

No.42/03/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 21th March, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - Residential Training Programme on "Developing Managerial and Leadership Skills, 17-21 April 2023 Udaipur Rajasthan.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of Email letter dated 14.03.2023 received from Sh. Bajrang Lal, Programme Coordinator, National Productivity Council, SB-96 JLN Marg, Bapu Nagar, Jaipur has been uploaded on the CS Haryana Website (<http://csharyana.gov.in>).

It is, therefore, requested to take further necessary action keeping in view of letter No. 22/38/2010-4Trg dated 21.12.2022.

Yours faithfully,


Superintendent, Training
for Chief Secretary to Govt., Haryana.

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 21th March, 2023

A copy is forwarded to Sh. Bajrang Lal, Programme Coordinator, National Productivity Council, SB-96 JLN Marg, Bapu Nagar, Jaipur -302015 w.r.t his Email letter dated 14.03.2023 for information.


Superintendent, Training
for Chief Secretary to Govt., Haryana.



58 - Puc -
Training Branch <branchtrg@gmail.com>

Fwd: Residential Training Programme on "Developing Managerial and Leadership Skills, 17-21 April 2023 Udaipur Rajasthan.
1 message

Pankaj <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>, Anup Singh <anup.singh-hry@hry.gov.in>

From: kaushalsanjeev@hry.nic.in
To: "Pankaj" <ssps@hry.nic.in>
Sent: Tuesday, March 14, 2023 3:41:34 AM
Subject: Fwd: Residential Training Programme on "Developing Managerial and Leadership Skills, 17-21 April 2023 Udaipur Rajasthan.

From: "bajrang la" <bajrang.lal@npcindia.gov.in>
To: kaushalsanjeev@hry.nic.in
Sent: Tuesday, March 14, 2023 1:44:10 PM
Subject: Residential Training Programme on "Developing Managerial and Leadership Skills, 17-21 April 2023 Udaipur Rajasthan.

Govt. of Haryana

Subject – Residential Training Programme on "Developing Managerial and Leadership Skills, 17-21 April 2023 Udaipur Rajasthan.

Sir,

National Productivity Council (NPC), Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Govt of India i productivity in India.

NPC Jaipur office scheduled to organize a five-day Residential Training Programme on Developing Managerial and Leadership Skills, **17-21 April 2023** Udaipur new approach to development leadership for SDG, managing business, negotiation Conflict and Conflict Management, and way to manage future challenges. T participants so that they can perform better in their roles as leaders based on the situation.

It equip the participants with an new way of understanding of administrative and management leadership skills. The rationale behind this endeavor is to enable the participants to u performance of the organisation as a successful leader.

It is expected to build competencies and capabilities among diverse backgrounds of the official from central and state government/organization/academic/administr directly or indirectly dealt with water management.

We would like to request you nominate 2-5 officials from your organization so that a large number of stakeholders could be benefited. Further, you also requested t wider participation.

Your early response and a line of confirmation in these regards would be highly appreciated.

