

No. 05/01/2009-5SIV (PF)
Government of Haryana
Chief Secretary's Office
Department of Personnel

Dated Chandigarh, the 24th March 2025.

To

✓ All the HCS (Executive Branch) Officers.

Subject: Submission of Annual Property Return in respect of Moveable and Immovable Properties for the financial year 2024-2025 at intraharyana by HCS (Executive Branch) Officers.

Sir/ Madam,

I am directed to invite your attention to Government instruction of even reference dated 29th March 2024 on the subject noted above vide which it was decided that all the HCS (Executive Branch) Officers will file their Annual Property Return in respect of Moveable and Immovable Properties online.

2 You are, therefore, requested:-

- (a) To file your Annual Property Return in respect of Moveable and Immovable Properties for the financial year 2024-2025 online at <http://intraharyana.gov.in> by 30th April 2025 by mentioning the properties as on 31st March 2025, as per provisions contained in Rule 24 of the Haryana Civil Services (Government Employees' Conduct) Rules, 2016.
- (b) Not to submit moveable and immovable property returns manually (in hard copy). The portal will open from 01st April to 30th April 2025. You will not be able to file your Annual Property Return after 30th April 2025, i.e., closure of the portal.
- (c) Not to mention insurance policies in your APR as decided vide No. 18/01/2018-4HR-I dated 30th August 2022.

Yours' faithfully,

Lalit
24/3/25
Superintendent Services-IV