



13 JUN 2023
North Block, New Delhi
14th May, 2023

OFFICE MEMORANDUM

Sub:- Filling up the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi- reg.

The undersigned is directed to forward herewith O/o RGI's D.O. No. 1/13/2007-Ad.III/Pl.-2/564 dated 05th April, 2023 (copy enclosed) on the above mentioned subject.

2. The Registrar General & Census Commissioner, India, Ministry of Home Affairs has requested this office for appointment of DCO/DCR in the O/o RGI (Hqr.) New Delhi. The Registrar General & Census Commissioner has requested that a panel of names of three suitable officers of the IAS from the cadre, of the requisite seniority may be recommended by the State for being considered for appointment on the above post. While suggesting a panel of names, it is requested to furnish the following particulars:-

- (i) Experience of the officers concerned;
- (ii) Post(s) held by them;
- (iii) Their present emoluments;
- (iv) Up-to-date CR dossiers of the officers (last 5 years);
- (v) Vigilance Clearance and no penalty statements in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the Post.

2. The posts of DCOs/DCRs are required to be filled by Selection Grade/Junior Administrative Grade officers of the IAS eligible for appointment in the rank of Director/Deputy Secretary to the Govt. of India. The officers belonging to the Selection Grade/Junior Administrative Grade appointed to the post shall be entitled to draw Central (deputation on tenure) allowance as provided in Schedule (iii)(c) to the IAS (Pay) Rules, 1954 as amended from time to time.

3. The duties assigned to the post of DCOs/DCRs include effective supervision, coordination and maintaining good liaison with District Collectors, Head of Departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

4. You are requested to send the panel of names of the IAS officers of requisite seniority, for appointment on the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi to this office, at the earliest, for taking further necessary action in the matter.

Encls-As above

Deputy Secretary to the Government of India

(Pooja Jain) 19.05.23

To,

1. Chief Secretaries of All State Governments/Union Territories
2. Secretaries, All Ministries/Departments of the Govt. of India (for sponsoring names of all willing officers for appointment).
3. Secretary, M/o Home Affairs (being the cadre Controlling Authority of AGMUT cadre IAS officers).

F.No.6/12/2016-EO(MM-I)

Dated: 14th May, 2023

Copy forwarded for information & necessary action:-

Office of the Registrar General & Census Commissioner, India, NDCC-II Building, Jai Singh Road, New Delhi - 110001.

Deputy Secretary to the Government of India

(Pooja Jain) 19.05.23

Services-II Branch
Diary No. 83277
Date 13/06/2023

C.S.
09/06/23

SS/PS

12/6/23

DSA
19/6

13/6/23

6512



D.O. No. 1/13/2007-Ad.III/Pl.-2 (CN-13355)/5-42

5th April, 2023

Dear Madam,

Kindly refer to the DO no. 1/13/2007-Ad.III/1406 dated 19.11.2019 (copy enclosed) from my predecessor regarding filling up newly created posts of Director of Census Operations (DCO)/Director of Citizen Registration (DCR) by officers of Indian Administrative Service on central deputation under the Central Staffing Scheme (CSS).

2. The post of DCO/DCR, ORGI (Hqrs.), New Delhi is vacant since 04.10.2022 consequent upon appointment of Shri Rajat Kumar, IAS (CG:2005) as Joint Secretary, Department of Personnel & Training vide DOP&T's Order no. 33/07/2022-EO (SM-I) dated 02.10.2022.

3. The aforementioned post was initially created for 05 years vide ORGI's letter no. A-11011/1/2019-Ad.III/1281 dated 17.10.2019 with the tenure subsequently extended up to 31.12.2025 with the approval of M/o Finance, Deptt. of Expenditure vide their I.D. Note no. 1575717/E.Coord.I dated 08.02.2021.

4. Terms & conditions and eligibility criteria for making appointment of the officer against the above post will remain as stated in the DO letter no. 1/13/2007-Ad.III/1406 dated 19.11.2019.

5. I shall be grateful if you could kindly write to the concerned UT Government/Cadre Controlling Authority for suggesting a panel of names of three suitable officers of the Indian Administrative Service from the cadre of the requisite seniority for being considered for appointment as Director of Census Operations/Director of Citizen Registration in ORGI (Hqrs.), New Delhi under the CSS. The concerned UT Government/Cadre Controlling Authority may kindly be requested to furnish the following particulars of the Officers whose names are recommended:

- (i) Experience of Officers concerned;
- (ii) Post(s) held by them;
- (iii) Their present emoluments;
- (iv) Up-to-date CR dossiers of the officers (last 5 years);
- (v) Vigilance Clearance and no penalty statements in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the post.

