati Raj Act, 1994 vide which the Governor of Haryana has directed that general elections of Panches and Sarpanches of Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind, District Jind; Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat must be held by 15th August, 2023.

2. Now, therefore, I, Dhanpat Singh, State Election Commissioner, Haryana in exercise of the powers vested in me under clause (1) of article 243K of the Constitution of India, sub-section (1) of section 161 and sub-section (2) of section 211 of the Haryana Panchayati Raj Act, 1994, rule 24 of the Haryana Panchayati Raj Election Rules, 1994 and all other powers enabling me in this behalf, hereby specify time schedule for conduct of general elections of all Panches and Sarpanches of **Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind, District Jind; Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat** as per 'Table-A' given below:-

TABLE -A

Sr. No.	Programme	Date
1.	Date on which notice shall be published by the Deputy Commissioner-cum-District Election Officer(Panchayat) in Form 2 or 3, as the case may be, for inviting nominations under rule 24 of the Haryana Panchayati Raj Election Rules, 1994.	22.07.2023 (Saturday)
2.	Dates on which nomination papers shall be presented under Rule 24(2)(i)	28.07.2023 (Friday) to 03.08.2023 (Thursday) (except 30.07.2023 (Sunday) & 31.07.2023 (Gazetted Holiday)) (10.00 AM to 3.00 PM)
3.	Dates on which the list of nomination papers received shall be pasted under rule 24(2) (ii)	28.07.2023 (Friday) to 03.08.2023 (Thursday) (except 30.07.2023 (Sunday) & 31.07.2023 (Gazetted Holiday))
4.	Date by which affidavit/declaration shall be furnished by the candidates in Form 4-A and 4-B, to the concerned Returning Officer. (rule 27)	28.07.2023 (Friday) to 03.08.2023 (Thursday) (except 30.07.2023 (Sunday) & 31.07.2023 (Gazetted Holiday))
5.	Date on which the nomination papers shall be scrutinized under rule 24(2)(iii)	04.08.2023 (Friday) 10.00 AM onwards
6.	Last date for withdrawal of candidature by a candidate under rule 24(2)(iv)	05.08.2023 (Saturday) (upto 3.00PM)

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7.	Date on which symbols shall be allotted to the contesting candidates.	05.08.2023 (Saturday) (after 3.00 PM)
8.	Date on which list of the contesting candidates shall be pasted under rule 24(2)(v)	05.08.2023 (Saturday)
9.	Date on which the poll, if any, shall be held under rule 24(2)(vi)	13.08.2023 (Sunday)
10.	Timing of the poll	Between 7.00 A.M. to 6.00 P.M.
11.	Counting of votes	Immediately after the close of poll.
12.	Declaration of result	Immediately after the completion of counting.

3. It is further directed that:-

- i. the Deputy Commissioners-cum-District Election Officers (Panchayat), Ambala, Jind and Sonipat shall by notice in Form-2 or 3, as the case may be, specify the above programme in the following manner, as per the provisions contained in rule 24 of the Haryana Panchayati Raj (Election) Rules, 1994 and will send a copy of the notice to the State Election Commission, Haryana by email:-
 - a) last date, time and place of filing nominations;
 - b) the date, time and place for scrutiny of the nomination papers;
 - c) date and time for withdrawal of candidature;
 - d) preparation of list of contesting candidates and allotment of symbols wherever required;
 - e) date and time during which the poll shall be held, wherever required and
 - f) date, time and place of counting of votes.
- ii. nomination papers for the election to Panches and Sarpanches of **Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind, District Jind; Gram Panchayat Bhartana, Block Pillukhera; Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat** shall be filed and received at the concerned Gram Panchayat Headquarters by the Returning Officer or the authorized Assistant Returning Officer (Panchayat).
- iii. the work of scrutiny of nomination papers should not be delegated to the concerned Assistant Returning Officer.
- iv. the Returning Officer shall supply nomination form in Form 4 along with Form 4A (declaration) and 4B (Affidavit) on demand to the contesting candidates desirous of contesting election for the post of Panch and Sarpanch.
- v. immediately after withdrawal of candidature, concerned Returning Officer shall prepare a list of contesting candidates in alphabetical order in Hindi in Devnagri script in the prescribed forms i.e. in Forms 6, 7, 8 and 9, as the case may be, and shall mention the symbol allotted to the contesting candidates against his/her name at column No. 4. After allotment of symbol, signatures of the contesting candidate or his election agent should be obtained in the relevant form as token to the fact that the candidate has been informed about the symbol allotted to him/her.

