No.**42/06/2022**-5Trg.

HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the **6th, October, 2022.**
10th

To

All the Administrative Secretaries of Haryana State.

Subject: - JND Knowledge co-creation Program (International Study Tour)- Call for Nominations.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of letter no. **NISTD/M/699/2022** dated 30.09.2022 received through email from National Institute of Secretariat Training & Development, B-11C, Inderprastha, NCR New Delhi, Ghaziabad, has been uploaded on the CS Haryana Website **(http://csharyana.gov.in).**

It is, therefore, requested to take further necessary action accordingly.

Yours faithfully,

Superintendent, Training
for Chief Secretary to Govt., Haryana.

Endst. No. **42/06/2022**-5Trg. Dated Chandigarh, the **6th, October, 2022.**
10th

A copy is forwarded to National Institute of Secretariat Training & Development, B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, w.r.t his letter no. **NISTD/M/699/2022** dated 30.09.2022 for information.

Superintendent, Training
for Chief Secretary to Govt., Haryana.

Gmail

Training Branch <branchtrg@gmail.com>

Fwd: JND - Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

1 message

Pankaj <ssps@hry.nic.in> 3 October 2022 at 09:22
To: branchtrg <branchtrg@gmail.com>, Anup Singh <anup.singh-hry@hry.gov.in>

From: kaushalsanjeev@hry.nic.in
To: "Pankaj" <ssps@hry.nic.in>
Sent: Friday, September 30, 2022 5:01:17 PM
Subject: Fwd: JND - Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Training Branch
Diary No. 107556
Dated 03/10/2020

From: manager@nistd.in
To: kaushalsanjeev@hry.nic.in
Sent: Saturday, October 1, 2022 1:51:55 AM
Subject: JND - Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Ref No NISTD/M/699/2022 **New Delhi India the Dated 30th September, 2022**

To,

By E Mail

3/X
5 JD

Sh.KAUSHALSANJEEV, IAS
Government of Haryana
kaushalsanjeev@hry.nic.in

Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Greeting From National Institute Of Secretariat Training & Development !

Dear Sir/Madam,

Please find here with Attached.

Kindly do the needful &expecting for confirmation and further response at the earliest.

Thanking You

Regards

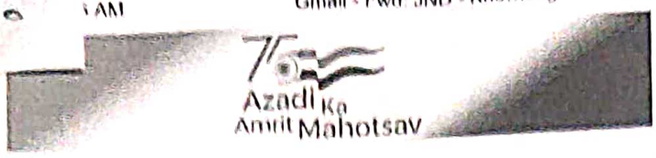
National Institute Of Secretariat Training & Development

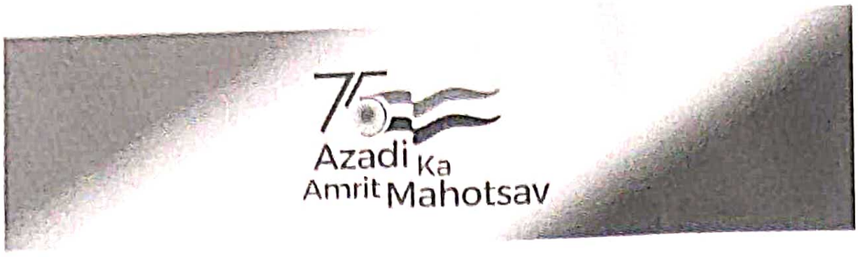
Plot No B-11, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

Ph. +91-120-2682107, 2682110, 2682111

Fax No:-+91-120-2682109, M-09811094923

E Mail:-info@nistd.in, infonistd@gmail.com, Website:-www.nistd.in





Knowledge Co-creation Programme (International Study Tour) -Call For Nominations.pdf
899K

National Institute Of Secretariat Training & Development

Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India
Ph. +91-120-2682107, 2682110, 2682111, Fax No:-+91-120-2682109, WhatsAppNo+91-9811094923
E Mail:-info@nistd.in, infonistd@gmail.com Website:-www.nistd.in

Ref No NISTD/M/699/2022 New Delhi India the Dated 30th September, 2022

By E Mail

To,

Sh. Sanjeev Kaushal, IAS
Financial Commissioner & Principal Sectary
Government Of Haryana
kaushalsanjeev@hry.nic.in

Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Dear Sir/Madam,

National Institute Of Secretariat Training & Development (NISTD), autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. The Institute provides the impetus and the Organizational Infrastructure to raise Quality level across the Industry. This helps to secure wider appreciation of the Interest of the Construction Business by the Govt.

