

No.42/08/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 8th August, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - Executive Development Program/ International Study Tour.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of letter No. NCTSR/R/23-47-566 New Delhi dated 27th July, 2023 received from Shri Deepak Kumar, Director (Training), National Council for Training & Social Research, B-11C, Inderprastha, NCR Delhi, Ghaziabad, Uttar Pradesh-201102 has been uploaded on the CS Haryana Website (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instruction No. 22/38/2010-4Trg, dated 21.12.2022

Yours faithfully,

Bansi Ram
08/08/2023

Deputy Superintendent, Training
for the Chief Secretary to Govt., Haryana.

Endst. No. 42/08/2023-3Trg.

Dated Chandigarh, the 8th August, 2023.

A copy is forwarded to Sh. Deepak Kumar, Director (Training), National Council for Training & Social Research, B-11C, Inderprastha, NCR Delhi, Ghaziabad, Uttar Pradesh-201102 w.r.t his Email letter dated 27.07.2023 for information.

Bansi Ram
08/08/2023

Deputy Superintendent, Training
for the Chief Secretary to Govt., Haryana

Fwd: Executive Development Programme-Call for Nominations

1 message

27 July 2023 at 12:16

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

Training Branch

Diary No. 103250Dated 28/07/2023

28
28/7/2023
3Trg.

----- Forwarded Message -----

From: "Sanjeev Kaushal, IAS" <cs@hry.nic.in>
To: "Prabhjot Singh" <ssps@hry.nic.in>
Sent: Thursday, July 27, 2023 3:21:26 AM
Subject: Fwd: Executive Development Programme-Call for Nominations

----- Forwarded Message -----

From: dgm@nctsr.in
To: "Sanjeev Kaushal, IAS" <cs@hry.nic.in>
Sent: Thursday, July 27, 2023 2:09:09 PM
Subject: Executive Development Programme-Call for Nominations

****The authenticity of this message cannot be vouched for. It may be spoofed. Please treat hyperlinks and attachments in this email with caution****

Greetings From National Council For Training & Social Research!
Dear Sir/Madam,

Please find herewith attached.

Kindly do the needful and expecting your confirmation and further response at the earliest.

Thank you.
Regards,

National Council For Training & Social Research

B-11C, Inderprastha, NCR Delhi, Ghaziabad, Uttar Pradesh Pin 201102, India

Ph. +91-120-2682107, 2682110, 2682111

Fax No: +91-120-2682109, WhatsApp No: +91-9212114923

E Mail: info@nctsr.in, info@nctsr@gmail.com, www.nctsr.in

 **Executive_Development_Programme_Call_for_Nominations.pdf** 1690447149.pdf
116K



National Council for Training & Social Research

Plot No B-11, Inderprastha, Tiila Shabajpur, NCR New Delhi, Ghazlabad-201102, India

+91-120-2682107, 2682110, 2682111, Fax No:-+91-120-2682109, WhatsAppNo+91-9212114923

E Mail:-info@nctsr.in, infonctsr@gmail.com, www.nctsr.in

Ref No NCTSR/R/23-47-566

To,
The CHIEF SECRETARY
HARYANA

New Delhi, Dated, 27 Jul, 2023
By E-Mail

Subject:-Executive Development Programme-Call for Nominations

Dear Sir/Madam,

National Council For Training & Social Research (NCTSR), an autonomous body registered Under the Societies Registration Act XXI of 1860 and representative of the various segments of Indian Industry. NCTSR mandate is to impart training to officers of Central/State Secretariat Service and officers of other organized/subsidiary services functioning in the State/Central Secretariat.

Executive Development Programs conducted by NCTSR are delivered on a continual learning philosophy and are ideal for working executives, who are hard-pressed for time and find it difficult to enroll for regular in long-duration Programs. These programs provide an opportunity for a class of people who have not had an opportunity to keep abreast of the latest managerial tools and techniques through formal management education.

