

No.42/11/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 1st May, 2023.

To

All the Administrative Secretaries of Haryana State.

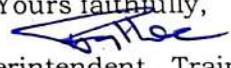
Subject: - DPC Forthcoming Training Programme from May to June 2023.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of Email letter dated 25.04.2023 received from Sh. Sanjeev Bhardwaj, Asst. Director (Trg.) Delhi Productivity Council, Plot No. 2, Institutional Area, Sector 9, Dwarka, New Delhi has been uploaded on the CS Haryana Website (<http://csharyana.gov.in>).

It is, therefore, requested to take further necessary action keeping in view of letter No. 22/38/2010-4Trg dated 21.12.2022.

Yours faithfully,


Superintendent, Training
for Chief Secretary to Govt., Haryana.

Endst. No. 42/11/2023-3Trg.

Dated Chandigarh, the 1st May, 2023

A copy is forwarded to Sh. Sanjeev Bhardwaj, Asst. Director (Trg.) Delhi Productivity Council, Plot No. 2, Institutional Area, Sector 9, Dwarka, New Delhi-110077 w.r.t his Email letter dated 25.04.2023 for information.


Superintendent, Training
for Chief Secretary to Govt., Haryana.



Training Branch <branchtrg@gmail.com>

Fwd: DPC Forthcoming Training Programme from May to June 2023

1 message

Prabhjot Singh <ssps@hry.nic.in>

25 April 2023 at 16:56

To: branchtrg <branchtrg@gmail.com>, Anup Singh <anup.singh-hry@hry.gov.in>

From: kaushalsanjeev@hry.nic.in

To: "Prabhjot Singh" <ssps@hry.nic.in>

Sent: Tuesday, April 25, 2023 2:44:15 AM

Subject: Fwd: DPC Forthcoming Training Programme from May to June 2023

Training Branch

Diary No.

