

A-12026/12/2022-Admin I
Government of India
NITI Aayog
Admin1A

NITI Bhawan, Sansad Marg
New Delhi, 08th June 2023

To

1. All the Chief Secretaries of States/UTs and Advisors to Lt. Governors of UTs.
2. All the Secretaries of Ministries/Departments of Central Government.

Subject: Recruitment for 10 posts of Sr. Specialist/Specialist in Flexi Pool, NITI Aayog reg.

Sir/Madam,

The undersigned is directed to state that NITI Aayog has advertised 10 posts of Sr. Specialist (Level 13)/Specialist (Level 12) in Flexi Pool, NITI Aayog on Deputation (ISTC)/Contract basis. The candidates who wish to apply on contract basis can apply online through NITI Aayog's website while those seeking to apply on deputation (ISTC) basis may forward their applications through proper channel with the necessary documents. Details of the eligibility criteria, educational qualifications, work experience etc. are available at www.niti.gov.in/career/vacancy-circular.

2. It is requested that the attached vacancy circular may be circulated among Officers/Staff under your control for wider publicity.

Yours faithfully,

(B.M. Patnaik)

Under Secretary to the Govt. of India
Tel: 23042506

Services-II Branch
Diary No. 84490
Date 14/06/2023

14/6/23
6811

NITI Aayog requires the services of suitable officers for 10 posts of **Sr. Specialist/Specialist** in Flexi Pool, NITI Aayog on Contract/Deputation (including short-term contract) basis in the following areas:-

1. Climate Change
2. PAMD
3. Rural Development
4. Economic Policy
5. Public Private Partnership
6. Agriculture
7. Infra Connectivity
8. Urban Economics
9. Econometrics Modelling/ Strategic Planning
10. Industries/Manufacturing

Pay and Tenure:

Name of the Post	Consolidated Pay for contractual appointment	Level and Pay Matrix for Deputation (ISTC)	Period of Contract/Deputation
Senior Specialist	Rs. 2,20,000/-	Level-13 of the Pay Matrix	3 years (Extendable up to 5 years)
Specialist	Rs 1,45,000/-	Level-12 of the Pay Matrix	

2. Educational Qualifications, Age and Experience:

Essential Educational Qualifications : Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years).

Desirable Educational Qualification : As per Annexure A.

2.1 Age and Experience:

Age limit (for contractual appointment)	Age limit (for Government Officers)	Minimum post qualification experience in Years
<u>Sr. Specialist</u> : Not less than 33 years but not exceeding 50 Years. <u>Specialist</u> : Not less than 30 years but not exceeding 50 Years.	Not more than 56 years.	<u>Sr. Specialist</u> : 10 years <u>Specialist</u> : 08 years

3. ELIGIBILITY CONDITIONS (As On Closing Date of application which will be 60 days from publication of the advertisement in Employment News)

3.1 Contract: Individuals working at comparable levels in Private Sector Companies, Consultancy Organizations, International/Multinational Organizations and possessing the essential educational qualifications, age and experience as mentioned in Para-2. Other terms and conditions of the contract will be governed by Flexi Pool Guidelines dated 24.04.2019, as and when amended and other Government of India rules and regulations, wherever applicable.

3.2 **Deputation (including short-term contract):** From amongst Officers under the Central Government or State Governments or Union territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations; who are;

Name of the post	Grades from which deputation/transfer to be made
Sr. Specialist	a. (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level — 12 in Pay Matrix and b. possessing the educational qualifications and experience as mentioned in Para-2.
Specialist	a. (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level — 11 in Pay Matrix and possessing the educational qualifications and experience as mentioned in Para-2.

Note: Terms and conditions of Deputation for Government/Public Sector employees will be as per DOP&T Guidelines and Circulars issued from time to time and amended up to date.

4. **Job Description:** Please see Annexure-B.

5. **Mode of Application :-**

- a) **For candidates, who are applying on contract basis:** The candidates are required to fill the online application form on the website of NITI Aayog on the link provided under <http://niti.gov.in/career/vacancy-circular>.
- b) **For Candidates, who are applying on deputation:** The application, along with the following documents, may be forwarded, through proper channel, in the prescribed proforma (**Appendix-I**) duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign, to 'The Under Secretary (Admn.-IA), NITI Aayog, Room No.418, NITI Bhavan, Sansad Marg, New Delhi-110001' within 60 days from the date of publication of this advertisement in Employment News. :-
 - i. Up-to-date APAR Dossier of the candidate for the latest five years (duly attested);
 - ii. Vigilance clearance in the prescribed detailed format signed by CVO of the department/organization; and
 - iii. Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.