List of Executive Development Programs:

S No	Topics	Date & Duration	Venue	Course Fee INR Per Participant + 18% GST Extra	
				Non Residential (RS)	Residential (Twine Sharing) (Rs)
NCTSR 001	"Finance Management in Govt. with Financial & Administrative Powers	06-07 August,2023 (2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 002	Seminar on ISO 9001, ISO 14001 and ISO 45001.	06-07 August,2023 (2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 003	Leadership Excellence and Effective Decision Making.	06-07 August,2023 (2 Days)	VIVANTA KATHMANDU, Patan 44600, Nepal,	36,690.00	56,390.00
NCTSR 004	LEADERSHIP COMPETENCIES FOR ORGANISATIONAL EXCELLENCE.	06-07 August,2023 (2 Days)	Hyatt Place Kathmandu Kathmandu, Nepal, 44614	36,690.00	56,390.00

NCTSR 005	Total quality person (TQP), Work life Balance, Emotional Intelligence	06-07 August,2023 (2 Days)	Hyatt Place Kathmandu Kathmandu, Nepal, 44614	36,690.00	56,390.00
NCTSR 006	Quality Control & Quality Assurance, Under Capacity Building program	06-07 August,2023 (2 Days)	Hyatt Place Kathmandu Kathmandu, Nepal, 44614	36,690.00	56,390.00
NCTSR 007	Project Preparation, DPR Preparation and Core Network, Under Capacity Building program	06-07 August,2023 (2 Days)	Radisson Hotel Kathmandu, Lazimpat, Kathmandu 44600, Nepal	36,690.00	56,390.00
NCTSR 008	Project Management in Construction Industry, Under Capacity Building program	06-07 August,2023 (2 Days)	Radisson Hotel Kathmandu, Lazimpat, Kathmandu 44600, Nepal	36,690.00	56,390.00
NCTSR 009	Modern Survey Techniques Including GIS/GPS & total Station.	06-07 August,2023 (2 Days)	Radisson Hotel Kathmandu, Lazimpat, Kathmandu 44600, Nepal	36,690.00	56,390.00
NCTSR 0010	Total quality person (TQP), Work life Balance, Emotional Intelligence Quality Control & Quality Assurance,	06-07 August,2023 (2 Days)	Hyatt Regency Kathmandu Taragaon, Boudha Kathmandu, Nepal	36,690.00	56,390.00
NCTSR 0011	Stress & Stress Management & Staff Development in Improving Enhancing Efficiency and Behavioral Skills In Government Departments Autonomous Bodies & PSUs.	06-07 August,2023 (2 Days)	Hyatt Regency Kathmandu Taragaon, Boudha Kathmandu, Nepal	36,690.00	56,390.00
NCTSR 0012	Roster Writing and Reservation in Services Govt. Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment Rules In Government Departments Autonomous Bodies & PSUs.	06-07 August,2023 (2 Days)	Grand Hotel Nepal Kathmandu, Nepal	36,690.00	56,390.00
NCTSR 0013	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	06-07 August,2023 (2 Days)	Grand Hotel Nepal Kathmandu, Nepal	36,690.00	56,390.00

NCTSR 014	Book Keeping & Accounting, Accounting Standards & Strategy to Implement Accrual System of Accounting in Government Departments Autonomous Bodies & PSUs.	20-21 August, 2023 (2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 015	Finance Management in Govt. with Financial & Administrative Powers in Government Departments Autonomous Bodies & PSUs. In Government Departments Autonomous Bodies & PSUs	20-21 August, 2023 (2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 016	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	20-21 August, 2023 (2 Days)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 017	Right to Information Act for CPIO and Appellate Authorities	20-21 August, 2023 (2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 018	Construction and Maintenance of Flexible & Rigid Pavements(Including Use of New Materials & Technologies),	20-21 August, 2023 (2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 019	Preparation of DPRs (Incl Cost Estimation) for Building & Roads Projects,	20-21 August, 2023 (2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 020	Procurement & Contract Management for Building & Roads Projects, Quality Control and Material Testing Procedures & Laboratory Practice	20-21 August, 2023 (2 Days)	Hotel Sentinel, Andaman & Nicobar	36,690.00	56,390.00
NCTSR 021	"Office Systems & Office Procedures, E- Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department's Duties in Relation to Social Equity.	24-25 September, 2023 (2 Days)	Hotel Le Maritime Kochi Kerala- 682 510	36,690.00	56,390.00
NCTSR 022	"Stress & Stress Management & Staff Development in Improving Enhancing Efficiency and Behavioral Skills"	24-25 September, 2023 (2 Days)	Keys Select Hotel, Kochi Kochi , Kerala - 682013	36,690.00	56,390.00
NCTSR 023	"Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression"	24-25 September, 2023 (2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00
NCTSR 024	"Implementation VII Central Pay Commission with Focus on Pay Fixation and New Pension Rules	24-25 September, 2023 (2 Days)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	56,390.00