Dated

48328

26/04/2023

36/04

32

From: "jyotibhardwaj dpc" <jyotibhardwaj.dpc@gmail.com>

To: "ACS Home" <acs-home@hry.gov.in>, "Director" <agriculture@hry.nic.in>, "Director General of Animal Husbandry and Dairying GoH" <dg.ahd@hry.nic.in>, "Archaeology Haryana" <archaeology@hry.nic.in>, dghe@higherduhry.com, sedharyana@hry.nic.in, "eduprimary" <eduprimary@hry.nic.in>, "SEC Haryana" <sec@hry.nic.in>, "Yash Garg, IAS Special Secretary and Director, IT" <sit@hry.nic.in>, "Environment Govt of Haryana" <environment@hry.nic.in>, etc@haryanatax.gov.in, "ACS Finance and Planning" <acs.finance-hry@gov.in>, "Director Fisheries" <fisheries@hry.nic.in>, "DFCSCA" <foods@hry.nic.in>, "Jagdish Chander" <pccf-hry@hry.nic.in>, "DGHS, Haryana" <dhs.dghs@hry.nic.in>, "EIC Irrigation" <irrigation@hry.nic.in>, "Labour Commissioner Office" <labourcommissioner@hry.nic.in>, "Haryana Police" <police@hry.nic.in>, "DG Prisons Haryana" <office_dg.prisons@hry.nic.in>, "DGIPR HARYANA" <pr@hry.nic.in>, "Engineer in Chief, Haryana PWD" <pwd-eic@hry.nic.in>, "FC Revenue Govt of Haryana" <fcr@hry.nic.in>, "Sanjay Joon" <drd@hry.nic.in>, "Haryana Tourism Corporation Limited" <htdcl@hry.nic.in>, tcpharyana@hry.nic.in, directortcp@hry.nic.in, "Transport Department Haryana" <transport@hry.nic.in>, "DT A" <treasuries@hry.nic.in>, "DG ACB HQ" <dgsyb-hry@hry.nic.in>, "Women and Child Department Haryana" <wcd@hry.nic.in>, "EIC PHED Haryana" <eicphed@phedharyana.gov.in>, "PAG AU Haryana Chandigarh" <agauharyana@cag.gov.in>, "Archives Department Govt of Haryana" <archives@hry.nic.in>, "Transport Commissioner Haryana" <stcharyana@hry.nic.in>, "Civil Aviation Haryana" <cavation@hry.nic.in>, panchayats@hry.nic.in, "ESA Govt of Haryana" <esa@hry.nic.in>, "Home Guards and Civil Defence Haryana" <homeguards.hgncd-hry@gov.in>, "Industries Department" <industries@hry.nic.in>, itve@hry.nic.in, "Member Secretary HALSA" <halsa@hry.nic.in>, "New & Renewable Energy Department" <hareda@hry.nic.in>, "Director Social Justice and Empowerment Department" <sje@hry.nic.in>, "Welfare of Schedule Castes and Backward Classes GoH" <woscbsc@hry.nic.in>, sports@hry.nic.in, "DS&D Haryana" <supplies@hry.nic.in>, "DTE Hry" <dtehy@hry.nic.in>, "Rajiv Rattan" <dgte.hry@techeduhry.gov.in>, "Daya Sharma" <jcfood.fda-hry@gov.in>, "ESI Heal thcare Hry" <esi@hry.nic.in>, "Vinod Aggarwal" <cei.power-hry@gov.in>, kaushalsanjeev@hry.nic.in, "TVSN Prasad" <prasadtsn@hry.nic.in>, mahavirsingh@hry.nic.in, rajpalsdhir@hry.nic.in, sumitams@hry.nic.in, "Mr Ankur Gupta" <guptaankur@hry.nic.in>, "Anurag Rastogi IAS Secretary Coordination Government to Haryana" <rastogianurag@hry.nic.in>, "Anand Mohan Sharan, IAS" <sharananandmohan@hry.nic.in>, "Raja Sekhar Vundru DDG" <rs.vundru@gov.in>, khemka@hry.nic.in, gargvineer@hry.nic.in, malikanail@hry.nic.in, "Dr. Smt. G. Anupama IAS" <g.anupamakumar@hry.nic.in>, guptaak@hry.nic.in, hipagrg@hipagurgaon.in, "PS to DGH" <horticulture@hry.nic.in>
Cc: "kashi ind" <kashi_ind@yahoo.com>, aky2005@sify.com, abhinavwalia2007@rediffmail.com, wadhwasr@hotmail.com, ccivayas@hry.nic.in, vyas56@hotmail.com, kundanhvohra@yahoo.com, pvivekanandan@rediffmail.com, mvishy34@rediffmail.com, "drsp virdi" <drsp.virdi@yahoo.com>, "suresh vrm" <suresh_vrm@hotmail.com>, "slverma 59" <slverma_59@yahoo.co.in>, "verma rashmi" <verma.rashmi@rediffmail.com>, "alokverma in" <alokverma.in@gmail.com>, vjwpsuraman@sancharnet.in, sanjay7dec@gmail.com, "ck varma" <ck_varma@yahoo.co.in>, adityavajpayee@hotmail.com, sanjayupreti66@yahoo.com, "Vinod" <vvaish@hry.nic.in>, dineshdk@rediffmail.com, "d turwar" <d_turwar@yahoo.co.in>, pctrilpathi@ub.nic.in, "tiwari chandra" <tiwari.chandra@rediff.com>, jaisonbetty2003@yahoo.com, thapliyalgb@rediffmail.com, "rs thakur10" <rs.thakur10@gmail.com>, sanjaykthade@rediffmail.com, "lk tewari" <lk.tewari@hry.nic.in>, "tangirala mp" <tangirala_mp@yahoo.com>, "deepak taneja2002" <deepak_taneja2002@yahoo.com>, parswa16@yahoo.co.in, pkswain365@hotmail.com, sudhakarpd2@yahoo.com, "subramanian leo" <subramanian.leo@gmail.com>, vijayalok@gmail.com, upmasrivastava@gmail.com, sudh190864@yahoo.co.in, srivastavas1@yahoo.com, srjiv25@yahoo.com, nidhisri27@gmail.com, srimanu@hotmail.com, singari@mp.nic.in, priyanup@yahoo.com, anoop201@yahoo.co.uk, "anoop srivastava" <anoop_srivastava@vsnl.net>, "alok b2" <alok_b2@yahoo.co.in>, medrags@yahoo.com, absonlinejkd@yahoo.co.in, roopasrinivasan2010@gmail.com, "Mr Gudey Srinivas" <g.srinivas@hry.nic.in>, srinivasias@gmail.com, aksonik2002@yashoo.co.in, sondhrk@yahoo.co.in, visol54@hotmail.com, raji-

