

CHENNAI PORT AUTHORITY
(An Autonomous Body under Ministry of Ports, Shipping & Waterways)
Government of India

No.1, Rajaji Salai,
Chennai – 600 001.

No.RC1/920/2022/GA

Dated: 25.05.2023.

VACANCY CIRCULAR

Sub: Filling up the post of Managing Director, Kamarajar Port Limited, Ennore, a wholly owned subsidiary of Chennai Port Authority –
Calling for Applications – Regarding.

Ref: This office earlier notification of even number dated 02.03.2022.

Chennai Port Authority invites applications for the post of Managing Director, Kamarajar Port Limited (KPL) in the scale of pay of Rs.1,80,000-3,20,000 (IDA Pattern) on Deputation basis from the eligible officers of All India Service / Central Services Group 'A' Officers and from eligible Port Officers working in Major Ports.

In this regard, the earlier notification of even number dated 02.03.2022 may be treated as cancelled and the interested applicants, who had applied for the said post w.r.t. earlier notification have to apply afresh.

2. The details of the responsibility, remuneration, eligibility criteria and experience are given under :-

a) **Responsibility:**

The Managing Director of the Kamarajar Port Limited is a whole time key managerial personnel and is the Chief Executive Officer of the organization in all aspects of Port functioning. He is also a Director of the KPL Board. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments of the Port. He will report to Chairman, KPL.

b) **Remuneration:**

The Scale of Pay of the post of Managing Director will be Rs.1,80,000 – 3,20,000 (IDA pattern), i.e. to the level of Deputy Chairperson of category I Major Ports.

The All India Service / Central Services Group 'A' officers will carry their parent cadre pay scale and the Port Officers will carry the pay scale of Rs.1,80,000 – 3,20,000 (in IDA pattern) as MD of KPL.

The terms and conditions of appointment of the officer selected shall be decided by the Board of KPL.

30/5/23
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Ennore Branch
Dinny No 65456
Date 31/05/23

c) **Eligibility Criteria:**

The eligibility criteria indicated below will apply w.r.t. closing date of submission of applications.

(I) **For All India Services / Central Group 'A' Services Officers**

- (i) The officers belonging to All India Services / Central Group 'A' services who have put in not less than 13 years of service in Group 'A' are eligible to be considered for the post. Preference may be given to those having experience of working in Port and Shipping sectors.
- (ii) The post is not a part of the Central Staffing Scheme. The appointment will be made on deputation basis for a period of 5 years or as may be decided by the Board of KPL.

(II) **For Officers of Major Ports**

Officers having an experience of a minimum:

- (i) 2 years as Deputy Chairperson in Category II Port; **OR**
- (ii) 6 years combined service as Head of Department or above level post in any Major Port Authority (provided that the officer has rendered atleast 1 year's regular service as Deputy Chairperson in Category II Port); **OR**
- (iii) 9 years as Head of Department of any Major Port Authority.

Provided that incumbents of highly specialized posts such as Chief Medical Officers / Chief Law Officers shall not be eligible for consideration.

(III) **For Officers of KPL**

- (i) Officers of KPL having 2 years' experience equivalent to the scale of pay of Dy.Chairperson in Category II Port; **OR**
 - (ii) Officer of KPL having 6 years combined experience equivalent to the post of HoD in Major Port Authority or above provided that the officer has experience of atleast 1 year's regular service in the post equivalent to Deputy Chairperson in Category II Port. **OR**
 - (iii) Officer of KPL having 9 years experience in atleast equivalent to the scale of pay of HoD in Major Ports or above.
- (IV) Applicants with left over service of two years or more (as on the closing date of submission of applications) shall only be considered for appointment.

The Officers who are eligible to be considered for the post shall send their applications through proper channel as per the proforma enclosed (Annexure-I). While forwarding the applications, it shall be ensured that the following documents are sent along with the application form:

- (i) Attested copies of APARs of last 5 years (2017-18 to 2021-22)
- (ii) If the ACRs / APARs of a particular year / period between 2017-18 to 2021-22 is pending / not available, 'No Report Certificate' may be furnished along with the APARs of preceding years.
- (iii) A statement showing ACRs / APARs grading should also be furnished.
- (iv) Complete service details of the applicant with posts held till date in the prescribed format at Annexure-I.
- (v) Integrity Certificate.
- (vi) Administrative Clearance / Vigilance Clearance (Vigilance Clearance to be furnished as per Annexure-II)

d) Experience:

- (i) Wide administrative experience and general managerial ability;
- (ii) Experience and talent in man-management;
- (iii) Experience and ability in Financial Management;
- (iv) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a Port;
- (v) Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as Customs, Railway, Ministry of Labour etc.; and
- (vi) Experience and ability in personnel management and understanding of establishment matters.

