

No.42/28/2023-3Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 09th August, 2023.

To

All the Administrative Secretaries of Haryana State.

Subject: - Capacity Building Training Programmes- Nomination regarding.

Sir/Madam,

I am directed to refer to D.O. Letter No. 3/02/2021-CBU, dated 07.08.2023 received via e-mail from Sh. Antony Cyriac Adviser, Department of Economic Affairs, Ministry of Finance, Government of India, New Delhi on the subject noted above & to enclose a copy thereof also for necessary action at your end.

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,

Bansi Ram
16/08/2023

Deputy Superintendent, Training
for the Chief Secretary to Govt., Haryana.

Endst. No. 42/28/2023-3Trg.

Dated Chandigarh, the 09th August, 2023

A copy of the above is forwarded to, **Sh. Antony Cyriac Adviser, Department of Economic Affairs Ministry of Finance Government of India, Room No. 67-B, North Block, New Delhi -110001, w.r.t his email letter dated 09.08.2023.**

Bansi Ram
16/08/2023

Deputy Superintendent, Training
For the Chief Secretary to Govt., Haryana.

Fwd: Capacity Building Training Programmes - Nomination regarding.

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

Training Branch

8 August 2023 at 08:47

Diary No. 108012

Date 09/08/2023

From: "Sanjeev Kaushal, IAS" <cs@hry.nic.in>
To: "Prabhjot Singh" <ssps@hry.nic.in>
Sent: Monday, August 7, 2023 7:13:22 AM
Subject: Fwd: Capacity Building Training Programmes - Nomination regarding.

3
09/08/2023
3 Trg.

Sir/Madam,

Find enclosed the trailing emails for information and necessary action please.

Regards

PS/CS

From: "Sabri Bin Kasim" <cbu-dea@gov.in>
To: "Dr K. S. Jawahar Reddy, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "PABAN KUMAR BORTHAKUR, IAS" <cs-assam@nic.in>, "Chief Secretary Bihar" <cs-bihar@nic.in>, "Chief Secretary Office" <cs-office.cg@gov.in>, "Puneet Kumar Goel IAS Chief Secretary" <cs-go@nic.in>, csguj@gujarat.gov.in, "Sanjeev Kaushal, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "Shri Sukhdev Singh" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Iqbal Singh Bains" <cs@mp.nic.in>, chiefsecy@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csnag@nic.in>, "Shri Pradeep Kumar Jena" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Vijay Bhushan Pathak" <cs-skm@hub.nic.in>, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY GoUP" <csup@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "Shri H K Dwivedi" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Mr Rajeev Verma IAS" <cs.pon@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, "ADMIRAL CHD" <admr-chd@nic.in>, "Administrator DNH DD" <administrator-dd-dnh@nic.in>, "Praful Patel" <lk-admin@nic.in>, "cs-jandk" <cs-jandk@nic.in>, comsecyutladakh@gmail.com, cs@maharashtra.gov.in
Cc: "ANTONY CYRIAC" <a.cyriac@nic.in>, "Harish Yadav" <harish.yadav@nic.in>, "Kunal Bansal" <kunal.bansal@gov.in>
Sent: Monday, August 7, 2023 4:57:30 PM
Subject: Capacity Building Training Programmes - Nomination regarding.

Respected Sir/Madam,

Pls find attach herewith a copy of DEA's D.O. letter dated 7/8/2023. DEA is organizing training programs on regular basis for officials involved in infrastructure project conceptualization, structuring, planning, implementation and monitoring. These programs are oriented to create understanding on areas like Infrastructure Finance, PPP, Project Management, negotiation, litigation etc.

2. In this process, nominations of Group A officers involved in infrastructure project planning and approvals, monitoring, or implementation are sought for participating in the forthcoming training programs as detailed below:

- (a) National Institute of Industrial Engineering (NITIE), Mumbai - (Course Date: 28th August, 2023 to 01 Sept. 2023), (Course Outline: Procurement & Risk Management)
- (b) IIM Kozhikode - (Course Date: 4th Sept. 2023 to 8th Sept. 2023), (Course Outline: Basic Understanding of PPP and its Operations)
- (c) National Law School of India University (NLSIU), Bangalore - (Course Date: 4th Sept. 2023 to 8th Sept. 2023) (Course Outline: Government Litigation and Contract Management)
- (d) IIM Bangalore - (Course Date: 11th Sept. 2023 to 15th Sept. 2023) (Course Outline: Capital Structure Decision and Project Finance)
- (e) S. P. Jain Institute of Management and Research, Mumbai - (Course Date: 11th Sept. 2023 to 15th Sept. 2023) (Course Outline: Project and Infrastructure Cost Management and Control)

3. It is, therefore, requested to kindly provide nominations (as per the Proforma attached) for the above mentioned training programs to this Department.