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jainmanjusha@rediffmail.com, neeraj26-jain@hotmail.com, "rajeevk.jain" <rajeevk.jain@nic.in>, sanjeeversha@yahoo.co.in, adtmc@vsnl.net, handanil@rediffmail.com, guptaajeevan@rediffmail.com, "j n gupta2000" <j_n_gupta2000@rediffmail.com>, kkg1956@yahoo.co.uk, guptmanju@yahoo.com, jayashreehr@gmail.com, agoswami@bol.net.in, hisgrewal@hotmail.com, akgulati@hotmail.com, akguptacpwd@gmail.com, "seema gaur" <seema_gaur@yahoo.com>, "ghosh subir2001" <ghosh_subir2001@yahoo.co.in>, asgill51@yahoo.com, goilapoonam@yahoo.com, cessotheetough@gmail.com, sanjaygahlot@hotmail.com, jaygalgotia@gmail.com, parthoganguly@rediffmail.com, anil27958@gmail.com, mkguptand@yahoo.com, hiteshawasthy@hotmail.com, "nirmal azad" <nirmal.azad@gmail.com>, dpbagchi@gmail.com, sunilbajpai@gmail.com, parambal@gmail.com, gbalachandhran@yahoo.co.in, dircp@bol.net.in, sbanerjee@arpg.nic.in, bangarajesh12@rediffmail.com, "ashima irs" <ashima_irs@yahoo.co.in>, hemasatya@yahoo.com, pcbarnwal57@hotmail.com, 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parnav" <khullar.parnav@gmail.com>, sunita@del3vsnl.net.in, arvini2004@yahoo.co.in, "cherry toppon" <cherry_toppon@yahoo.com>, kochak@vsnl.net, raviskochak@hotmail.com, pravirkishn@hotmail.com, gm@bestundertaking.com, vijayvikramk@yahoo.com, "d kumar" <d_kumar@yahoo.co.in>, gajendrakmr31@gmail.com, "g kumar" <g_kumar@hotmail.co>, maneeshkumarmalhotra@yahoo.co.in, rajeevkumar19663@gmail.com, rajnv61@yahoo.com, rakesh@dod.delhi.nic.in, "skumar ifs" <skumar_ifs@yahoo.co.in>, "Mr Sanjay Kumar" <sanjay.garg@nic.in>, sanjayirs88@gmail.com, dplc@ndf.vsnl.net.in, mukulkumar@ub.nic.in, "nkagar bly" <nkagar_bly@yahoo.com>, prasoondeep@hotmail.com, valsakumar@hotmail.com, prasantkumar2004@yahoo.co.in, praveenkumar@yahoo.com, aceo@maavaishnodevi.org, meetpuneet@rediffmail.com, "Jivandeep Singh Kahlon" <fa@bbmb.nic.in>, kumarsmita1@gmail.com, subodh142@gmail.com, sunil2563@yahoo.co.in, skumarifs@rediffmail.com, vinodkumar4@hotmail.com, topo@satyam.net.in, lava@sify.com, "gurcharan lamba" <gurcharan.lamba@gmail.com>, "dr kusumlataq" <dr.kusumlataq@gmail.com>, iliberhan@hotmail.com, ysmahiwal@gmail.com, unmandy@yahoo.com, "iipa maiti" <iipa.maiti@gmail.com>, ashishmaiti@gmail.com, "Ashish Kumar Maiti" <ak.maiti@nic.in>, "buddhadev majumdar" <buddhadev_majumdar@yahoo.co.in>, "shobha majumdar" <shobha_majumdar@hotmail.com>, bsmalik2001@yahoo.com, lokendramalikiipa@gmail.com, seemalik@hotmail.com, "jayant manikar" <jayant_mankikar@hotmail.com>, manchanda62@gmail.com, rkminocha@rediffmail.com, gmathew@bsnl.in, anandmathur@europa.com, irmathur2006@yahoo.co.in, "mdan mathur" <mdan_mathur@yahoo.com>, medicksrn@yahoo.com, jrlmeena@hotmail.com, meenajp@gmail.com, "trmeena" <trmeena@yोजना.nic.in>, drpkmehtotra@gmail.com, ajaymehta06@gmail.com, kumararunmehta@hotmail.com, naresh195757@yahoo.com, "menon moca" <menon.moca@nic.in>, pcmishra@hotmail.com, shailendrakm@gmail.com, jpmisra@yahoo.com, dgof@giasec101.vsnl.net.in, "pradeep misra40" <pradeep_misra40@hotmail.com>, "anuradha mitra" <anuradha_mitra@rediffmail.com>, polres@mha.nic.in, "s c mittal" <s_c_mittal@hotmail.com>, "vijay mittal" <vijay.mittal@nic.in>, ycmodi@gmail.com, mohan@hotmail.com, "tushar ranjan mohanty" <tushar_ranjan_mohanty@rediffmail.com>, "mohapatra cs" <mohapatra_cs@hotmail.com>, majojkumarmohapatra99@gmail.com, "ashok murarka" <ashok_murarka@yahoo.com>, mutrejaak@indiatimes.com, mnambiar58@yahoo.co.in, leenanandan@hotmail.com, yognarain@gmail.com, shov2@hotmail.com, bvl@yahoo.com, umangnarula@hotmail.com, igprison@tn.nic.in,