NCTSR 025	"Establishment Rules & General Administration Matters"	24-25 September,2023 (2 Days)	Taj Malabar Resort & Spa Cochin, Kerla, India	36,690.00	56,390.00
NCTSR 026	MS-Power Point, MS-Office Suite, MS-Word, MS-Excel	24-25 September,2023 (2 Days)	Taj Malabar Resort & Spa Cochin, Kerla, India	36,690.00	56,390.00
NCTSR 027	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	08-09 October,2023 (2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	36,690.00	56,390.00
NCTSR 028	Project Preparation, DPR Preparation and Core Network, , Under Capacity Building program	08-09 October,2023 (2 Days)	The Grand Dragon Ladakh Old Road, Sheynam, Leh- UT Of Ladakh,India	36,690.00	56,390.00
NCTSR 029	Project Management in Construction Industry,	08-09 October,2023 (2 Days)	Singge Palace Hotel, Leh Leh, UT Of Ladakh,India	36,690.00	56,390.00
NCTSR 030	Modern Survey Techniques Including GIS/GPS & total Station.and Stress Management. Under Capacity Building program	08-09 October,2023 (2 Days)	Singge Palace Hotel, Leh Leh, UT Of Ladakh,India	36,690.00	56,390.00
NCTSR 031	Construction Management TQM & Safety , CPM as Tool for Construction Management, Project Management for Engineers ,	08-09 October,2023 (2 Days)	Saboo Resorts Leh- UT Of Ladakh,India	36,690.00	56,390.00
NCTSR 032	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management,	08-09 October,2023 (2 Days)	Hotel Northern Singge Leh Leh, Ladakh,India	36,690.00	56,390.00
NCTSR 033	INSIGHTS OF PATENT and TRADEMARK APPLICATIONS FILING & PROCESSING.	08-09 October,2023 (2 Days)	Spic N Span HotelLadakh, Leh,	36,690.00	56,390.00
NCTSR 034	Preventive Vigilance & Strategic Financial Management.	08-09 October,2023 (2 Days)	Spic N Span HotelLadakh, Leh,	36,690.00	56,390.00
NCTSR 035	Work Life Balance and Stress Management.	08-09 October,2023 (2 Days)	Hotel Shangri-la Leh Leh UT Of Ladakh,India	36,690.00	56,390.00

NCTSR 036	BUSINESS EXCELLENCE FOR ORGANIZATIONAL PERFORMANCE.	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 037	INNOVATION & CHANGE MANAGEMENT FOR ORGANIZATIONAL EXCELLENCE.	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 038	Digital Workplace : Essentials for non-IT Executives.	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 039	Building Organizational Excellence in Digital Era.	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 040	Organizational Productivity through Digital, Transformation.	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 041	Supply chain management,	29-30 October,2023 (2 Days)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 042	Construction Management TQM & Safety in Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 043	Change Management, Social Media ethics, Cyber Hygiene, Security Techniques and use of ICT for Database Management & GST Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 044	"Arbitration and Dispute Settlement Mechanism Vis a Vis Construction Contracts" Under Capacity Building in Govt. departments, autonomous bodies	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 045	"Gender Sensitivity & Prevention and Redressal of Sexual Harassment of Women at Workplace" & GST Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 046	"Public Procurement, E – Procurement, Govt. E- Marketplace (GeM) , PFMS & GST " Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 047	"Totality of Project Management" - leading to Certificate In Project Management (CIPM)' Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00

NCTSR 048	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Sarover Portico, Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 049	"Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation & GST Under MACP" Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 050	e-governance & Advance IT TooJs: Transforming Government Sector" & GST Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 051	Hazardous Waste Management and Pollution Prevention Gain valuable skills from a world-class expert in waste management and pollution control. Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 052	"Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting & GST Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 053	Understanding Self – (FIRBO + MBTI), Effective Inter-Personal style and Time management Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 054	Materials management and purchase policy & procedure, E- procurement & GST Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Lemon Tree Srinagar(Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 055	Project Management for Engineers Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
NCTSR 056	Digitalization of HR Practices in Power Distribution Sector Under Capacity Building program	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
NCTSR 057	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules & GST Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
NCTSR 058	Team Dynamics, Leadership and Strategic Vision, Synergy at work and Effective Communication. Under Capacity program Building	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00
NCTSR 059	"Right to Information Act 2005, Case Studies/ Court Cases & Improvement of Record Management System, Citizen Charter& GST Under Capacity Building	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir0	36,690.00	56,390.00