4. Nominations for the training program to be held at NITIE, Mumbai (dated 28 August, 2023 to 01 Sept. 2023) may kindly be provided on priority basis (i.e. by 20/8/2023 positively).

Further Confirmation of participation of the nominated Officers (if selected) for the said trainings will be conveyed separately by DEA. SOP for the nomination process is attached for reference.

Regards

Ankit, Section Officer
Capacity Building Unit, IPP Division
DEA, M/o Finance
4th Floor, STC Building,
Janpath, New Delhi - 110001
Ph: 9891186736

3 attachments

 **D.O. letter dated 7 August, 2023.pdf**
4093K

 **SOP - Training Nomination (1).pdf**
73K

 **Nominalton Proforma.docx**
20K

अंटोनी सिरियक
सलाहकार
Antony Cyriac
Adviser



आर्थिक कार्य विभाग
वित्त मंत्रालय
भारत सरकार
Department Of Economic Affairs
Ministry Of Finance
Government Of India

D.O. No. 3/2/2021-CBU

Dated: August 7, 2023

Dear Sir/Madam,

Infrastructure Finance Secretariat established under Department of Economic Affairs (DEA) is organizing training programs on regular basis for officials involved in infrastructure project conceptualization, structuring, planning, implementation, and monitoring.

2 These programs are oriented to create understanding on areas like infrastructure finance, Public Private Partnerships, project management, negotiation, litigation, etc. DEA has prepared training calendar for upcoming months in partnership with premier institutions in the country. The following five training programs are scheduled to be held in the first half of **September 2023**.

Sr. No.	Training Partner	Date (Tentative)	Course Outline and Remarks	No of Participants (Maximum)
1	NITIE Mumbai	28 th Aug – 01 st Sep 2023	Project Procurement & Risk Management Project Procurement & Risk Management PM GatiShakti and Project Management, Overview of Infrastructure Projects in India, Project Planning and Scheduling; Challenges in Public Procurement Project procurement Management; Practical Aspects of Project Procurement; Project Risk Management; Case Studies in Project Risk Management, Risk Assessment, Participants Presentations	25
2	IIM Kozhikode	04 th – 08 th Sep 2023	Basic Understanding of PPP and its Operations Project monitoring & control, Scheduling; Project Management KPIs, Project readiness assessment, Project Financing basics, financial viability checks Program benefits assessment, Investment decision making; Introduction to Quantitative Analysis, Legal aspects of a PPP, Markets & Competition, Corruption, Development & Governance; Risk Analysis: real risks associated with PPPs; Project Evaluation basics: Why is it important; Project Evaluation techniques PPPs: Success & Failure from India – discussion session	35
3	NLSIU Bangalore	04 th – 08 th Sep 2023	Government Litigation and Contract Management Introduction to World Legal Systems and Traditions; Interpretation to Law and Legal Systems; Tender Process Litigation; GFR & CVC Guidelines; Drafting Standard Documents and Compliance, Industry standards; Grounds for deviation from standard documents; Administrative Law, Important Clauses in Contracts; Arbitration; Litigation; Dispute Resolution Strategy; Negotiation	30

Room No. 67-B, North Block, New Delhi-110001
Tel. : +91-11-23094140, E-mail : a.cyriac@nic.in

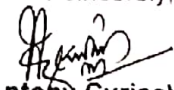
4	IIM Bangalore	11 th – 15 th September 2023	Capital Structure Decision and Project Finance Infra-Projects: Issues and Challenges; Assessing Project Financial Feasibility; Project Financing Structures: Full Recourse, Non-Recourse and Limited Recourse Models; Project Appraisal: Developer's & Lender's Perspective; Capital Structuring and Cost of Capital; Term Sheets in Project Financing; Key Features and Negotiation; PPPs - Concession Framework, Different Models, Bid Variables and Evaluation; Infrastructure Investment Trusts; Risk Analysis; Sharing and Mitigation & Lessons from unsuccessful PPPs; Managing Long Term Contracts & Dispute Resolution	30
5	SP Jain, Delhi	11 th – 15 th September 2023	Project and Infrastructure Cost Management and Control Introduction to Infrastructure and Project Cost Management and Control; Project Cost Planning and Budgeting; Project Cost Estimation and Analysis; Cost Management in Infrastructure Projects; Earned Value Management; Cost Control Techniques; Risk Management and Cost Control; Budget Monitoring and Control; Cost Management and Control for Public Infrastructure Projects; Cost Management and Control for Public-Private Partnership Projects; Value Gap Finance	40

3. You may kindly nominate Group A Officers involved in infrastructure project planning and approvals, monitoring or implementation for participating in these training programs as per the proforma enclosed. The nomination for the training programme in NITIE may kindly be sent latest by **20th August 2023**; for programmes in IIM Kozhikode and NLSIU by **25th August 2023**; and, for the remaining ones by **1st September 2023**. The nominations, as per the proforma enclosed, may kindly be sent to the email id: cbu-dea@gov.in.