tsang100@gmail.com, cmnayar@yahoo.com, satishnawathe@yahoo.co.in, dcsnegi1958@yahoo.co.in, meenakshinegi@hotmail.com, "nigam anju" <nigam_anju@hotmail.com>, edp@fci.delhi.nic.in, vpackirisamy@gmail.com, "jayapal pj82" <jayapal_pj82@yahoo.com>, "kiran palsule" <kiran_palsule@yahoo.co.in>, secypla@trp.nic.in, sanjaypanda1955@yahoo.com, sureshpanda@yahoo.com, "pande kd" <pande_kd@rediffmail.com>, tanupande@hotmail.com, direnp@bol.net.in, bkpandey56@hotmail.com, pandeyindevar@gmail.com, "kpandey 2000" <kpandey.2000@hotmail.com>, muralidharpandey@yahoo.co.in, vpamit87@yahoo.co.in, rsparmar@yोजना.nic.in, bipul69@hotmail.com, "joy vazhayilp" <joy.vazhayilp@gmail.com>, jpawadia@yahoo.com, sppiplani@yahoo.co.in, "Anand Prakash" <anand.p9@nic.in>, "anuradha 1966" <anuradha_1966@hotmail.com>, "Sh. R. Giriraj" <director@nisd.gov.in>, satyenp22@yahoo.com, "VED PRAKASH" <vedprakash@nic.in>, Harbinderkprasad@yahoo.co.in, kalispudiraviprasad@gmail.com, "Devi Prasad" <d.prasad@nic.in>, prdprasad@yahoo.com, "ss prasad" <ss.prasad@nic.in>, vcmrao@gmail.com, ananyaray@hotmail.com, "amk reddy" <amk.reddy@gmail.com>, "palle reddy" <palle_reddy@hotmail.com>, reddywr@hub.nic.in, "Saheli Ghosh Roy" <saheli.ghosh@nic.in>, sudiptaroy@rediff.com, vpr18@columbia.edu, rajavp@yahoo.com, rajesh88ifs@gmail.com, "hb rajaram" <hb_rajaram@rediffmail.com>, pwrlegankar@kvic.gov.in, pwr@vsnl.net, "Punhani Saroj (Ms)" <punhanis@cag.gov.in>, "saroj punhani" <saroj_punhani@hotmail.com>, mohamp9@yahoo.com, pyarelalvb@hotmail.com, kgkrishnan@vsnl.net, raghcvg@gmail.com, huram@rediffmail.com, vipsy20012002@yahoo.co.in, "sk raina2004" <sk_raina2004@yahoo.co.in>, "pragya saksena" <pragya.saksena@gmail.com>, gssandhu31@yahoo.co.in, ssaran59@yahoo.com, sksardana@gmail.com, "sarkar mtc" <sarkar_mtc@hotmail.com>, smsahai@indiatimes.com, madhusahay58@yahoo.co.in, ammetasaini@gmail.com, "ashima sumesh" <ashima_sumesh@yahoo.com>, "saksena aditya" <saksena.aditya@gmail.com>, aksharmacpawd@yahoo.com, aksharma@ap.gov.in, ashwini59i@yahoo.com, bhavana1965@gmail.com, chand56@gmail.com, jysharma2000@yahoo.com, sarkaradrm@rediff.com, keopl@eth.net, jksarma@usa.net, vanajans@hotmail.com, "satpathy cb" <satpathy.cb@ongcl.com>, "Ms R Savithri" <rsavithri@nic.in>, anuragsaxena1953@yahoo.com, "gopalhari saxena" <gopalhari_saxena@rediffmail.com>, manchusan@yahoo.com, ased@indiatimes.com, ukxen@hotmail.com, senapaty@yahoo.co.uk, anilsengar58@gmail.com, deepasengarnr@yahoo.com, amritas07@rediffmail.com, as22r@yahoo.co.in, sharmajojo@gmail.com, "for rajiv" <for.rajiv@gmail.com>, drshailja@yahoo.com, dyecoadv@gmail.com, sks11375@yahoo.com, "sunil s109" <sunil_s109@yahoo.co.in>, "WCRLy KOTA" <drm@ktt.railnet.gov.in>, "msensarma" <ms.sharma@nic.in>, "mamta shankar" <mamta.shankar@nic.in>, "sheikh ejaz62" <sheikh.ejaz62@gmail.com>, "shivakumar yareseeme" <shivakumar_yareseeme@yahoo.co.in>, sudhaker99@yahoo.co.in, "singh amaresh" <singh.amaresh@gmail.com>, "s balwinder" <s.balwinder@yahoo.com>, bps67@rediffmail.com, dbsriar@gmail.com, Jharkhandtourism@yahoo.com, dipakigs@yahoo.com, singhgurdeep2002@hotmail.com, hpsadhna@yahoo.in, digacjpr@cbi.nic.in, "Harry jat29" <Harry_jat29@yahoo.com>, "hulas" <hulas@nic.in>, "dr madhu1962" <dr_madhu1962@yahoo.com>, param1956@yahoo.com, kamalpreetsingh@rediffmail.com, mahavir1961@yahoo.co.in, vimson@yahoo.com, singhnarin@yahoo.com, nivasingsh@hotmail.com, pankaj26singh@gmail.com, pksnsg4@gmail.com, pksingh13@yahoo.com, pksingh63@rediffmail.com, "s satinder" <s_satinder@hotmail.com>, vishy34@rediffmail.com, mdncvo@sancharn.in, amitcowshish@hotmail.com, stutikacker@ubnic.in, "ak pandey04" <ak_pandey04@yahoo.co.in>, smsrathaur@yahoo.co.in, archanaicas1981@rediffmail.com