3. All the applicants must register themselves in the Online Application Portal (OAP) <http://onlinevacancy.shipmin.nic.in>. A copy / printout of the OAP application needs to be forwarded to the Secretary, Chennai Port Authority. If the above procedure is not followed, the candidature will not be considered.

4. All the applicants are required to apply for the post in the prescribed format (Annexure-I) and send the filled up application through proper channel along with the above documents in an envelope, super scribing, "**Application for the post of Managing Director, Kamarajar Port Limited**" to **THE SECRETARY, CHENNAI PORT AUTHORITY, CENTENARY BUILDING (8th FLOOR), NO.1, RAJAJI SALAI, CHENNAI - 600 001** and the same may be sent to the email ID secy@chennaiport.gov.in / indranilhazra@chptmail.chennaiport.gov.in

5. The Central / State Governments and Major Ports are requested to ensure that the application of the applicants with the requisite documents reaches the above mentioned address by post / email on or before 23:59:59 hrs on **03.07.2023**. Incomplete application or the applications not received through proper channel or the applications received after the due date and time will not be considered.


(I. HAZRA)
SECRETARY, 25/5/23
CHENNAI PORT AUTHORITY
Telephone No.044-25367754
Mob. No.8925193555

To

1. Secretary, Ministry of Ports, Shipping & Waterways.
2. Chief Secretaries of the States / UT Govts.
3. Secretary, Department of Personnel & Training.
4. Secretary, Ministry of Home Affairs.
5. Secretaries of All Ministries and Departments under Govt of India.
6. Chairpersons of All Major Ports.

PERSONAL DATA

Application for the post of Managing Director in Kamarajar Port Limited

PHOTOGRAPH

1.	Applying for the post of	
2.	Name and Designation of the candidate	
3.	Service & Batch Cadre (only for AIS)	
4.	Domicile	
5.	Contact Details a) Office 1) E-mail Id 2) Telephone 3) Mobile Number 4) Address	
6.	Contact Details b) Residence 1) E-mail Id 2) Telephone 3) Mobile Number 4) Address	
7.	Exam Year	
8.	Allotment Year	
9.	Date of Joining	
10.	Gender	
11.	Date of Birth	
12.	Date of Superannuation	
13.	Category	
14.	Present Pay level / scale details	
15.	Whether the officer has requisite length of service as required under the advertisement	
16.	Whether the officer fulfils the	

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eligibility criteria for the post
as per the advertisement

17 EDUCATIONAL QUALIFICATIONS

(Please mention only Graduation and above)

Sl. No.	Qualification	Subject(s)	Year / Division	Institution University Place Country

18. EXPERIENCE DETAILS

(Please provide up to date experience details)

Sl. No.	Type of Posting (Cadre / Deputation)	(i) Level / Pay Scale (ii) Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure Form & Tenure To

19. Total experience in Port and Shipping Sector, if any.

20. Two separate write-ups (Not exceeding 300 words each) may be attached as follows:

- Write-up on the professional experience and core-competence of the Officer in handling the assignment applied for
- Write-up on how the applicant can fulfil and advance the mission and objective of the organization that he seeks to join

21. Date of filing of IPR:

**Signature of the Candidate
Name & Designation**

Date:

Place:

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[Signature]

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS /
CLEARANCE BEING SOUGHT
(TO BE FURNISHED AND SIGNED BY THE CVO OR HOD)**

Sl. No.	Particulars				
1.	Name of Officer (in full)				
2.	Father's Name				
3.	Date of Birth				
4.	Date of Retirement				
5.	Date of entry into service				
6.	Service to which the Officer belongs including batch / year cadre etc., wherever applicable				
7.	Positions held (during the ten preceding years)				
	Sl. No.	Organisation (Name in full)	Designation & Place of Posting	Administrative / Nodal Ministry / Deptt. Concerned (in case of Officers of PSUs, etc.)	From To
8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, details to be given)				
9.	Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result(*)				
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty(*)				
11.	Is any disciplinary / criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished - including reference No., if any, of the Commission)				
12.	Is any action contemplated against the Officer as on date (if so, details to be furnished)(*)				
13.	Whether the Officer / Official has submitted his / her annual immovable property return of the previous year as required under Rule 18 of CCS (Conduct) Rules, 1964 within the prescribed limit				
14.	Details of complaint pending against the officer as on dated				

Date

(Name, Signature & Seal)

(*) If Vigilance Clearance had been obtained from the Ministry/ CVC in the past, the information may be provided for the period thereafter.