NOTE :- Incomplete applications or applications without the supporting documents will be summarily rejected & no communication will be made/entertained in this regard.


(B.M. Patnaik)

Under Secretary to the Govt. of India

Sl.No.	Area	Desirable Educational Qualification	Desirable Work Experience
1.	Climate Change	Ph.D. in Environmental Science/ Life Science/ Natural Science/Climate Science/ Sustainable Development/ Natural Resource Management/ Climate Risk Management/ Engineering/ Architecture/ Planning related disciplines. Preference will be given to persons having educational qualifications from institutions of national/ international repute.	Preference will be given to candidates having publications or worked with the Organisations IPCC, UNFCCC, UNEP, UNDP or such organizations.
2.	PAMD	Master Degree in Economics/Applied Economics or MBA (Finance) or Master Degree in Public Policy with specialization in any of the following fields: Energy, Public Finance, Urban Development, Infrastructure, Agriculture and Rural Development, Trade and Industrial Development.	The applicant must have undertaken appraisal of at least 05 projects in the Government sector. Alternatively, the candidate should have the experience of formulation and/or implementation of public funded schemes and/or projects. The applicant should be capable of undertaking financial, economic, technical, social, and risk analysis of projects/ schemes including impact assessment.
3.	Rural Development	M.Phil. or Ph.D. in Economics/Statistics/ Social Sciences/ Public Policy/Rural Development/data analytics. Good relevant experience in formulation, appraisal, execution/Implementation, monitoring and evaluation of policy, programme or projects related to Rural Development	Proven experience as an expert in the area of rural development/Rural management. ICT skills including knowledge of MS Office Suite, preparation of reports, presentations, analysis of data preferably using statistical software. Experience of working with State Governments for implementation of RD schemes of GOI by assisting the DC/DM office would be desirable.
4.	Economic Policy	PhD in Economics/Finance/Public Policy.	At least +10 years of post-qualification experience in investment/market/industry research/ public policy/ evaluation of economic reforms/ public sector/financial sector. Sound knowledge of functioning of multiple sectors is desired.
5.	Public Private Partnership	MBA/PGDM with specialization in Finance	The applicant should have lead or worked as member of a financial team involved in preparation of revenue model and/or preparation of transaction/bid documents and other similar assignments in

			relation to the bidding process or other transactions for (a) infrastructure projects undertaken through Public Private Partnerships (PPP) or other forms of private participation and having an estimated capital cost of at least Rs. 200 crore' and /or (b) privatization or disinvestment of government owned companies in India involving transfer of management control to a private sector entity.
6.	Agriculture	Ph.D. in Agriculture Economics	Minimum Eight years of experience in formulation, appraisal, execution, implementation, monitoring and evaluation of policy, programme or projects related to Dairy and Animal husbandry sectors Development, processing and export including domestic and overseas marketing et
7.	Infra Connectivity	Master's Degree in transport engineering/policies with specialized experience/training in the policies, for sustainable mobility sector.	Experience in policy formulation and preparation of long term strategies relating to Sustainable Mobility and Ecosystem. Transportation Systems, Project Management/Policy Planning, and coordination with Central and States governments, Foreign and Inter-Governmental bodies, Financial Institutions, Multilateral Development Banks, Automobile Industries, Global Think Tanks, Academia and CSOs. Must have work experience of at least 10 years in Transportation/Sustainable Mobility with a focus on Electric Vehicles (EVs) & Transformative Mobility related areas of which at least seven years in managing various policies at government agencies.
8.	Urban Economics	Master/ PhD degree in Urban Planning/ Economics/ Public Policy from institutions of National / International repute	Strong relevant experience in the area of urban economics, urban/regional planning strategies, policy formulation, economic planning/ research, economic and technical feasibility assessment etc.
9.	Econometrics Modelling/Strategic Planning	Doctorate degree in Macroeconomics/Applied Econometrics/International Economics/Capital Markets	Knowledge of the theory and principles of macroeconomics and international economics. 6-8 years of research experience with evidence of high quality published work in

			macroeconomics/international economics. Proficient in statistical/quantitative packages such as STATA E-views/R. Well versed with research and analytical techniques of statistics and macro-econometrics.
10.	Industries/Manufacturing	Masters' Degree in Engineering or Technology, Public Policy, Commerce, Economics, Businesses, and related fields from a recognised University.	Strong relevant experience related to development of Industry/Manufacturing/MSME sector.