Sent: Tuesday, April 25, 2023 2:50:42 PM

Subject: DPC Forthcoming Training Programme from May to June 2023

Dear Sir/Madam,

Delhi Productivity Council (DPC) is a non-profit making autonomous Techno-Managerial organization, was established in 1959 and is affiliated with National Productivity Council (under Ministry of Commerce & Industry, Govt. of India) and the Delhi Administration, Govt. of N.C.T. of Delhi for promoting productivity culture in Industrial as well as Service Organizations in India, through training & consultancy services, apart from organizing residential, non-residential as well as in-company programs.

We are pleased to inform you that the DPC will be organizing the following Management Development Residential Training Programme in the month May to June 2023. Details of the Training programs (Brochure enclosed) to be held from May to June 2023 are as under -

1. Training Programme on "RTI and Preventive Vigilance for Organizational Transparency" to be held from 22nd to 26th May 2023 at Gangtok (Sikkim).
2. Training Programme on "Managing Competence at work for High Performance" to be held from 19th to 23rd June 2023 at Srinagar (J&K)

We are confident that your esteemed organization would like to take advantage of these learning events and sponsor a couple of participants from different verticals. You are requested to kindly go through the brochure and nominate a few officials to take advantage for the benefit of your organization. Kindly send us the nomination(s) at the earliest.

Assuring you of our best services at all times. An early action in this matter will be highly appreciated and please feel free to contact us for any query.