Training Branch-

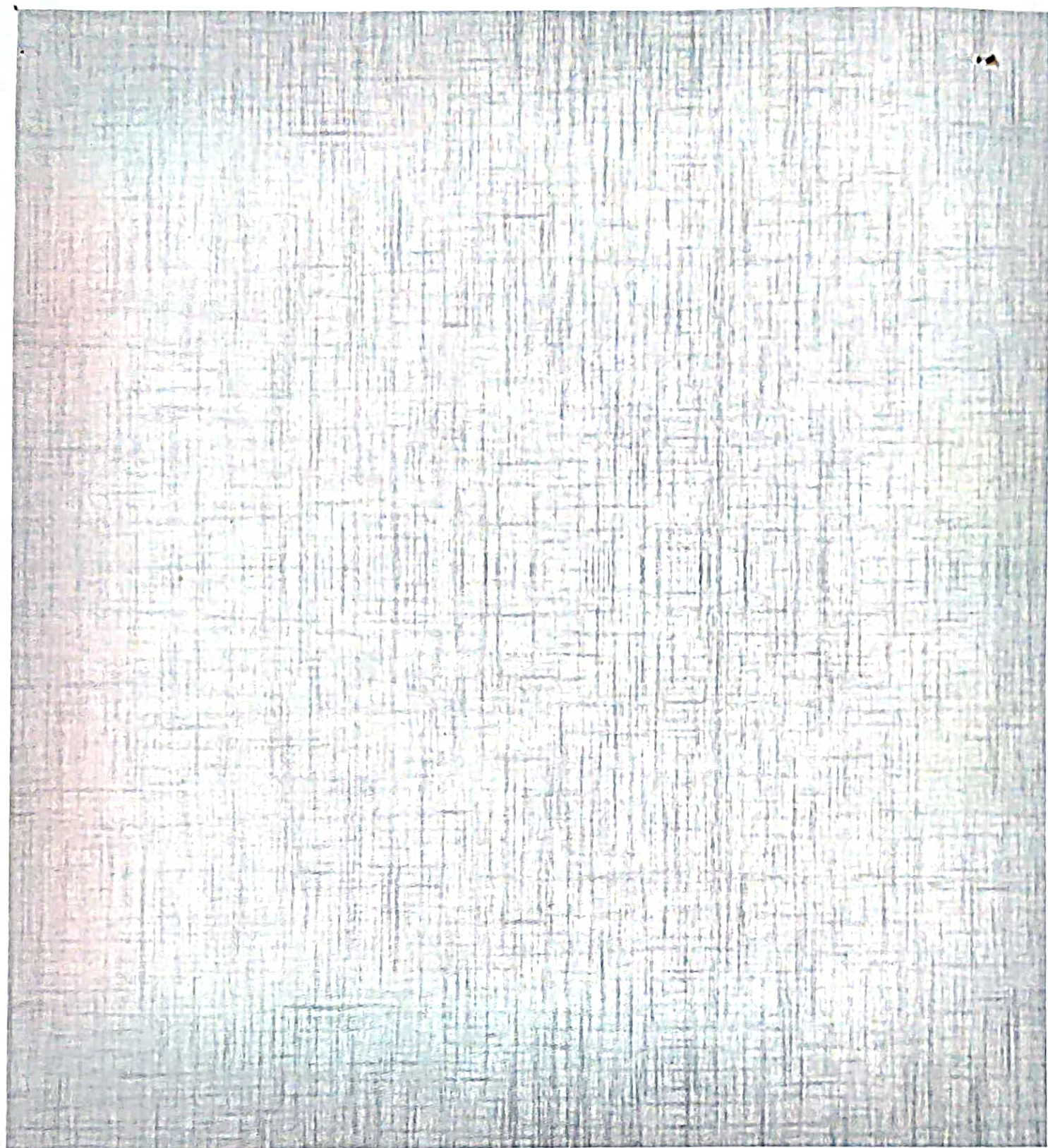
Diary No. 30961

Enclosed -A/a:

Dated 15/03/2023


TS/3

30961





National Productivity Council

**Training Programme
on**

PROGRAMME CODE: (TP/23-24/01)

**17-21 April 2023
(Udaipur)**

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce. The expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 100 full time professionals. NPC has a Project Management and Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Government.

Business cannot thrive unless the people and planet thriving. Hence, the organisation have to adopt new way of doing business with ensuring that the world is Goals (SDGs). The Business leadership has to evolves through repeating three steps: prioritize, act, and learn. The styles of leadership keep changing as Leader/Manager must achieve results so that people will continue to contribute to the organisation. And that's why managerial and leadership skill development part of the organization to perform their job efficiently and effectively. NPC has designed a condensed course on managerial leadership development program officials at middle and senior level.

