

No.42/03/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 18th July, 2023.

To

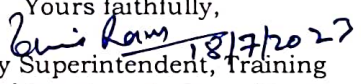
All the Administrative Secretaries of Haryana State.

Subject: - NPC Training Program on Retirement and Well-being after Succession- planning & Handover (PRaWeSH).

Sir/Madam,

I am directed to refer to letter No. IE/GN/T12/478/23-24, dated 07.07.2023 received via e-mail from Sh. Vikas Meena, Deputy Director, National Productivity Council,(Under Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, (Government of India) E-5 GIDC, Electronic Estate, Gandhinagar, Gujarat on the subject noted above & to enclose a copy thereof for necessary action at your end.

It is, therefore, requested to take further necessary action keeping in view of letter No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

Deputy Superintendent, Training
for the Chief Secretary to Govt., Haryana.

Endst. No. 42/03/2023-3Trg.

Dated Chandigarh, the 18th July, 2023

A copy is forwarded to, **Sh. Vikas Meena Deputy Director, National Productivity Council, E-5 GIDC, electronic Estate, Gandhinagar, Gujarat 382028 w.r.t his letter No. IE/GN/T12/478/23-24 dated 7.07.2023** received vide email.


Deputy Superintendent, Training
For the Chief Secretary to Govt., Haryana.



Training Branch <branchtrg@gmail.com>

Request for nominations in NPC Training Program on Retirement and Well-being after Succession-planning & Handover (PRaWeSH).

1 message

vikas.meena@npcindia.gov.in <vikas.meena@npcindia.gov.in>
Reply-To: vikas.meena@npcindia.gov.in
To: branchtrg@gmail.com

Training Branch

7 July 2023 at 12:44

Diary No. 95425

Dated 11/07/2023

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Government of India)

E-5, GIDC, Electronic Estate, Gandhinagar, Gujarat 382028

www.npcindia.gov.in

No: IE/GN/T12/478/23-24

Dear Sir / Madam,

National Productivity Council (NPC), is pleased to announce its Residential Training Program on **PRaWeSH: Program on Retirement and Well-being after Succession-planning & Handover**, From **07th – 11th August 2023 at Goa.**

NPC strives to enhance organizational efficiency and effectiveness through its training courses. This program focuses on equipping participants with essential behavioral, technical, and digital skills, tools, and techniques to achieve ultimate retirement readiness. It benefits both employers and employees by providing valuable insights. The program would cover.

Succession Planning, Health & Wellness, Managing Finances	Transfer of tacit knowledge-Handover, The art-of-let-go: Detaching from Routine Social Security/Medicare/Lifestyle planning	Retirement Planning, Meditation/Yogasan, Giving back to society.
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This training program has been designed for participants across all levels, working in Ministries, Central & State Government Departments, Central and State PSUs, Banks and financial institutions, Boards, Administrative Bodies, Co-operative Sector, Universities, and Academic Institutions, etc.

The program fee is ₹58,500 /- + 18% GST for residential participants, including boarding, lodging, course material kit, and professional charges. For non-residential participants, the fee is ₹36,000 /- + 18% GST, including lunch, course material kit, and professional charges. The program details, including its aim, coverage, participant profile, methodology, faculty, dates, location, payment details, and registration process, are available in the brochure at our website (Brochure Link).

Please take advantage of this opportunity by nominating officials from your organization. If you need further clarification, feel free to contact us at 8866943946 or email us at vikas.meena@npcindia.gov.in. We appreciate your support and look forward to your prompt response.

Thanking you.

Vikas Meena



Deputy Director

For Regional Director

National Productivity Council

(Under Department for Promotion of Industry and Internal Trade,

Ministry of Commerce & Industry, Government of India)

E-5 GIDC Electronic Estate Gandhinagar, Gujarat 382028,

Republic of India.

Contact: +91 88669 43946, +91-79-23287344

vikas.meena@npcindia.gov.in,

www.npcindia.gov.in

NATIONAL PRODUCTIVITY COUNCIL
(Under Ministry of Commerce & Industry, Government of India)

**ANNUAL CALENDAR OF RESIDENTIAL
TRAINING PROGRAMMES (2023-24)**

You can send your nominations on email: vikas.meena@npcindia.gov.in

Sr. No.	Title of Programme (You can Download Program Brochure by clicking on program.)	Date	All Levels	Location	Programme Fee (Excluding GST) in Rs. (Residential)	Programme Fee (Excluding GST) in Rs. (Non-Residential)
1	Advance Course on Secretarial Effectiveness for ES, PPS, PA, PS & Office Staff.	17-21 July, 2023	All Levels	Manali	Rs. 58500 /-	Rs.36000/-
2	Programme on Retirement and Wellbeing after Succession-planning & Handover (PRaWeSH)	07-11 August, 2023	All Levels	Goa	Rs. 58500 /-	Rs.36000/-
3	Productivity Improvement through Team Building and Effective Communication.	18-22 Sept. 2023	All Levels	Goa	Rs. 58500 /-	Rs.36000/-
4	Office effectiveness Management with focus on Lean Office, 5S and Productivity improvement practices.	20 -24 Nov. 2023	All Levels	Jaisalmer	Rs. 58500 /-	Rs.36000/-
5	Digital Transformation through eGovernance & ICT	18-22 Dec. 2023	All Levels	Goa	Rs. 58500 /-	Rs.36000/-

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Government of India)

E-5, GIDC, Electronic Estate, Gandhinagar, Gujarat 382028

APPLICATION FORM FOR NOMINATIONS

Title of Training Programme: Program on Retirement and Well-being after Succession-planning and Handover

Programme Duration (Date): 7th – 11th Aug 2023

Location: **Goa**

Details of Nominated Participants:

Sr No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					

Details of Nominating Authority:			
Name:		Contact No:	
Organization:		Designation	
Address:		Email ID	

Signature

Payment Details for Programme fees (RTGS / NEFT Details; Cheque, DD):

- **ECS Payment Details:** State Bank of India, GIDC Electronic Estate Gandhinagar Branch; A/c No. 39739716062, IFSC Code. SBIN0007949
- In the case of ECS Payment, the payment details should be intimated accordingly along with the UTR number.
- DD/Cheque should be drawn in the name of our regional Office - NATIONAL PRODUCTIVITY COUNCIL payable at GANDHINAGAR, GUJARAT
- **PAN No:** AAATN0402F, **GSTIN:** 24AAATN0402F1ZC