NCTSR 060	Total quality person (TQP), Work life Balance, Emotional Intelligence and Stress Management	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 061	Government e-Market place (Portal), Procurement from GeM , e- tendering, e- Governance & GST	29-30 October,2023 (2 Days)	Hotel Radisson Srinagar (Jammu & Kashmir)	36,690.00	56,390.00
NCTSR 062	PRP/ Schedule IV implementation, general requirements in Food Industry.	05-06 November,2023 (2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 063	Preparation of Expenditure Finance Committee / Standing Finance Committee, Big Data Analytics in Government (Advance)	05-06 November,2023 (2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 064	Managerial / Supervisory Skills, Strategic Planning, Establishment Rules-1& 2	05-06 November,2023 (2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 065	Handling Parliamentary Matters, Policy Formulation to Legislation, Sustainable Development Goals	05-06 November,2023 (2 Days)	Hotel Golden Tulip, Manali, Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 066	Advanced course on Record Management, Economic Reforms and Development	05-06 November,2023 (2 Days)	Snow Valley Resorts & Spa Manali, de Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 067	Drafting of Request for Proposal (RFP)., Monitoring & Evaluation of Government Schemes	05-06 November,2023 (2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
NCTSR 068	Modern Office Management and Modern Performance Management	05-06 November,2023 (2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
NCTSR 069	Rights of Persons with Disabilities (PWDs). Patent Agent Examination	05-06 November,2023 (2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00
NCTSR 070	Office Procedures including Noting and Drafting	05-06 November,2023 (2 Days)	Snow Valley Resorts & Spa Manali, de imachal Pradesh, India	36,690.00	56,390.00

NCTSR 071	Advance Course on RTI Act, 2005 (Problems, Issues and Challenges in RTI Act , 2005 implementation and CIC/SIC Judgments) and Modern Office Management	05-06 November,2023 (2 Days)	Regenta Place Green Leaf Manali Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 072	Advance Course on Secretarial Effectiveness: Capacity Building	05-06 November,2023 (2 Days)	Regenta Place Green Leaf Manali Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 073	Reservation in Services for SC/ST/OBC. Administrative Vigilance:Role of IO/PO., Handling of CAT Cases	05-06 November,2023 (2 Days)	Regenta Place Green Leaf Manali Himachal Pradesh, India	36,690.00	56,390.00
NCTSR 074	Workshop on Noting & Drafting, Effective Cabinet Notes (Basic) & (Advanced).	26-27 November,2023 (2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 075	Basic Management Services, Advanced Management Services, Knowledge Management, Good Governance	26-27 November,2023 (2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 076	Human Resource Management & Liaison Officers (SC/ST).	26-27 November,2023 (2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 077	Citizen Centric & Service Delivery Approach & e-Office.	26-27 November,2023 (2 Days)	Hotel Sterling Ooty Fern Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 078	Big Data Analytics in Government (Basic)	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 079	Orientation Training Programme on Preventive Vigilance.	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 080	Orientation Training Programme on Drafting of charge sheet in Disciplinary Matters	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 081	Digital Transformation of Organisation	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 082	Centrifugal Pumps- how to efficiently operate & maintain them	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 083	Performance Management for Organisational Effectiveness	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00

NCTSR 084	ADMINISTRATIVE EFFECTIVENESS, FOCUS: RTI, PREVENTIVE VIGILANCE & e-PROCUREMENT	26-27 November,2023 (2 Days)	Hotel Sterling Ooty ELK Hill, Ooty, Tamil Nadu, India	36,690.00	56,390.00
NCTSR 085	Gender Sensitisation	03-04 December,2023 (2 Days)	Sterling Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 086	Hands-on training on energy efficiency in electrical utilities	03-04 December,2023 (2 Days)	Sterling Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 087	Advance course on RTI Act, 2005 and Modern Management Practices	03-04 December,2023 (2 Days)	Sterling Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 088	Advance course on modern office and productivity management	03-04 December,2023 (2 Days)	Sterling Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 089	Developing Managerial Leadership Skills	03-04 December,2023 (2 Days)	Sterling Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 090	Productivity improvement and modern office management	03-04 December,2023 (2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 091	Effective spare parts management	03-04 December,2023 (2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 092	Public procurement and contract management/arbitrations	03-04 December,2023 (2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 093	Business Excellence for Organisational Performance	03-04 December,2023 (2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 094	Preliminary Enquiry , Preventive, Administrative, Punitive , Pre ponderence of Probabilty Vigelence	03-04 December,2023 (2 Days)	Hotel Hillock, Mount Abu, Rajeshthan, India	36,690.00	56,390.00
NCTSR 095	Advance Course On Secretarial Effectiveness : Capacity Building	17-18 December,2023 (2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	36,690.00	56,390.00
NCTSR 096	Administrative Effectiveness, Focus: Preventive Vigilance, e-Procurement	17-18 December,2023 (2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	36,690.00	56,390.00
NCTSR 097	Transformational Leadership & Managing Change	17-18 December,2023 (2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	36,690.00	56,390.00