The objective of the training programme is to impart knowledge and sharpen the skills of participants so that they can perform better in their roles as a leaders based on the si understanding of interconnected challenges, behaviours and how a cohesive team could be built. The rationale behind this endeavour is to enable the participants developed high p

- New approach to development leadership for SDG
- Leadership: Skills & Styles
- Managerial Leadership: An Innovative Approach
- Negotiation – Problem resolution and tactics
- Conflict and Conflict Management
- Change management.
- Building high performing Team

The methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories

All level of Officials from Central & State Government Departments, Academic Institutions, Public Sector Undertakings, Private Sector Units, Co-operatives, autonomous institutions, NBFCs, Corporations, Labor Unions/Associations.

The Faculty for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

8. PROGRAMME FEE & VENUE

Programme Date & Code	April 17-21, 2022 (TP/23-24/01)	
Program Venue	Udaipur	
Programme Fee	Residential Participants ₹ 55500/- + 18% GST	Non-Residential Participants ₹ 35900/- + 18% GST
For Residential Participants	Check-in at hotel: 17/04/2023 at 11 am Check-out from Hotel: 21/04/2023 at 11 am early check-in is subject to availability of room at hotel	

9. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.
The Cheque/DD should be drawn in the favour of "National Productivity Council" payable at Jaipur. Or ECS/NEFT/IMPS to Bank Name: State Bank of India, Bhawani Singh Road, Bapu Nagar, Jaipur-302004, Bank Account No.: 40084592614, IFCS/RTGS/NEFT Code: SBIN0031477, MICR Code: 302002118, PAN No. AAATN0402F, TAN No.:0099B GST No.:08AAATN0402F1Z6 • (Please mention "NPCJP-Participant/ Organization Name" in transaction comments for ease of tracking).

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government for which total expenditure is borne by the Central Government, State Government, UT Administration.

➤ NPC shall offer 10% discount on programme fee to organizations sponsoring 4-5 participants and 15% discount of programme fee to organizations sponsoring more than 5 participants.

10. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:
- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

The Training Coordinator
National Productivity Council
5-6 Institutional Area
Lodhi Road
New Delhi – 110003
Email Id: npctraining@npcindia.gov.in
Tel: 011-24607319, 8949112623

Programme Coordinator
Dr Bajrang Lal
National Productivity Council
SB-96 JLN Marg Bapu Nagar Jaipur
302015
Phone: 0141-2702935, 2703573, 8949112623
Email: bajrang.lal@npcindia.gov.in, (Cc: jaipur@npcindia.gov.in)

➤ Last date for Receiving of nominations: 10th April 2023

11. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the receipt of programme fee latest by the last date for nominations.
- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, the fee will be refunded if the participant does not attend the training program.
- ❖ Each participant should carry their ID card and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable.
- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall manage their own travel arrangements.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange their own accommodation.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding room service, overstay etc. with the hotel before checkout.

- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL

5-6 Institutional Area, Lodhi Road, New Delhi – 110003

APPLICATION FORM FOR NOMINATIONS

Title of Programme:

Programme Code:

Programme Duration:

Location:

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID
1				
2				
3				
4				
5				

Details of Nominating Authority:

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

GSTN:

Signature

Details of Proof of payment of Programme fee (RTGS / NEFT)

Payment Particulars

- ECS Payment Details: National Productivity Council™ payable at Jaipur. Or ECS/NEFT/IMPS to Bank Name: State Bank of India, Bhawani Singh Road, Bapu Nagar, Jaipur-302004,
- Bank Account No.: 40084592614, IFCS/RTGS/NEFT Code: SBIN0031477, MICR Code: 302002118, PAN No. AAATN0402F, TAN No.:0099B GST No.:08AAATN0402F1Z6 In case of accordingly along with UTR number DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at Jaipur
- Programme Fees per Participant plus GST to be paid in advance or receipt of invoice.



Developing Managerial and Leadership Skills



National Productivity Council
(Under Department for Promotion of Industry and Internal Trade)
Ministry of Commerce and Industry
Government of India
5-6, Institutional Area, Lodhi Road
New Delhi - 110003
email - bajrang.lal@npcindia.gov.in jaipur@npcindia.gov.in

5 attachments



Image009.png
92K

☒ Image003.emz
2K

☒ Image004.emz
45K

☒ Image005.emz
3K

☒ Image013.emz
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