Sl.No.	Area	Job Description
1.	Climate Change	Formulating suitable policies/ programmes/ strategies to maintain a clean, green and healthy environment, including measures for climate change mitigation and adaptation, air quality, pollution, waste management, environmental impact assessment, biological diversity management and forest conservation. Undertaking policy research and providing evidence-based inputs for various Cabinet Notes, SFC/ EFC Notes, any other issues received from Line Ministries. Examining all matters related to climate change, natural resource management and sustainability assigned by the superiors for providing inputs. Monitoring & evaluation of environment and forests projects, and compilation of data. Organizing meetings, workshops, knowledge-sharing sessions and stakeholder consultations for building consensus on the climate action agenda. Writing high-quality research reports& papers on miscellaneous subjects, conceptualize and design data visuals, info-graphics, fact sheets, slide decks and other knowledge products. Any other task assigned by the Vertical Head/ Higher Authority
2.	PAMD	Appraise Public-funded Schemes/ Projects costing more than Rs 500 crore by undertaking techno-economic appraisal, financial and economic analysis, alternative analysis and viability assessment of projects/schemes. Undertake research studies to improve the methodology and procedure for appraisal of projects and programmes; Risk identification and assessment viz. legal/contractual risks, market risks, technical risks, social/ environmental risks, regulatory risks, etc. To review cost estimates, identify alternative means of financing of scheme/project. Conduct research on multidisciplinary issues which cut across various verticals based on the material available in scheme documents and in public domain
3.	Rural Development	Assisting and/or analyzing policy research and evidence-based inputs; organizing meetings and workshops; sharing knowledge, experience and best practices for building consensus among stake holders for rural reforms. Monitor and analyze data on Rural Development Schemes from MIS and other sources as required; supervision of dashboard of Rural Development schemes/programme. Validate and analyze data, prepare data tables and statistical annexes as necessary for various documents on Rural Development schemes/programme; Provide expert comments on significant proposals/documents received from various Ministries/State Govts./ Institutions/Organizations; Prepare reports on progress of Rural Development schemes/programme, associated targets and indicators; Prepare Status Reports on States/UTs based on data collected and compiled from States/UTs; Assist in conduct of reviews with States/UTs and other stakeholders as involved in the implementation of Rural Development Schemes/ programme at various levels; Prepare submissions for various national and international forums from time to time as would be held in the Rural Development Sector.
4.	Economic Policy	Assisting in analysis of and/or developing policy programmes/ projects to increase productivity, accelerate capital formation, enhance global competitiveness in strategic sectors, and improve access to finance and lower