Thanks & Regards,

Yours sincerely,
on behalf of **Delhi Productivity Council**
-sd-

(**Sanjeev Bhardwaj**)
Asst. Director (Trg.)
Delhi Productivity Council
9818663122 / 7042662227

2 attachments



3-RTI and Preventive Vigilance for Organizational Transparency- May 2023.pdf

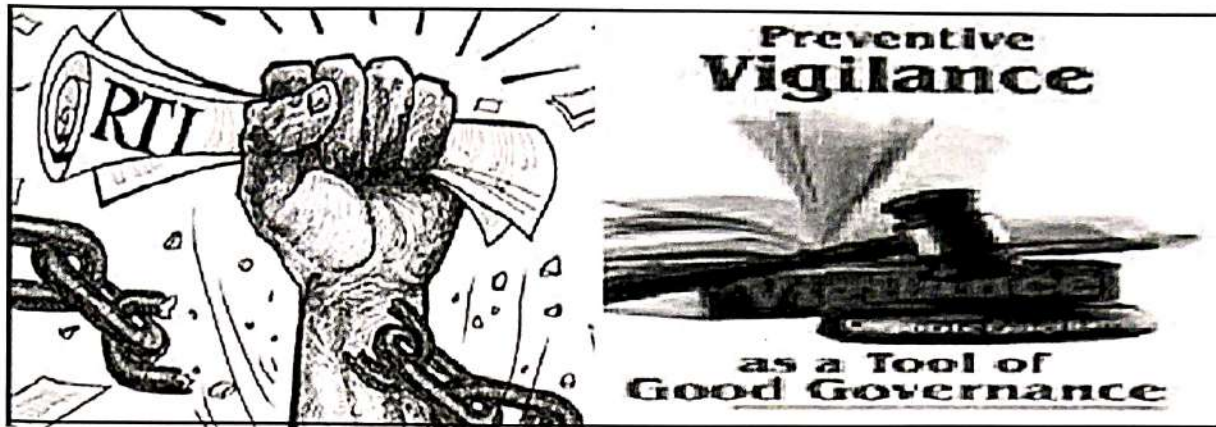
720K



4-Managing Competence at Work for High Performance- June 2023.pdf

711K

**MANAGEMENT DEVELOPMENT PROGRAMME
ON**



**RTI AND PREVENTIVE VIGILANCE FOR
ORGANIZATIONAL TRANSPARENCY**

FROM

22ND TO 26TH MAY 2023

AT

GANGTOK (SIKKIM)



ORGANISED BY

DELHI PRODUCTIVITY COUNCIL

**PLOT No.2, INSTITUTIONAL AREA, SECTOR 9,
DWARKA, NEW DELHI – 110077**

TEL.:011-45575734,

MOB.: 9818663122 / 9818531870 / 7042662227 / 9899760431

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WEBSITE:- www.delhiproductivitycouncil.com

ABOUT DELHI PRODUCTIVITY COUNCIL (DPC)

DPC is a not-for-profit autonomous Techno-Managerial organization, was established in 1959 and is affiliated with National Productivity Council (under the Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Govt. of India) and the Delhi Administration, Govt. of N.C.T of Delhi for promoting productivity culture in India.

DPC has been providing consultancy and training services in the field of Productivity, Vigilance, Human Resources Management, Information Technology, Finance, Security, Safety, etc., to the Government and Public & Private Sector organization for almost six decades in India.

ABOUT THE PROGRAMME

The Right to Information Act or simply RTI, is an Act that aims to promote transparency across government institutions in India. The Act came into existence in 2005, after sustained efforts of anti-corruption activists. It is termed as revolutionary because it opens government organizations up for scrutiny. Equipped with knowledge about RTI, a common man can demand any government agency to furnish information.

Preventive Vigilance is adoption of various measures to improve systems and procedures to eliminate or reduce corruption. Standardization, automation, leveraging technology, transparency, accountability, control & supervision, training, and awareness are tools of preventive vigilance in which use of information technology plays a pivotal role as it reduces interface and discretion. The main objective of Preventive Vigilance is not to wait for commission of an offence but to ensure its prevention by identifying the vulnerable areas in the organization & plugging the loopholes.

Organizational transparency is a philosophy of sharing appropriate and non-confidential information freely to benefit the organization and their stakeholders – employees, customers, investors, government, and society. Transparency is often cited as essential to the trust stakeholders place in organizations. In the past two decades, more focus in transparency has taken shape across different domains of organization post surfacing of prominent corporate scandals in both national and international levels. Both RTI and Preventive vigilance can act as a perfect catalyst for maintaining and sharing information with stakeholders to provide foundation for organizational transparency.