4. In pursuance of the provisions of rule 39 of the Haryana Panchayati Raj Election Rules, 1994, I also hereby specify that general election for the posts of Panches

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shall be held through ballot papers and election for the post of Sarpanch shall be held by polling and recording of votes through Electronic Voting Machines (EVMs).

5. It is further directed that the option "None of the above (NOTA)" on EVMs/Ballot papers" shall be implemented for the elections of Sarpanches of **Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind; Gram Panchayat Bhartana, Block Pillukhera; Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat.** Instructions issued by the State Election Commission, Haryana in this regard vide its order No. SEC/3E-II/2017/734-811, dated 15th March, 2017 and further modified under Endst. No. SEC/4E-II/2022/651-735, dated 07th July, 2022 must be followed meticulously during the elections. However, the salient features of the NOTA are reproduced as under:

- (i) NOTA shall be treated as a 'Fictional Electoral Candidate' while declaring the election results.
- (ii) In case, a contesting candidate and the "Fictional Electoral Candidate" i.e. NOTA securing highest and equal number of valid votes; then the contesting candidate (not NOTA) shall be declared as elected.
- (iii) If in any election, all the contesting candidates individually receive lesser votes than the 'Fictional Electoral Candidate' i.e. NOTA, then none of the contesting candidates will be declared as elected.
- (iv) In case of situation arising under sub-section (iii) above, fresh election shall be held for that seat. Further all such contesting candidates who secured less votes than NOTA shall not be eligible to re-file the nomination/contest the re-election.
- (v) However, if in re-election, NOTA again gets highest number of votes, then re-election will not be taken for second time and the contesting candidate securing the highest number of votes (excluding NOTA) shall be declared as elected.

The following procedure shall be followed in such circumstances,

- i) If a Returning Officer, upon completion of counting of votes but before declaration of result, finds that NOTA has received higher valid votes than all other contesting candidates individually; then he (i.e. Returning Officer) shall not declare the result for that particular seat/s and shall immediately send his report to State Election Commission.
- ii) Upon receipt of such report, the State Election Commission shall after satisfaction, declare the fresh election programme for the said seat/s.

6. The State Election Commission, Haryana further directs that ballot papers for the post of Panches and Sarpanches of **Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind; Gram Panchayat Bhartana, Block Pillukhera; Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat** shall be printed strictly in the colour, paper and design as specified by the State Election Commission, Haryana vide its notification No. SEC/E-II/SA/2022/2269, dated 12th September, 2022 i.e. ballot papers for the post of Panches of Gram Panchayat shall be printed in black ink on white paper; ballot papers for the

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post of Sarpanch in blue ink on white paper or on respective coloured paper with black ink. The design of ballot paper to be used on Electronic Voting Machine and design of tendered ballot paper for election of Sarpanch of Gram Panchayat has been specified in the above said notification.

