

F.No. 17-S-2023-RES-II
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture and Farmers Welfare
RES Division

Krishi Bhawan, New Delhi-110001
Dated: 28 July, 2023

To,

1. The Principal Secretary/Secretary (Agriculture/Water Resources/Irrigation) of all State Governments and Administrators of all Union Territories,
2. Vice Chancellor of all Agriculture Universities,
3. Heads of Semi-Government, Autonomous, Statutory Organizations and Recognized Research Institutions,
4. CMDs of all Public Sector Undertakings.

Subject: Filling up of one post of Chief Executive Officer (Level-17) on deputation (including short term contract) basis in NRAA-reg.

Sir,

National Rainfed Area Authority (NRAA) is an attached office of Ministry of Agriculture set up with the objective to provide the much needed knowledge inputs regarding systematic up-gradation and management of country's dry land and rainfed agriculture. It is proposed to fill up the post of Chief Executive Officer (CEO), National Rainfed Area Authority (NRAA) through Search-Cum-Selection-Committee method. As per the approved Job Specifications, eligibility conditions for the post, in respect of Serving Officers, are given below.

2. **Eligibility Conditions:-** Officers under Central Government or State Governments or UTs or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations:

A. (i) Holding analogous position of Secretary or equivalent on regular basis, or

(ii) With 2 years service in the grade of Additional Secretary (level 15 of the pay matrix) or equivalent; and

B. Possessing the following educational qualifications and experience:-

Essential

(i) Masters Degree in any of the Agricultural Science, General Science or Engineering and Technology; and,

(ii) Possessing at least 23 years of experience at Group A level or equivalent in the area of developmental administration, or academic research in the field of Agriculture, (meaning any of the multiple disciplines like Agriculture, Horticulture, Animal Husbandry etc.) Irrigation, Rural Development, etc.

Desirable

(i) Doctorate in any of the discipline referred above

(ii) The CEO shall be a person of outstanding caliber and eminence with rich field experience and administrative acumen.

(iii) Capable of creating a comprehensive vision and encouraging innovation, mobilizing the team to deliver pre-determined milestones and outcomes, networking with Ministries/Govt Departments and other agencies; who will be involved in achieving the objectives of the NRAA.

Services-II Branch
Diary No. 106354
Date 04/08/2023

4/8/2023

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Regulation of pay:- The pay of selected candidate will be regulated under the provisions contained in the DOP&T O.M. No. 6/8/2009-Estt. (Pay-II) dated 17/06/2010 as amended from time to time.

Period of Deputation and Age limits:- The CEO shall hold office for a period of 5 years or till he attains the age of 62 years, whichever is earlier, provided that where a serving officer is appointed as CEO on deputation (including short term contract basis) until he attains the age of superannuation and thereafter he may be considered for extension of tenure on re-employment terms. The tenure can however be further extended by two years (subject to maximum age limit of 65 years) with the approval of competent authority. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 58 years as on the closing date of receipt of applications.

Application is to be forwarded (in duplicate) only in the prescribed proforma (**Annexure-I**) by the eligible candidate(s) duly countersigned whose services can be spared immediately on selection, together with the certificate from the Forwarding Authority (**Annexure-II**) along with the following documents (in respect of serving AIS and other Group 'A' Services officers) :-

- Cadre clearance
- Integrity certificate
- List of major/minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed a 'Nil' certificate should be enclosed).
- Vigilance clearance certificate.
- Attested photocopies of the APARs for the last five years (2018-19 to 2022-23) (attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India).

3. The applications alongwith required documents, may be forwarded to Shri Jasbir Singh, Section Officer, RFS-II Section, Cabin No.2, 2nd Floor, F Wing, Shastri Bhawan, New Delhi-110001 within 45 days of the publication of the advertisement in the Employment News/RozgarSamachar. The communication is also available on the website www.mraa.gov.in & www.agricoop.nic.in. Applications in respect of serving AIS and other Group 'A' Service officers should be forwarded through the respective Cadre Controlling Authorities, the applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Yours faithfully


(Vinay Awasthi)

Deputy Secretary to the Government of India

Copy to:-

1. All Ministries/Departments. It is requested that the above vacancy may please be given wide publicity in organizations under their administrative control.
2. DG, ICAR, New Delhi, for circulation in the various ICAR research institutions.
3. All Organizations of DA & FW.
4. JS (RFS), DA&FW.
5. U.S (E.I). It is requested that the above vacancy may please be circulated in the DA & FW.
6. Copy to NIC for uploading on the website of DA & FW.
7. Notice Board
8. Guard File

ANNEXURE-I

Proforma for application for the post of Chief Executive Officer on Deputation (including short-term contract) basis in National Rainfed Area Authority, Department of Agriculture & Farmers Welfare:

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) with telephone number.		
2. Date of Birth (in Christian era)		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Criteria	Qualification/Experience required	Qualification / Experience possessed by the officer
Eligibility Condition of Chief Executive Officer (CEO)	Officers under Central Government or State Governments or UTs or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations: A. (i) Holding analogous position of Secretary or equivalent on regular basis; or (ii) With 2 years service in the grade of Additional Secretary (level 15 of the pay matrix) or equivalent; and B. Possessing the following educational qualifications and experience:- Essential (i) Masters Degree in any of the Agricultural Science, General Science or Engineering and Technology; and (ii) Possessing at least 23 years of experience at Group A level or equivalent in the area of developmental administration, or academic/research in the field of Agriculture, (meaning any of the multiple disciplines like Agriculture, Horticulture, Animal husbandry etc.) Irrigation, Rural Development, etc. Desirable (i) Doctorate in any of the	

	discipline referred above. (ii) The CEO shall be a person of outstanding caliber and eminence with rich field experience and administrative acumen. (iii) Capable of creating a comprehensive vision and encouraging innovation, mobilizing the team to deliver pre-determined milestones and outcomes, networking with Ministries/Govt. Departments and other agencies, who will be involved in achieving the objectives of the NRAA.	
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6. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Organization	Post Held on regular basis	Period of service	Pay Level/ pay band and grade pay	Nature of appointment whether regular/ ad-hoc/deputation	Nature of duties (in detail)
		From To			

*** Important:** Pay band and Grade pay granted under MACP/ACP are personal to the officer and therefore, should not be mentioned. Only pay band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade pay where such benefits have been drawn by the candidate may be indicated as under:

Office/ Organization	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

7. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
8. In case the present employment is held on deputation/contract basis, please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.

8.1 Note: In case of Officers, already on deputation, the applications of such officers should be forwarded by the Parent Cadre/Department/respective Cadre Controlling Authority along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

8.2 Note: Information under Column 8 c & (d) above must be given in all cases where a person is

holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.

9. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details:

10. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organization
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade:

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total Emoluments per month now drawn

Pay level in the Pay Matrix	Total Emoluments
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14. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
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15. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

15. B. Achievements:

The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects; (ii) Awards/Scholarships/Official Appreciation; (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the

organization.
(v) Any research/innovative measure involving official recognition.
(vi) Any other information.

(Note: Enclose a separate sheet if the space is insufficient)

16. Whether belongs to SC/ST

*Pay Matrix Level-13 revised to Rs. 1,23,100-2,15,900/- vide GSR number 592 (E) dated 15.06.2017.

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Email _____

Date _____

Countersigned

(Employer/Cadre Controlling Authority with Seal)

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

i) There is no vigilance or disciplinary case pending/ contemplated against

Shri/Smt. _____

(ii) His/Her integrity is certified.

(iii) His/Her APAR Dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or

A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Place :

Dated:

Name & Designation:

Telephone No:

Fax No.:

Office Seal: