

No.1/61/2013-1SII
HARYANA GOVERNMENT
CHIEF SECRETARY' S OFFICE
PERSONNEL DEPARTMENT

Dated: Chandigarh, the 08th December, 2023

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments in the State.
3. All the Managing Directors/ Chief Administrators/Commissioners of Boards/ Corporations in the State.
4. Commissioner, Ambala/ Karnal/ Rohtak/ Hisar/ Gurugram and Faridabad Divisions.
5. All the Deputy Commissioners in the State.

Subject: - Link Officers for the purpose of looking after the work of vacancy due to transfer/ retirement and during the leave/ training/ tour or election duty of Chairman, Mewat Development Agency, Nuh and Special Commissioner, Health & Nutrition, Mewat Area.

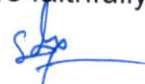
Sir/Madam,

In continuation of this Department's letter of even number dated 31.08.2023, I am directed to inform that in order to ensure smooth functioning of the office of Mewat Development Agency, Nuh and in the absence of the Chairman, Mewat Development Agency, Nuh and Special Commissioner, Health & Nutrition, Mewat Area, the following will be Link Officer in the event of his being on leave/training/tour/election duty or away for more than 2 days due to any other reason or in the event of vacancy due to retirement/transfer of officer, as under:-

Sr. No.	Name of post	Link Officer-I	Link Officer-II
1.	Chairman, Mewat Development Agency, Nuh and Special Commissioner, Health & Nutrition, Mewat Area	Commissioner, Faridabad Division, Faridabad.	Commissioner, Gurugram Division, Gurugram.

2. The officer will inform the link officer before proceeding on leave/training/tour/election duty.

Yours faithfully,



Superintendent Services-II,
Personnel Department.

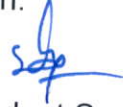
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A copy, each, is forwarded for information and action, where necessary to the following:-

1. Secretary to Governor, Haryana.
2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector 18, Gurugram.
3. Chief Resident Commissioner, Govt. of Haryana, Haryana Bhawan, New Delhi.
4. Director General, Information, Public Relations & Languages, Haryana.

5. Principal Accountant General (A & E and Audit), Haryana, Chandigarh.
6. SIO, NIC, Haryana Civil Secretariat, Chandigarh.

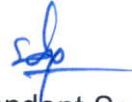


Superintendent Services-II,
Personnel Department.

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A copy, each, is forwarded to the Chief Principal Secretary/Principal Secretary/ Additional Principal Secretary/ Deputy Principal Secretary/ Political Advisor/ OSD(BD)/ OSD(SG)/ OSD(NPM)/ Special Senior Secretaries/ Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/ Deputy Chief Minister/ Ministers/ Speaker for the information of Chief Minister/ Deputy Chief Minister/ Ministers/ Speaker.



Superintendent Services-II,
Personnel Department.

INTERNAL DISTRIBUTION

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| 1. Pvt. Secy./CS. | 2. Supdt., Services-I, III, IV, V & PAR Cell/HR I, II, & III Br. |
| 3. Sr. A.O., AIS (GIS). | 4. Supdt., Training /Accounts/ Estt.-I, II & III Br. |
| 5. RA at RA's Residence. | 6. Secy./SPS. |
| 7. I/C, Computer Section. | 8. Lib. Haryana Civil Secretariat. |
| 9. Liaison Officer, Telephones | 10. 2SII, 3SII, 4SII, 5SII, 6SII & 7SII. |