The Complexities and Ever Changing Nature of today's Business Environment necessitates constant Evolution and Upgradation of one's Knowledge repository. While there is no match for Experimental Learning, one needs to keep abreast of Emerging Technologies and Good Practices to Improve one's productivity on the project and overall work, which are generally Technical in Nature. Its our Great Pleasure to convey you that we have conducted Study Tour for Construction Professionals, Specialized Program" These Programs have been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector.

As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers. This Program has been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt. and the Corporate Sector. As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

The Development of Cities would provide better Job Opportunities for the Working Class, better Living Conditions for the family, Better Recreational and Amusement Facilities. In short a better life style for the citizen. With a view to Provide Ideas, Concepts And Exposure to the Decision Makers.

NISTD has planned to organise the international study tours on different topics in below mentioned cities

Sl. No	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant + 18 %% GST Extra
1.	"Community Based Disaster Risk Reduction (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
2.	"Public heath, Food, Civil Supplies, Lifestyle-Related Diseases Prevention" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government Of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00

3.	"Participatory Irrigation Management System for Paddies (A), Development of Agricultural, Horticulture, Animal Husbandry, Fisheries, Cooperatives Improvement of Management Capacity "& "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
4.	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Sydney, Melbourne, Wollongong	Sydney, Melbourne, Wollongong (Australia)	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
5.	Child protection system, especially juvenile justice. Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice,	Sydney, Melbourne, Wollongong (Australia)	06th November,2022 To 13th November 2022 (1 Day in New Delhi+ 07 Days International)	INR 4,36,000.00
6.	**"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities"**	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	16th November,2022 to 26th November, 2022 (1 Day in New Delhi+ 10 Days International)	INR 4,66,000.00
7.	" Development of Urban Road Network (A)"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Europe	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	16th November,2022 to 26th November, 2022 (1 Day in New Delhi+ 10 Days International).	INR 4,66,000.00
8.	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government Of UAE	Dubai, Abu Dhabi (UAE)"	03rd December, 2022 to 09th December, 2022 (1 Day in New Delhi+ 6 Days International)	INR 3,36,000.00
9.	"Middle East Models of Infrastructures Developed"Smart and Sustainable Cities" under Capacity Building program Technical Cooperation ProgramwithGovernment Of UAE	Dubai, Abu Dhabi (UAE)"	03rd December, 2022 to 09th December, 2022 (1 Day in New Delhi+ 6 Days International)	INR 3,36,000.00
10.	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) (Europe)	09th January,2023 To 16th January,2023 (01 Day in New Delhi+ 06 Days international)	INR 3,96,000.00
11.	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09th January,2023 To 16th January,2023 (01 Day in New Delhi+ 06 Days international)	INR 3,96,000.00
12.	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09th January,2023 To 16th January,2023 (01 Day in New Delhi+ 06 Days international)	INR 3,96,000.00
13.	" Development of Urban Road Network (A)"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Japan	"Tokyo" (Japan)	09th February,2023 To 16th February,2023 (01 Day in New Delhi+ 06 Days international)	INR 4,36,000.00
14.	Japan's Model Of Infrastructure Development"Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government Of Japan	"Tokyo" (Japan)	09th February,2023 To 16th February,2023 (01 Day in New Delhi+ 06 Days international)	INR 4,36,000.00
15.	Leadership & Managial Skils, Management & Business Admistration	Paris France, (Europe)	03 March,2023 To 09th March,2023 01 Day in New Delhi+ 06 Days Paris (France)	INR 4,96,000.00
16.	"Sustainable Forestry Management with Community Participation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program of Governmentof Singapore, Malaysia & Thailand	"Singapore, Kuala Lumpur & Bangkok"	06th March,2023 To 13th March,2023 (1 Day in New Delhi+ 7 Days International)	INR 3,36,000.00
17.	Leadership & Managial Skils, Management & Business Admistration	Paris, France (Europe)	03 March,2023 To 09th March,2023	INR

