

No.42/03/2023-5Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 08th Febreuary, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - NPC Residential Training Program "Project Management & Financial Management" (Feb.27th -March 3rd) Port Blair, A&N - Request for Nomination.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of letter no. HQ/ES/T/03/2022-23 Email dated 25.01.2023 received from Sh. Rajesh Sund, Director (Economic Services) and Program Coordinator, National Productivity Council, For Training & Social Research has been uploaded on the CS Haryana Website (<http://csharyana.gov.in>).

It is, therefore, requested to take further necessary action accordingly.

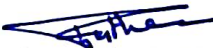
Yours faithfully,


Superintendent, Training
for Chief Secretary to Govt., Haryana.

Endst. No. 42/03/2022-5Trg.

Dated Chandigarh, the 08th February, 2023

A copy is forwarded to Sh. Rajesh Sund, Director (Economic Services) and Program Coordinator, National Productivity Council, New Delhi-110003 w.r.t his letter no. HQ/ES/T/03/2022-23 dated 25.01.2023 for information.


Superintendent, Training
for Chief Secretary to Govt., Haryana.



Training Branch <branchtrg@gmail.com>

Fwd: NPC Residential Training Program "Project Management & Financial Management" (Feb. 27th-Mar. 03rd) Port Blair, A & N - Request for Nominations

1 message

Pankaj <ssps@hry.nic.in>

25 January 2023 at 13:46

To: branchtrg <branchtrg@gmail.com>, Anup Singh <anup.singh-hry@hry.gov.in>

From: "Rajesh Sund" <rajesh.sund@npcindia.gov.in>

To: "Rajesh Sund" <rajesh.sund@npcindia.gov.in>

Sent: Tuesday, January 24, 2023 11:16:02 PM

Subject: NPC Residential Training Program "Project Management & Financial Management" (Feb. 27th-Mar. 03rd) Port Blair, A & N - Request for Nominations

HQ/ES/T/03/2022-23

25th Jan. 2023

Sub: NPC Residential Training Programme on "Project Management & Financial Management" during Feb. 27th-Mar. 03rd, 2023 at Port Blair, A & N

Sir/Madam,

Training Branch
Diary No. 14474
Dated 01/02/2023

27/01

National Productivity Council (NPC) is pleased to announce a Residential Training Programme on "Project Management & Financial Management" at Port Blair during Feb. 27th-Mar. 03rd, 2023.

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Project Management is a professional discipline with a body of knowledge and a specific set of skills and competencies. Financial Management is the process of planning, organizing, controlling and monitoring resources. These are vital activities in any organization to assess the crucial link between implementers, beneficiaries and decision-makers by providing desired information showcasing project progress thereby contribute to transparency as well as accountability.

The Residential Training Programme has been designed with conceptual deliberations, case studies, success stories and group discussions for executives/officials of Central & State Governments, Public Sector Undertakings, Private Sector Enterprises, Academic Institutions, Co-operatives, Corporations, Financial Institutions & NBFCs., Boards & Autonomous Organizations, Skills Strengthening for Industrial Value Enhancement (STRIVE), Labour Unions/Associations etc., for improving their Administrative and Financial Capabilities.

Participation fees in each program is Rs. 55,000/- for Residential Participants and Rs. 40,000/- for Non-Residential Participants. GST @18% per participant is applicable on Participation fees.

{As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration}.

We are sure that your organization would find the Training Programme immensely useful. We request you to take advantage of this opportunity and nominate officials to participate in the Residential Training Programme.

A Brochure containing the details of the Training Programme is enclosed. Please confirm the participations latest by February 13th, 2023. Please feel free to contact us in case of any further clarifications or queries.

Thanking you and looking forward to receiving nominations.

Yours faithfully,

(Rajesh Sund/राजेश सण्ड)

Director (Economic Services)/निर्देशक (इकनोमिक सर्विसेज)