		cost of capital for the Indian economy. Assisting and/or analyzing policy research and evidence-based inputs, organizing meetings and workshops; sharing knowledge, experience and best practices for building -consensus among stake holders for economic reforms. Analyze and submit inputs for various cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. Examining all matters relating to public sector enterprises and any other matter assigned by the superiors for providing inputs to Department of public Enterprises and Department of Investment & Public Asset Management under Ministry of Finance. Any other task assigned by the Vertical Head/Higher Authority.
5.	Public Private Partnership	Structure Public Private Partnership projects in different sectors with a view to promote sector investments in infrastructure. Appraisal of projects sponsored by various Central Government Ministries/Departments/State Governments for development, operation and maintenance through PPP mode. Formulation/Review of policies with an objective to promote private sector investment in infrastructure.
6.	Agriculture	To generate new ideas for sustainable development of agriculture and diversification for rural prosperity. To analyse existing policies of agriculture, animal husbandry, dairy, food processing and fisheries sectors and to suggest way forward for doubling of farmers' income and yield optimisations; To provide support to Agriculture Vertical, NITI Aayog in addressing policy issues relevant at national level including state specific need and To assist senior officers' in any other work assigned from time to time. Any other work related to the discipline.
7.	Infra Connectivity	He/she will be responsible for policy formulation and long-term strategies, providing technical insights, knowledge and supervision required for formation of the policies to enable and develop Transformative Mobility Ecosystem in India, including relating to the respective thrust areas of Clean Energy Vehicles, Sustainable Transport Policies, Intelligent Transport Systems and shared and Connected Mobility Infrastructure etc. Research, analyse, furnish comments, and provide inputs on various Cabinet Notes, Concept Notes/Project Designing and Development/SFC/EFC Notes, consultation review, documents, memorandums received from various ministries. Or any other issues received from line Ministries. Review various publicly available policies on Sustainable Mobility and related data and the data shared by States/UTs. Conduct regular review and monitoring of Mobility Policies/orders/projects undertaken by States/UT's and ministries and provide supportive supervision on Sustainable Mobility and Programme management. Manage and develop global and domestic partnerships focusing Sustainable Transport and develop the strategic deliverables.
8.	Urban Economics	Contributing to projects of urban vertical focused on enabling economic development in urban areas and supporting the vertical in formulating necessary policies/guidelines/reports etc. Reviewing national sector schemes/policies/guidelines of all ministries/departments concerned with urban development and urban economy sector and providing strategic inputs for enabling effective implementation of the same. Analysing trends, developments, and gaps in the area of urban economic policies, urban/regional planning, and urban financing. Assess policy environment regarding socio-cultural, economic and infrastructure linkages and interactions

		between cities, clusters, and the hinterlands to develop a comprehensive urban economic vision at various levels. Participating in high-level stakeholder consultations and meetings discussing urban and economic policies, governance aspects, acts and rules, followed by summarising issues and providing recommendations based on data, comprehensive review of policies/guidelines/rules, and thematic national and international studies. Leading research works, developing and drafting innovative policy briefs, project proposals etc. Monitoring and coordinating research work being done by external collaborators
9.	Econometrics Modelling/Strategic Planning	He/she will be assisting in conducting analytical work related to macro-economic modelling, scenario building, forecasting economic outlook, provide international economic/financial trends, investment outlook of the country, etc. Assist high quality and relevant macroeconomic research, providing forward looking economic policy advice and strengthening economic approaches and tools - for application at national and regional levels. Assist in providing evidence-based inputs; organizing meetings and workshops; sharing knowledge, experience, and best practices for building consensus among stake holders for economic reforms. He/she will also be assisting in examining matters relating to Ministry of Finance (including all attached departments/divisions), RBI, IMF, WB, ADB and other multilateral financial institutions. To analyze and submit inputs for various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. Training, managing, and supporting team members in above-mentioned areas.
10.	Industries/Manufacturing	He/she will be responsible for the policy formulation and long term strategy relating to entire Industrial sector viz. policies for industrial and commercial development, including exports and imports, industrial incentives framework, investment promotion including foreign direct investment. He/she is also responsible for policy intervention to promote industrialization in rural & backward areas, thereby, reducing regional imbalances, assuring more equitable distribution of national income and wealth. Undertakings and /or managing policy research and evidence-based analysis; organizing meetings and workshops sharing knowledge, experience and best practices; building consensus among stake holders and advocacy towards reforms in the field. Analyze and provide inputs in respect of various Cabinet Notes, SFC/EFC Notes and any other issues received from line Ministries. He/she will be responsible for all matters assigned by the superiors.

APPENDIX -I

APPLICATION FOR THE POST SR. SPECIALIST/SPECIALIST

POST APPLIED FOR: Sr. Specialist or Specialist (Please specify one)
Preferred Vertical /Area: Please specify



1.	Name & Address (in Block Letters)					
	Mobile No					
	E-mail id					
2.	Date of Birth (in Christian era)					
3.	i)Date of entry into service					
	ii.) Date of retirement under the Central /State Government Rules					
4.	Educational Qualifications					
	Degree/Diploma/ Certificate	University/Board	Main Subjects	Month & Year Passing	% of Division	Marks/
	i)					
	ii)					
iii)						

(Add rows if required)

5.	Whether qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
Qualification/Experience Required as mentioned in the advertisement/ vacancy circular		Qualification/experience possessed by the officer			
Essential					
a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with 3 years regular service in Level - 14 in Pay Matrix and		Pay Level		Since date	
b) Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)		Degree with main subjects	University	Month & Year of passing	
c) Minimum 18 years' experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/ implementation, research, monitoring and evaluation of policy, programme or projects		 years (Please furnish details at Sl No. 7 below)			
Desirable : Doctorate in any discipline or Master's Degree in Engineering		Degree with main subjects	University	Month & Year of passing	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.				