OBJECTIVE OF THE PROGRAMME

At the end of the training, Participants shall be able to understand.

- Overview, history, and background of RTI Act.
- Provision and obligations of public authorities under RTI and role of various PIOs.
- Overview of Central Vigilance Commission and other vigilance institutes.
- Concept Of Disciplinary Authority, Its Roles and Functions, vigilance angles and its dimensions, etc.
- Overview and need of Organisational Transparency.
- Role of RTI and Preventive Vigilance towards promoting Organizational Transparency.

CONTENTS

The following topics shall be covered during the training-

- Basics of RTI and its various provisions
- Procedure to be followed while relying to RTIs,
- Role of various officials
- Role of Central Vigilance Commission and its activities
- Administrative Vigilance and its types
- Concept of Disciplinary Authorities
- Inquiry process and Inquiry Report
- Need of Organizational Transparency in current scenario
- Organizational Transparency in Government Sectors

LEVEL OF THE PARTICIPANT(S)

The Programme is meant for Employees across all levels (Junior, Middle & Senior) Executives, Managers, Officers, Engineers, Under Secretaries, Section Officers, Dealing Assistants, etc., from Vigilance & Officers handling disciplinary action matters, Finance, Administration, Security, Projects, HR, Purchase, Commercial, Personnel departments, PS/PA, Stenographer working in Ministries, Central Govt. Offices / State Govt. or Public & Private Sector Undertakings, Subordinate Offices of the Govt., Union Territories, Nationalized Banks & Financial Institutions, Boards, Administrative Bodies & Cooperative Sectors and others who are directly involved with prevention of corruption and keeping the organization clean of corrupt elements.

FACULTY AND PEDAGOGY

The program will conduct by senior specialists of DPC and seasoned professionals drawn from Industry with hands on experience in dealing with difficult situations in this area. This training program will be interactive and will consist of lectures, discussions, case studies role plays, experiential activities, and group presentations.

COMPLETION CERTIFICATE

A completion certificate will be given to the participant at the end of the programme.

VENUE, DATE, & TIME ↴

VENUE: GANGTOK (SIKKIM)

DATE: 22ND TO 26TH MAY 2023

CHECK-IN TIME: 11:00 A.M. ON 22ND MAY 2023

CHECK-OUT TIME: 10:00 A.M. ON 26TH MAY 2023

Programme Fee

For Member(s) of DPC

Single Occupancy – Rs.58,000/- plus GST @18% per participants

Twin Sharing* - Rs.43,000/- plus GST@18% per participant

For Non-Member(s) of DPC

Single Occupancy – Rs.60,000/- plus GST @18% per participants

Twin Sharing* - Rs.45,000/- plus GST@18% per participant

* Twin sharing is available only for organizations nominating even number of participants of same gender.

Note - Bulk Nomination(s) for 3 or more participants - More 3% Discount on Fees

FACILITIES & SERVICES

(I) RESIDENTIAL PARTICIPANTS:

- Participants will get room, bed tea (in room service), break-fast, lunch, dinner and tea during programme time, Programme Kit & Sightseeing.
- Participants will have to make their own travel arrangements to reach the programme venue.

- Participants accompanying spouse will have to pay extra Rs. 2000/- per day inclusive (all Meals) directly to the hotel.
- Extra's in Room Services to be paid by the Participants to the hotel directly. Services like STD calls, Laundry, Drinks / Mineral Water, Snacks, Food in Room & Extra Bed, etc.
- For Check-in before and check-out after the programme dates the extra Hotel charge will be borne by the Participants.

NOTE: Kindly carry your photo ID for self and family (if accompanying)

(II) NON-RESIDENTIAL PARTICIPANTS:

- Participants will get Programme Kit, Lunch, Tea during programme sessions and sightseeing.

(III) AIRPORT/ RAIL TRANSFER: To be arranged by the participants at their own cost.