			01 Day in New Delhi+ 05 Days Paris (France)	4,96,000.00
18.	"Seismology, Earthquake Engineering and Tsunami Disaster Mitigation" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16th April,2023 To 23rd April,2023 (1 Day in New Delhi+ 7 Days International)	INR 4,66,000.00
19.	"Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)"& "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Belgium, Switzerland & Netherlands (Europe)	16th April,2023 To 23rd April,2023 (1 Day in New Delhi+ 7 Days International)	INR 4,66,000.00
20.	Integrated Lake, River and Coastal Basin Management for Sustainable Use and Preservation of Water Resources under Capacity Building program Technical Cooperation Program Government of Belgium, Switzerland & Netherlands	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	16th May,2023 To 23rd May,2023 (1 Day in New Delhi+ 7 Days International)	INR 4,66,000.00
21.	Child protection system, especially juvenile justice, Protection of Children from Sexual Offences (POCSO) Act, 2012; Juvenile Justice, Belgium, Switzerland & Netherlands	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	16th May,2023 To 23rd May,2023 (1 Day in New Delhi+ 7 Days International)	INR 4,66,000.00

In addition to the above programme other customized international study tour programs to the destinations of choice can be organized.

GENERAL INSTRUCTIONS

- The names of candidates along with the photocopy of passport should be provided at least 45 days in advance to facilitate National Institute Of Secretariat Training & Development to make the necessary reservations for travel stay booking of faculties, securing visa and activities for efficient planning of the training program.
- For accompanying spouse and/or children (in the age group of 5 to 12 years& above), the tentative charges would be Rs.3,69,690 + 18% GST for the entire duration, payable to NISTD In Advance.
- Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Please note that NISTD would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Participation fee is non-refundable. However, substitution can be made or the fees can be adjusted against future nominations.
- Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Participants are requested to assure their health and safety during the training period and NISTD will not be liable for medical expenses incurred by the participants during the program.
- NISTD will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- The participants shall be awarded Certificate of Participation on successful completion of programme.
- On request INR 2,39,000.000 (Extra Charge), Add on for Business Class airfare (Optional),

The Institute encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

Payment

Payment in advance after confirmation of nomination, along with the Application Form for Registration Enclosed.

Inclusions

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

Return economy class airfare, All Transfers & Visites by luxury Ac Coach, Return Air Port Transfer. Visa & Clearnce etc

Stay In 4 Star Star Hotel, Daily Breakfast, Lunch & Dinner, Travel/Medical/Delay/Baggage loss insurance for each participant., Site Visit for each Participant.

Study tour participant:- **All Officials of Central/ State/ UTs/PSU's/Autonomas bodies/Boards/ Corporation/ Departments,** Director General, Chairman, Managing Dirctor, Director, General Manager, Managers, Chief Engineer/Engineers, Chief Executive Officers, Executives, Finance officers, Decision makers, Urban planners, architects and landscape architects, representatives of cultural organizations, and elected officials. These professionals will visit a range of projects and gain insight through meetings with city officials, site visits to ongoing projects, and meetings with community leaders. Tour focuses on cities in transition and the rehabilitation of run-down neighborhoods.

The site visits are planned to give firsthand experience of the facilities providing services to the cities

CONTACT INFORMATION

Further enquiries regarding participation in the Training Program may be addressed to:

The **Program Coordinator (Knowledge Co-creation Programme)**
National Institute Of Secretariat Training & Development
Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India
Ph. +91-120-2682107, 2682110, 2682111, Fax No:-+91-120-2682109
Whatsapp No**+91-9811094923**
E Mail:-**info@nistd.**in, **infonistd@gmail.com**

REGISTRATION

Nominations stating Participant's Name, Designation, Contact Address, Telephone, Fax,Mobile Number, and Email ID ,along with Appilcation Form for Registration should reach at following address

The Addl. Director (Trg)
National Institute Of Secretariat Training & Development
Plot No B-11C, Inderprastha, NCR New Delhi, Ghaziabad-201102, India

Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9811094923 for any queries regarding the Study Tour

We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Thanking you in anticipation, for any details please feel free to get in touch with undersigned.

Thanking You,
For National Institute Of Secretariat Training & Development

(Addl. Director General)

Azadi Ka Amrit Mahotsav

National Institute of Secretariat Training & Development
New Delhi

Application Form for Registration

Knowledge Co-Creation Programme

Date _____To_____,

Topic _____.

Venue _____.

Name : _____

Designation :_____

Organization/Department: _____

Office Address :_____

City :-_____ Pin_____ State_____

Telephone : (Off) _____ (Res)_____

Fax :_____Mob No.: _____E-mail : _____

Date:_____ Signature_____

(Photocopies of the form may be used for more delegates)