7. Details of Employment, in chronological order:

Sl No	Office/ Institution	Post held on regular basis / Name of Employer	From (date)	To (date)	*Pay Matrix and Pay Level of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* **Important:** Pay Matrix and Pay Level granted under ACP/MACP/NFU are personal to the officer and therefore, should not be mentioned. Only Pay Matrix and Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP/NFU with present Pay Matrix and pay Level where such benefits have been drawn by the candidate, may be indicated below:

Office/ Institution	Pay Matrix and Pay Level drawn under ACP/MACP Scheme/NFU basis	From (date)	To (date)

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state -			
	a) The date of Initial Appointment	b) Period of appointment on deputation/contract	c) Name of the present office/ organisation to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance Vigilance Clearance and Integrity certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organisation			

10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Government		
	b) State Government		
	c) Autonomous Organization		
	d) Government undertaking		
	e) Universities		
	f) Others (please specify)		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basis Pay in the pay level	Total Emoluments	
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed		
	Basic Pay with scale of pay and rate of increment	Dearness pay/interim relief/other Allowances etc (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement)		
16.B	Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects		

	ii) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/ societies and; iii) Patents registered in own name or achieved for the organization iv) Any research/ innovative measure involving official recognition v) Any other information. (Note: Enclose a separate sheet if the space is insufficient.)	
17.	Please state whether you are applying for deputation (ISTC).	
18	Whether belongs to SC/ST/OBC? If yes, specify.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the *Curriculum Vitae* duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld.

Place :

(SIGNATURE OF THE CANDIDATE)

Date :

Address:

Certification by the Employer/Cadre Controlling Authority

No.

Date:

The above entries have been verified from the records available in this office and found correct. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. In the event of selection of candidate for the post of Senior Specialist/Specialist he/she will be relieved of to join NITI Aayog for his/her new assignment within 30 days on receipt of the communication from NITI Aayog.

2. The requisite certificates/ documents viz (i) vigilance clearance in the prescribed format duly signed by the CVO; (ii) Integrity Certificate [proforma attached] duly signed by an Officer of the rank of Deputy Secretary or above; and (iii) his/ her CR/APAR Dossier in original or photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above, are enclosed.

Countersigned _____

Name & Designation _____

(Employer/ Cadre Controlling Authority with Seal)

Date:

PROFORMA FOR SEEKING VIGILANCE CLEARANCE
(to be signed by CVO)

Particulars in respect of the Officer for whom Vigilance Clearance is being obtained.

1.	Name of Officer				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into Service				
6.	Service to which the officer belongs (Batch/Year/Cadre)				
7.	Position held (During the preceding ten years)				
Sl. No	Organization	Designation & Place of Posting	Admn./Nodal Ministry /Department	From	To
8.	Whether the officer has been placed on the agreed list or list of officers of doubtful integrity, If yes, full details to be given.				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so what result.				
10.	Whether any punishment was awarded to the officer during the last 10 years. If so, the date of imposition and details of the penalty.				
11.	Is any Disciplinary / Criminal Proceedings / Charge Sheet pending against the officer. [If so, details to be furnished – including reference no., if any, of the commission]				
12.	Is any action contemplated against the officer as on date (if so, the details to be furnished)				
13.	Reason for obtaining vigilance clearance				
14.	Whether IPR for the latest year has been submitted Year and Status (Yes/No).				

Signature
Designation :Chief Vigilance Officer
Seal of the Officer

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./ Shri/
Smt./Ms. _____ who has applied for the post Senior
Specialist/Specialist on Deputation (ISTC)/Promotion basis, it is certified that his/ her
integrity is beyond doubt.

**[To be signed by an Officer of the rank of
Deputy Secretary or above]**

Name & Office Seal :

Date :