REGISTRATION FOR THE PROGRAMME

Please send us the name(s) of the participant(s) through electronic remittances i.e., e-mail at: dpcim1984@gmail.com / dpc_1959@rediffmail.com along with the participant(s) fee as per following -

MODE OF PAYMENT

- The fee may preferably be transferred by Bank Draft/Cheque/RTGS/NEFT/IMPS/ECS in favour of Delhi Productivity Council to our A/c. No. 1502002100002418 with Punjab National Bank, Dwarka, Sector-10, New Delhi – 110075.
- IFSC Code : PUNB0444700 & MICR CODE 110024244, CURRENT A/c Type.
- DPC PAN CARD NO.: AAATD0844P
- GSTIN NO. : 07AAATD0844P1ZJ

Participation fee is non-refundable once nomination is confirmed. However, substitution can be made, or the fees can be adjusted against future nominations. DPC reserves its right to cancel or postpone the programme for any reason whatsoever and in such case of cancellation / postponement any fees paid to DPC shall be refundable in full or can be carried forward for adjustment against nominations to future programme(s).

Please feel free to contact for any Query at below address -

PLEASE ADDRESS YOUR ENQUIRIES TO:

Shri Sanjeev Bhardwaj,
Asst. Director (Training),
C/o DPC Institute of Management,
Plot No. 2, Institutional Area,
Sector – 9, Dwarka, New Delhi – 110077
Mob: 9818663122 / 9818531870
E-mail - dpctraining2020@gmail.com / dpc_1959@rediffmail.com

LAST DATE FOR RECEIVING NOMINATIONS: 15TH MAY 2023

For best outcome we intend to limit programme intake to 25 participants and therefore request you to send in your nominations at the earliest.

MANAGEMENT DEVELOPMENT PROGRAMME

ON



MANAGING COMPETENCE AT WORK FOR HIGH PERFORMANCE

FROM

19TH TO 23RD JUNE 2023

AT

SRINAGAR (J&K)



ORGANISED BY

DELHI PRODUCTIVITY COUNCIL

PLOT No.2, INSTITUTIONAL AREA, SECTOR 9,
DWARKA, NEW DELHI – 110077

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ABOUT THE PROGRAMME

People can be the greatest source of strength as well as stress at work. Irrespectively of the Industry, the contemporary organizations are facing myriad challenges like ever-changing complex and dynamic external environment, retention of top talent, changing employee expectations, increased role of HR analytics, managing diversity at work, etc.

To overcome these challenges, identify and optimizing the practices, that are required to achieve the strategic direction through competence management, play a significant role. Thus, competence management is the foundation of improved performance and high productivity in organization. But many managers find it difficult to manage competencies at work.

In this regard, this training programme will be helpful for leaders and managers to manage and develop competence at work, to deliver the organizational objectives. It will also help in improving cognitive, managerial, personal effective and other skills that predict superior performance at work.

CONTENTS

The following topics shall be covered during the training-

- Identifying core competencies
- Leveraging on the existing competencies
- Developing team and individual level competencies
- Development and career pathing
- Goal setting for peak performance.
- Developing leadership competencies
- Managing diverse workforce

LEVEL OF THE PARTICIPANT(S)

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COMPLETION CERTIFICATE

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VENUE, DATE, & TIME ↴

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DATE: 19TH TO 23RD JUNE 2023

CHECK-IN TIME: 11:00 A.M. ON 19TH JUNE 2023

CHECK-OUT TIME: 10:00 A.M. ON 23RD JUNE 2023

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- IFSC Code : PUNB0444700 & MICR CODE 110024244, CURRENT A/c Type.
- DPC PAN CARD NO.: AAATD0844P
- GSTIN NO. : 07AAATD0844P1ZJ

Nomination once confirmed cannot be cancelled, however, substitution of participant(s) can be made. In case fees have already been paid and the participant(s) is not able to attend the programme due to any reason then paid fees will be adjusted against future nominations.

DPC reserves its right to cancel or postpone the programme for any reason whatsoever and in such case of cancellation / postponement any fees paid to DPC shall be refundable in full or can be carried forward for adjustment against nominations to future programme(s).

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Asst. Director (Training),
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New Delhi – 110077
Mob: 9818663122 / 9818531870
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Website: www.delhiproductivitycouncil.com

LAST DATE FOR RECEIVING NOMINATIONS: 12TH JUNE 2023

For best outcome we intend to limit programme intake to 25 participants and therefore request you to send in your nominations at the earliest.