

Urgent
Date Bound

No. 1/1/2022-1Pol
HARYANA GOVERNMENT
POLITICAL AND PARLIAMENTARY AFFAIRS DEPARTMENT
CHIEF SECRETARY'S OFFICE

Dated Chandigarh, the 10.01.2024

To

All the Administrative Secretaries to Government of Haryana.

Subject: Brief Notes for Governor's Address, 2024.

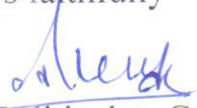
Sir/Madam,

I am directed to refer to the subject noted above and to say that the Budget Session of Haryana Vidhan Sabha is likely to be held in the month of February/March 2024. Since it will be the first session of the year, the Hon'ble Governor will deliver his Address to the Haryana Vidhan Sabha. In his Address to the House, the policies, programmes and major achievements of the State Government during the current financial year are to be highlighted and the vision for the next year is to be outlined.

2. Therefore, I am directed to request you to prepare brief notes in English and Hindi (in both hard and soft copies) relating to your Departments. The note relating to your Department should not exceed two type-written pages. The material included in the Governor's Address of the last few years regarding your Department(s) may be referred to while preparing the draft material.

3. The brief notes (in English and Hindi in both hard & soft copies **in .doc format**) may be sent to this office through email at ssps@hry.nic.in & dysecy-political.cse@hry.gov.in or through special messenger as per enclosed format **upto 30 January 2024**.

Yours faithfully

 10.1.2024
Under Secretary, Political to Govt. Haryana

INDICATIVE FORMAT FOR PREPARING THE SELF-CONTAINED NOTE

1. Introduction to the activities of the Department.
2. Notable achievements of the Department for the year 2023-24.
3. Overall policies and programmes of the Department.
4. Proposed launch of new projects and concepts by the Department.
5. Financial outlay on various programmes being run by the Department.
6. Any major policy shift undertaken/proposed to be undertaken and its impact/likely impact on the activities of the Department.
7. National/International recognition of programme/activities of the department.
8. Strategic/long term vision of the Department in the interest of all round development of the people of Haryana.


10.1.2024