और/and कार्यक्रम संचालक/Program Coordinator

राष्ट्रीय उत्पादकता परिषद/ National Productivity Council

नई दिल्ली - ११०००३/ New Delhi - 110003

दूरभाष - ०११- २४६०७३०३/८७९९७८४७१५ Phone -011-24607303

8799784715 /9868844272

Email: rajesh.sund@npcindia.gov.in

Encl: Programme Brochure

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Azadi Ka
Amrit Mahotsav

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भारत 2023 INDIA

वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

 Brochure-Febuary.pdf
458K

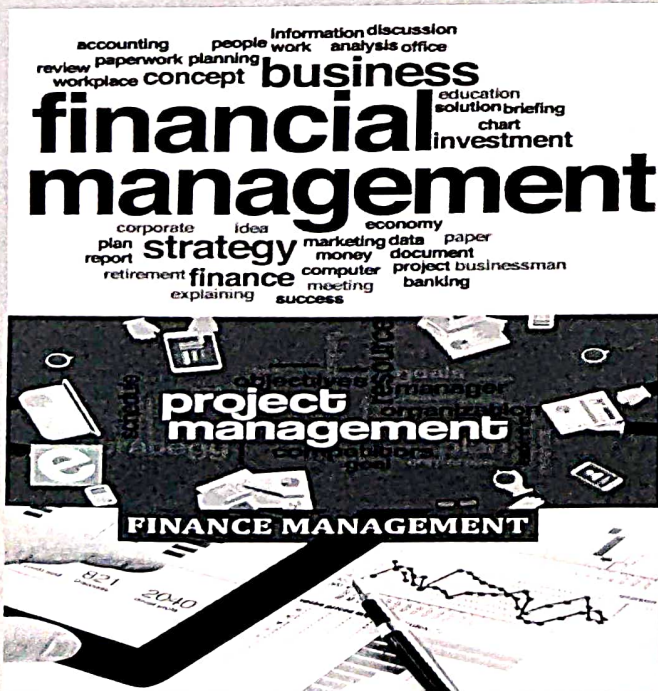


National Productivity Council

Residential Training Programme
on
**PROJECT MANAGEMENT &
FINANCIAL MANAGEMENT**

PROGRAMME CODE: HQ/ES/T/03/2022-23

Port Blair, A&N
(Feb.27-Mar.03, 2023)



1. ABOUT NPC

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis, depending upon the nature and scope of work. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 100 full time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

2. PROGRAMME THEME

Project Management is a professional discipline with a body of knowledge and a specific set of skills and competencies. The world in which organizations operate today is rapidly becoming more complex than ever before. Major shifts in technology, business and economic environment presents ample opportunities and many challenges to organizations. Effective Project Management is essential to achieve project goals and objectives within the time and budget constraints.

Good Financial Management is essential for an organization to succeed. It helps in making effective use of resources, fulfil commitments to stakeholders, gain competitive advantage and prepare for long-term financial stability to accomplish the objectives of the organization.

National Productivity Council (NPC) Training programme has been designed to inculcate the importance of Project Management & Financial Management within the organization and shall emphasize on various aspects of managing financial resources more productively in improving managerial effectiveness and performance.

3. LEARNING OBJECTIVES

- To impart concepts on Project Management and Financial Management to the participants;
- To familiarize with Project Finances and decisions regarding estimating and overall Project Cost Management
- To provide insight into Project Planning, Implementation, Physical and Financial Management
- To provide the participants an opportunity for sharing experiences and team learning to meet diverse challenges;

4. BROAD PROGRAMME COVERAGE

- Concept of Project Management
- Participatory Project Planning
- Project Management Team, Roles and Responsibilities
- Approaches to Financial Management
- Tools and techniques of Financial Risk Management
- Financial Decision Making & Valuation Techniques

5. METHODOLOGY

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

6. PARTICIPANTS' PROFILE

Officials from various functions of Government Departments, Academic Institutions, Public Sector, Co-operatives, Corporations, Labour Unions/Associations, Boards, Financial Institutions & Autonomous Organizations etc. The programme is also useful for Executives/Officers/Section Officers who are likely to assume the managerial role in future.

7. FACULTY

The faculty for the training programme will comprise of Senior NPC Experts & other Renowned and Experienced Trainers from the respective field.

8. PROGRAMME FEE & VENUE

Programme Code	HQ/ES/T/03/2022-23
Programme Fee for Residential Participants	Rs. 55,000 (Rupees Fifty-Five thousand only) plus GST @ 18% per participant for Residential Participants . Rs. 40,000 (Rupees Forty thousand only) plus GST @ 18% per participant for Non-Residential Participants
Program Schedule	Port Blair, A&N (Feb. 27-Mar. 03, 2023) Programme starts on 27-02-2023 at 1500 hrs. Programme closes on 02-03-2023 at 1800 hrs. Check in for Residential Participants: 27-02-2023 (AN) Check out for Residential Participants: 03-03-2023 (FN)

For accompanying spouse and/or children (in the age group of 5 to 12 years), the tentative charges would be Rs.9,500 and Rs.8,000 respectively for the entire duration, payable directly to the hotel by the participant.

Participation fee is non-refundable. However, substitution can be made, or the fees can be adjusted against future nominations.

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

9. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.
• ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265 • DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI • In case of ECS Payment, the payment details should be intimated accordingly along with UTR number • Programme Fees per Participant plus GST to be paid in advance • NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

10. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

Shri Rajesh Sund
Director (ES), NPC
Faculty & Programme Coordinator
Ph.91-11-24607303/8799784715/9868844272
Email: rajesh.sund@npcindia.gov.in

➤ **Last date for Receiving of nominations: 13-02-2023**

11. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non-Residential programme fee covers the professional fee towards training, working lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003

APPLICATION FORM FOR NOMINATIONS

Title of Programme:

Programme Code:

Programme Duration:

Location:

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for Correspondence
1					
2					
3					
4					
5					

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (RTGS / NEFT Details; Cheque, DD):



National Productivity Council
(Under Department for Promotion of Industry and Internal Trade)
Ministry of Commerce and Industry
Government of India
5-6, Institutional Area, Lodhi Road
New Delhi – 110003
Tel: +91-11-24607303
Mobile: 8799784715
rajesh.sund@npcindia.gov.in

Forthcoming Residential Training Programs

PROGRAMME	PROGRAMME CODE	DATES	VENUE
Performance Management, Monitoring and Evaluation for Organizational Excellence	HQ/ES/T/04/2022-23	March 20-24 2023	Gangtok, Sikkim