



No. F.2024-EI(2)-PGIMER-CHD-2023/12334

Date: 08/08/23

NOTICE

Subject: Filling up the post of Deputy Director (Admn.), PGIMER, Chandigarh - regarding.

PGIMER, Chandigarh is one of the premier Autonomous Institutions under Ministry of Health & Family Welfare, Government of India with a mandate to provide high quality patient care, and post graduate medical education; and to undertake basic community based research. The Institute has one post of Deputy Director (Admn.) which is due to fall vacant on 14.11.2023.

2. The post of Deputy Director (Administration) at PGIMER, Chandigarh is a non Central Staffing Scheme post in Pay Level-13 of the Pay Matrix (as per 7th CPC pay scales) [Pay scale of Rs. 37,400-67,000 with Grade Rs. 8,700/- (in pre-revised scale of pay)]. The post involves looking after administrative and policy matters of the Institute under overall supervision of the Director, PGIMER, Chandigarh.
3. The post is to be filled up on deputation basis from officers of All India Services and Central Government Group 'A' services. As per the Recruitment Rules, the tenure is not specified. However, the period of deputation shall be upto a maximum period of four years. Suitable accommodation is also earmarked for allotment to the incumbent of the post.
4. It is requested to forward names of suitable officers in terms of DoPT deputation guidelines, who may be interested in being considered for the post along with the following documents:
 - i. Duly certified ACRs/APARs for the last five years.
 - ii. Vigilance Clearance Certificate.
 - iii. Cadre clearance/concurrence of State Government concerned.
5. All recommendations should reach Senior Administrative Officer (NF), Establishment Branch-I(2), Kairon Administrative Block, PGIMER, Sector-12, Chandigarh on or before 21.09.2023.
6. Incomplete applications and applications received after due date will be rejected summarily without assigning any reason thereof.


DIRECTOR
PGIMER, Chandigarh

To

1. Chief Secretaries of All State Government/U.T.s
2. Group 'A' Cadre Controlling Authorities of Government of India.