4. Training fees and expenses on account of accommodation and food will be borne by DEA for these training programs. Confirmation of participation of the nominated officers (if selected) for the said trainings will be conveyed separately by DEA (SOP for the nomination process is attached for reference).

Kind regards,

Yours sincerely,


(Antony Cyriac)

Encl: As above.

Line Ministries*

1. Secretary, Department for Promotion of Industry, and Internal Trade
2. Secretary, Department of Agriculture, Cooperation and Farmers Welfare
3. Secretary, Department of Drinking Water and Sanitation
4. Secretary, Department of Food and Public Distribution
5. Secretary, Department of Higher Education
6. Secretary, Department of School Education and Literacy
7. Secretary, Department of Telecommunications
8. Secretary, Department of Public Enterprises.
9. Secretary, Dept. of Water Resources, River Development & Ganga Rejuvenation
10. Secretary, Ministry of Civil Aviation
11. Secretary, Ministry of Food Processing Industries
12. Secretary, Ministry of Health and Family Welfare
13. Secretary, Ministry of Housing & Urban Affairs
14. Secretary, Ministry of New and Renewable Energy
15. Secretary, Ministry of Petroleum and Natural Gas
16. Secretary, Ministry of Port, Shipping and Waterways
17. Secretary, Ministry of Power
18. Secretary, Ministry of Railways
19. Secretary, Ministry of Road Transport and Highways
20. Secretary, Ministry of Rural Development
21. Secretary, Ministry of Steel
22. Secretary, Ministry of Tourism
23. Secretary, Ministry of Youth Affairs & Sports
24. Secretary, Ministry of Micro, Small and Medium Enterprises
25. Secretary, Dept. of Expenditure
26. Joint Secretary, IPP Division, DEA
27. Joint Secretary, ISD Division, DEA
28. Chief Executive officer, NITI Aayog

Note: (* Provide Nominations from Infrastructure Departments/Divisions, Infrastructure Implementing Agencies, Financing Bodies, NIP Nodal Divisions, PPP Cells etc. of the Ministries/Departments)

State Governments/UTs*

1. Chief Secretary, Government of Andhra Pradesh
2. Chief Secretary, Government of Arunachal Pradesh
3. Chief Secretary, Government of Assam
4. Chief Secretary, Government of Bihar
5. Chief Secretary, Government of Chhattisgarh
6. Chief Secretary, Government of Goa
7. Chief Secretary, Government of Gujarat
8. Chief Secretary, Government of Haryana
9. Chief Secretary, Government of Himachal Pradesh
10. Chief Secretary, Government of Jharkhand
11. Chief Secretary, Government of Karnataka
12. Chief Secretary, Government of Kerala
13. Chief Secretary, Government of Madhya Pradesh
14. Chief Secretary, Government of Maharashtra
15. Chief Secretary, Government of Manipur
16. Chief Secretary, Government of Meghalaya
17. Chief Secretary, Government of Mizoram
18. Chief Secretary, Government of Nagaland
19. Chief Secretary, Government of Odisha
20. Chief Secretary, Government of Punjab
21. Chief Secretary, Government of Rajasthan
22. Chief Secretary, Government of Sikkim
23. Chief Secretary, Government of Tamil Nadu
24. Chief Secretary, Government of Telangana
25. Chief Secretary, Government of Tripura
26. Chief Secretary, Govt. of Uttar Pradesh
27. Chief Secretary, Government of Utharakhand
28. Chief Secretary, Government of West Bengal
29. Chief Secretary, Andaman & Nicobar Island
30. Chief Secretary, Pondicherry
31. Chief Secretary, Govt of Delhi
32. Chief Secretary, Govt of Jammu & Kashmir
33. Adviser to the Administrator, Chandigarh
34. Adviser to the Administrator, Govt of Daman & Diu and Dadra & Nagar Haveli
35. Adviser to the Administrator, Govt of Lakshadweep
36. Adviser to the Administrator, Ladkah

Note: (* Provide nominations from Infrastructure related PSUs, Authorities, Departments, Divisions, Infrastructure Implementing Agencies, NIP Nodal Department, PPP Cell, Infrastructure Development Boards etc. of the State/UT)