6. The vacancies may also be circulated to Secretaries to Government of India of various Ministries/Departments for sponsoring any willing officer for the above post.

With regards,

Yours sincerely,

Su. Praveen
P. put up early

Narayan 5/4/23
(Mritunjay Kumar Narayan)

Ms. Deepti Umashankar, IAS
Additional Secretary & Establishment Officer,
Department of Personnel & Training,
Ministry of Personnel, Public Grievances and Pensions,
Room No.-115, North Block, New Delhi.

जोशी, भा.प्र.से.

(Joshi, IAS
(Economics), Geneva)

ले. से. महाराष्ट्र एवं जनगणना आयुक्त
REGISTRAR GENERAL & CENSUS COMMISSIONER, INDIA

भारत सरकार, गृह मंत्रालय
Government of India, Ministry of Home Affairs



D. O. No. 1/13/2007-Ad.III/14-06

19th November, 2019

Dear Sir,

I am seeking your kind intervention for initiating the process for filling 03 more posts of Director of Census Operations (DCO)/ Director of Citizen Registration (DCR) created by the Government of India for a period of 05 years from the date of creation of these posts (a copy of the order File No. A-11011/1/2009-Ad-III/1281 dated 17.10.2019 is enclosed) in accordance with the Census Act, 1948, the Citizenship Act, 1955 and the Citizenship Rules, 2003.

2. It is informed that the above 03 posts are created in addition to the existing 30 posts of DCO/DCR for which the then Establishment Officer, DOP&T was requested to fill up these posts vide DO letter no. A-24011/49/2015-Ad-III dated 04.04.2016 (copy enclosed). Out of these 30 posts of DCO/DCR, 23 have been filled-up.

3. Earlier, only a single post of DCO/DCR was created for the State of Punjab & Union Territory of Chandigarh and similarly for Kerala & Lakshadweep but now due to excess work load in above States/UTs, one post each of DCO/DCR has been created separately in the following State/UTs:-

- (i) Director - Directorate of Census Operations, Chandigarh (UT)
- (ii) Director - Directorate of Census Operations, Lakshadweep (UT)
- (iii) Director - Office of the Registrar General, India (Hqrs.), New Delhi

4. The above posts are to be filled by Selection Grade/Junior Administrative Grade of All India Service (AIS) Officers in the rank of Director/Deputy Secretary (Pay scale of Level-13/ Level-12). The officers appointed to the aforesaid posts shall be entitled to draw Central (Deputation on Tenure) Allowance as provided in the AIS (Pay) Rules, 2016 as amended from time to time.

5. The post of Director of Census Operations is conventionally filled from the officers of Indian Administrative Service drawn from the States and Union Territories. There is no mandatory requirement that a particular post of Director of Census Operations be manned from the officers of the same cadre and therefore, the willingness of the officers has to be sought from all State Governments for each distinct post of Director of Census Operations.

6. As you may be aware, this office is entrusted with the work of conducting decennial Census of India which is the largest such exercise in the world. The preparatory work of Census-2021 has already commenced and gained momentum in all the States/UTs. The pre-test for the ensuing Census and NPR updation has been completed in all the States/UTs and outcome of the same is being analyzed. Actual Houselisting operation and Population enumeration are going to be held during April-September,

D. O. No. 1/13/2007-Ad.III / 1106

19th November, 2019

2020 and February-March, 2021 respectively along with updation of National Population Register (NPR).

7. The duties assigned to the post of Director of Census Operations/Director of Citizen Registrations include effective supervision, coordination and maintaining good liaison with District Collectors, Heads of departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

8. I shall be grateful if you could kindly write to the Chief Secretaries of State/UT Governments for suggesting a panel of names of suitable officers (3 to 4) of the Indian Administrative Service/Indian Police Service/Indian Forest Services from their cadres of the requisite seniority for being considered for appointment as Director of Census Operations/Director of Citizen Registration in the States/UT concerned. The Chief Secretaries may kindly be requested to furnish the following particulars of the Officers whose names are recommended:

- (i) Experience of Officers concern;
- (ii) Post(s) held by them;
- (iii) Their present emoluments;
- (iv) Up-to-date CR dossiers of the officers (last 5 years);
- (v) Vigilance Clearance and no penalty statements in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the post.

Similarly the vacancies should also be circulated to Secretaries to Government of India of various Ministries/Departments for sponsoring any willing officer for the above posts.

With ^{Warm} regards,

Yours sincerely,

Vivek Joshi
(Vivek Joshi)

Shri Pradip Kumar Tripathi
Additional Secretary & Establishment Officer
Department of Personnel & Training
Ministry of Personnel, Public Grievances and Pensions
Room No.-115, North Block, New Delhi