NCTSR 098	Performance Management through Talent Management	17-18 December,2023 (2 Days)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 099	Stress Management for Achieving & Sustaining Performance	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 100	Smart Governance: Public Service Delivery in Digital India	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 101	Digitalization of HR Practices in Power Distribution Sector "Stress & Stress Management "	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 102	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules ,	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 103	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging , Under Capacity Building program in Govt. departments, autonomous bodies & PSUs"	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00
NCTSR 104	"Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIth Pay Commission Report & Grant of Financial Up-gradation , Under MACP"	17-18 December,2023 (2 Days)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	56,390.00

In addition to the above programme other customized Executive Development Programs to the destinations of choice can be organized.

GENERAL INSTRUCTIONS

- Ø Please book the tickets after receiving confirmation from our end.
- Ø The residential Participation fee covers the Professional fees towards training, Board & Lodge of the Participant (S) and site visits. The Non residential fee covers the Training charges, working lunch and sight visits only.
- Ø For accompanying spouse (Single Sharing) and/ or children (in the age group of 5 to 12 years), the tentative charges would be INR.16,600 and INR.9,600 + 18% GST respectively for the entire duration, payable to NCTSR In Advance.
- Ø Acceptance of the nominations is/are subject to the seat availability and receipt of the participation fee latest by last date for Nominations.
- Ø Please note that NCTSR would not provide accommodation before or after the above dates and participants requiring it would arrange the same on their own.
- Ø Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.

- Ø The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- Ø The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- Ø NCTSR shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- Ø Participants are requested to assure their health and safety during the training period and NCTSR will not be liable for medical expenses incurred by the participants during the program.
- Ø NCTSR will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Ø Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- Ø The participants shall be awarded Certificate of Participation on successful completion of programme.
- Ø Participants opting for the residential program should Check into the Hotel on the first day of the course & Check-out will be day 2nd Day of the course.

The Council encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

Inclusions

Stay In 4 Star Hotel, Daily Breakfast, Lunch & Dinner for each participant..

The training professional fee per Participant shall include following:-

Overall program management charges including faculty charges & Training infrastructure charges

PARTICIPANTS' PROFILE

Officials from Central & State Government Departments, Academic Institutions, Public Sector Undertakings, Private Sector Units, Co-operative Sector Organizations, Financial Institutions, NBFCs, Corporations, Labor Unions/Associations

Payment: In advance or before commencement of training program through RTGS/NEFT.

Payment be made through Bank Draft in favor of "National Council for Training & Social Research" payable at New Delhi

Accommodation would be available if confirmed in advance payment before Commencement of the Program.

OUR FACULTY

We have our own regular Faculty. Serving officers are also invited by us as Guest Faculty. All our faculty members have rich experience since they are mostly retired Joint Secretary level officers .

METHODOLOGY

Our main emphasis is on having full involvement of the participants in the subject matter under discussion. Our faculty members deliver lectures interspersed with healthy discussion with participants so as to ensure that they get full grasp of the subject and have clear concept of the rules and their application. Case studies, group discussion, exercises etc. are also held.

Payment for Defence Employees will be received after completion of the course and submission of our pre-receipted Bills. Cheques of Outstation Units will not be accepted.

Substitution of nominees is permitted.

TEA/COFFEE BREAK
PM

11:15 AM to 11:30 AM & 03:15 PM to 03:30

LUNCH

01:00 PM to 02:00 PM

ADMISSION PROCEDURE

Admission will be made on first come first served basis only. Intimation regarding admission of the nominee to the program will be communicated as soon as possible after the receipt of nomination.

PROGRAMME DURATION & SCHEDULE

It will be a two days Technical Workshop . Timing will be 9.30 am to 5.30 pm daily. There will be 4 sessions each day. Each session will be of 75 minutes duration.

REPORTING TIME

The participants are to report for registration at 9:00 AM at Venue.

ARRANGEMENTS BY US

Accommodation Breakfast, Dinner & Working Lunch, Tea/Coffee with Snacks, Course material, Pad, Pen, Bag/Folder, Participation Certificate , Photography.

Transport:-The candidates have to make their own arrangements upto the Venue.

Participants opting for residential accommodation are requested to go directly and check-in into the Hotel.

Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for reasons unforeseen & beyond our control.

You can call the Central Line +91-9212114923 for any queries regarding the EDP.

We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only.

Kindly do the needful & expecting for confirmation and further response at the earliest.

Yours Truly,

For National Council for Training & Social Research



Deepak Kumar

Director (Training)