7. It is further directed that all voters of the respective area who have been issued the electoral photo identity cards for the State Legislative Assembly and Lok Sabha elections and whose electoral photo identity card numbers have been mentioned in the voters list of **Gram Panchayat Ajampur, Block Naraingarh, District Ambala; Gram Panchayat Chabri, Block Jind; Gram Panchayat Bhartana, Block Pillukhera; Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat** shall also have to produce these cards to exercise their franchise when coming to the polling stations for voting, polling for which is scheduled to take place on 13.08.2023. In case, electoral photo identity card (EPIC) of any voter is not available then he/she may also be allowed to cast his/her vote on production of any of the following photo identity papers:-

i.	Aadhar Card issued by UIDAI
ii.	Driving License,
iii.	Income Tax PAN Card,
iv.	Service Identity Card issued to employees by Central/State Government Offices, Public Sector Undertakings, Local Bodies or other public Limited Company,
v.	Pass Book of an account, having photograph, opened in a scheduled Bank or post office,
vi.	Freedom Fighter Identity Card having photograph,
vii.	SC/ST/OBC certificate having photograph, issued by competent authority,
viii.	Certificate of Physical Handicap having photograph issued by the Competent Authority,
ix.	Arms License having photograph,
x.	Job Cards with photograph issued under the National Rural Employment Guarantee Scheme,
xi.	Property documents with photographs such as Pattas, Registered Deeds etc.,
xii.	Pension Documents such as Ex-Servicemen Pension Book/Pension Payment Order, Ex-Servicemen's Widow/Dependent Certificate, Old Age Pension Order, Widow Pension Order, with photograph,
xiii.	Health Insurance Scheme Smart Cards with Photograph,
xiv.	Ration Cards or any other similar documents establishing the identity of the electors to the satisfaction of the Presiding Officer, having photograph.
xv.	Passport

In case of an odd elector, who does not possess any of the above photo identity cards, he/she would be allowed to vote, if he/she is able to establish his/her identity to the satisfaction of the Presiding Officer and such other Polling Officer authorized by the Presiding Officer in this behalf.

8. It is further directed to make the following security arrangements for conduct of free, fair and peaceful election:-

- i. Adequate police personnel shall be deployed at the polling stations, counting centers for security and maintenance of law and order to ensure free, fair and peaceful election.

- ii. Law and order report shall be sent to the State Election Commission, Haryana till the completion of election process.
 - iii. A copy of the plan for deployment of Executive Magistrates, Sector Magistrate and police personnel must also be sent to the State Election Commission, Haryana well in time.
 - iv. Provide security to the contesting candidates, if they so desire.
 - v. It shall be ensured that no untoward incident takes place during elections.
9. In order to curb undesirable and illegal activities, the State Election Commission, Haryana hereby imposes restrictions to hire or procure not more than two vehicles by a candidate, contesting the election for the post of Sarpanch/Panch, whether on payment or otherwise, for use by a contesting candidate himself/herself or his/her election agents on the day of poll during the election. It is also stated that :-
- i. The expression "Vehicle" means any vehicle used or capable of being used for the purpose of road transport whether propelled by mechanical/electrical power or otherwise, and whether used for drawing other vehicle or otherwise.
 - ii. The contesting candidates shall be issued permits as per proforma prescribed by the State Election Commission, Haryana appended herewith. The permits shall be issued to the contesting candidates at least two days before the day of poll.
 - iii. The District Administration shall keep a close watch on the vehicles used by persons accompanying the contesting candidates and their supporters to prevent any likely mischief, including criminal activities such as carrying of illegal arms and weapons. If any of these vehicles, either of a contesting candidate or a private owner, is found to be involved in any such act or for carting anti-social elements with the intention to intimidate or create terror in the minds of voters, it shall be the duty of local administration to impound such vehicles and not to release them till the process of elections is completed. In addition, appropriate legal action against the owner and or occupant/occupants of such vehicle(s) and the candidate who is/are involved in such illegal activities shall also be taken as per law.
 - iv. The District Administration shall launch a drive for checking of vehicles immediately upon announcement of the elections and shall continue the drive till completion of the election process.
 - v. Permit for use of vehicles by contesting candidates during election shall be issued in the following performa :-

**PROFORMA
PANCHAYAT GENERAL ELECTIONS, 2023**

Permit No. _____

*Gram Panchayat _____

Name of Candidate _____

*Sarpanch/Ward No. _____ Vehicle Number _____

Returning Officer
Seal

*Strike out the inappropriate alternative

10. The State Election Commission, Haryana further directs that the guidelines pertaining to "facilitation of voters at polling stations on polling day" issued vide No. SEC/1ME/2021/1238-1281 dated 11.06.2021 may be complied with meticulously during the General elections of **Gram Panchayat Ajampur, Block Naraingarh District Ambala, Gram Panchayat Chabri, Block Jind, Gram Panchayat Bhartana, Block Pillukhera, Gram Panchayat Rojkhera, Block Uchana, District Jind and Gram Panchayat Juan-1, Block Sonipat, District Sonipat.**

11. The State Election Commission, Haryana further directs that the following educational qualification are specified under section 175 of the Haryana Panchayati Raj Act, 1994 for the person who intends to contest the election of Panchayat Raj Institutions:-

Name of the Post	Category		
	Unreserved/ Backward Classes	Women and Scheduled Caste	Scheduled Caste (Women)
	Should have passed the following class/examination		
Panch	10 th	8 th	5 th
Sarpanch	10 th	8 th	8 th

12. The revised expenditure limit to be incurred by the contesting candidate or his/her authorized election agent(s) for the election of Panchayati Raj Institutions must be brought to the notice of all contesting candidates.

Name of Panchayati Raj Institutions	Member
Panch	Rs.50,000
Sarpanch	Rs.2,00,000

13. It is further directed that the Deputy Commissioner-cum-District Election Officer (Panchayat), Ambala, Jind and Sonipat shall send the names of elected persons to the State Election Commission, Haryana within two days from the date of declaration of election result, in compact disk and printed form i.e. both Hindi and English as per procedure prescribed by the State Election Commission vide its order No.SEC/3E-II/2011/748, dated 16th May, 2011. The names received thereafter will not be considered for notification by the State Election Commission, Haryana and the concerned Deputy Commissioner-cum-District Election Officer (Panchayat) shall personally be held responsible for any consequences arising thereof.

14. It is also further directed that the Deputy Commissioner-cum-District Election Officer (Panchayat), Ambala, Jind and Sonipat shall send a report of the contesting candidates, who have filed and not filed their election expenditure statement within 30 days from the declaration of election result, as required under the Haryana Panchayati Raj Election Expenditure (Maintenance and Submission of Accounts) Order, 1996 issued under Endst.No.SEC/3E-II/96/7675-97, dated 7th June, 1996. The report in this regard must reach this State Election Commission, Haryana within 45 days after the declaration of election result.

DHANPAT SINGH
State Election Commissioner, Haryana

Endst. No. SEC/4E-II/2023/1404-1414

Dated: 20th July, 2023

A copy of above is forwarded to the following for information and immediate compliance of above orders:-

1. Chief Secretary to Government of Haryana, Chandigarh.
2. Additional Chief Secretary to Government of Haryana, Home Department, Chandigarh.
3. Additional Chief Secretary to Government of Haryana, Development and Panchayat Department, Chandigarh.
4. Director General of Police, Haryana, Panchkula.
5. Director, Development and Panchayat Department, Haryana, Chandigarh.
6. Director General, Information Public Relations & Languages Department, Haryana.

7. Divisional Commissioner, Ambala, Hisar and Rohtak.
8. Deputy Commissioner-cum-District Election Officer (Panchayat), Ambala, Jind and Sonipat.
9. Commissioner of Police/Superintendent of Police, Ambala, Jind and Sonipat.
10. District Development and Panchayat Officer, Ambala, Jind and Sonipat.
11. Controller, Printing & Stationery Department, Haryana for publication in the Haryana Government Gazette. He is requested to supply 10 copies of the notification to the State Election Commission, Haryana for information and record.


Assistant State Election Commissioner
for State Election Commissioner, Haryana,
Panchkula


2.7/23