CPSEs / Authorities

1. National Industrial Corridor Development Corporation Limited
2. Food Corporation of India
3. Central Warehousing Corporation
4. Central Railside Warehouse Company Limited
5. Bharat Sanchar Nigam Ltd
6. Mahanagar Telephone Nigam Ltd
7. Bharat Broadband Network Ltd
8. Telecom Regulatory Authority of India
9. National Projects Construction Corporation Limited
10. Airports Authority of India
11. National Buildings Construction Corporation Limited
12. Housing And Urban Development Corporation Ltd.
13. Central Public Works Department
14. Solar Energy Corporation of India Limited
15. Indian Renewable Energy Development Agency Limited
16. Bharat Petroleum Corporation Limited
17. Engineers India Limited
18. Gas Authority of India Limited
19. Hindustan Petroleum Corporation Limited
20. Indian Oil Corporation Limited
21. Oil India Limited
22. Oil & Natural Gas Corporation Limited
23. Inland Waterways Authority of India
24. National Thermal Power Corporation Limited
25. National Hydroelectric Power Corporation
26. Rural Electrification Corporation
27. North Eastern Electric Power Corporation
28. Power Finance Corporation
29. Power Grid Corporation of India
30. SJVN Limited
31. THDC India Limited
32. Damodar Valley Corporation
33. Container Corporation of India Limited
34. Dedicated Freight Corridor Corporation of India
35. Ircn International Limited
36. Indian Railway Catering and Tourism Corporation
37. Indian Railway Finance Corporation
38. RailTel Corporation
39. Rail India Technical and Economic Service limited
40. Rail Vikas Nigam Limited
41. Rail Land Development Authority
42. National Land Monetisation Corporation
43. National Highways & Infrastructure Development Corporation Ltd.
44. National Highways Authority of India
45. National Mineral Development Corporation
46. India Tourism Development Corporation Limited
47. Sports Authority of India

Municipalities/ Corporations

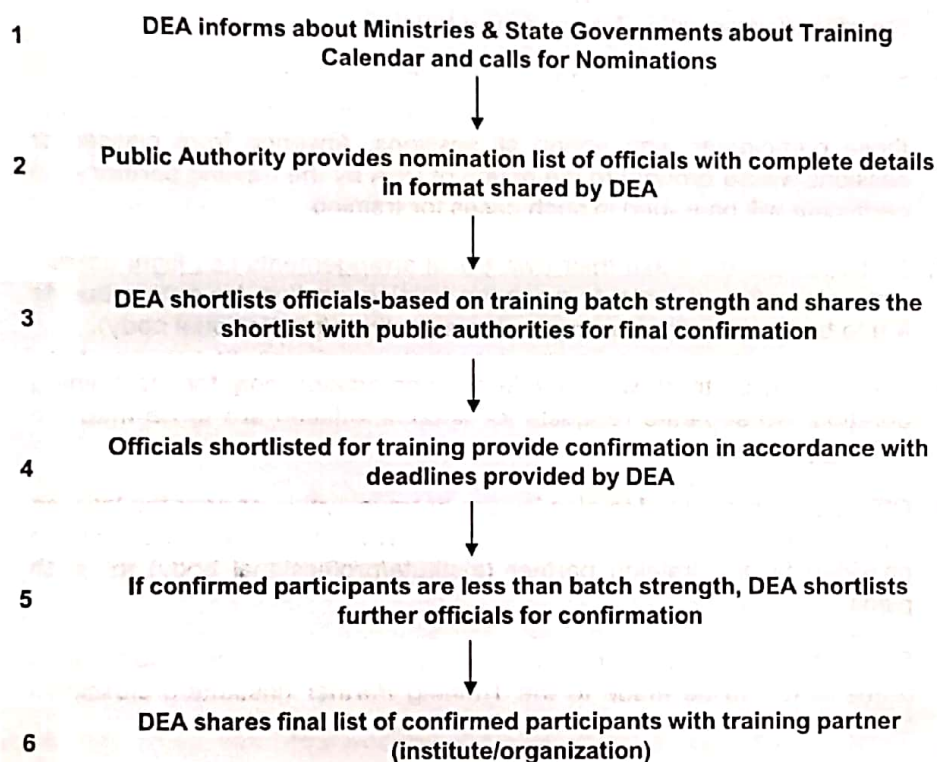
City/ Corporation	State/ UT
Jhunjhunu	Rajasthan
Alwar	Rajasthan
Bhiwadi	Rajasthan
Bhopal	Madhya Pradesh
Jabalpur	Madhya Pradesh
Jaipur	Rajasthan
Mira Bhayandar	Maharashtra
Indore	Madhya Pradesh
Kolkata	West Bengal
Vadodara	Gujarat
Warangal	Telangana
Ahmedabad	Gujarat
Greater Hyderabad	Telangana
Visakhapatnam	Andhra Pradesh
Nashik	Maharashtra
Pimpri Chinchwad	Maharashtra
Surat	Gujarat
Thane	Maharashtra
Navi Mumbai	Maharashtra
New Delhi Municipal Council	New Delhi
Pune	Maharashtra
Hazaribagh	Jharkhand
Puri	Odisha
Aizawal	Mizoram
Berhampur	Odisha
Bundi	Rajasthan
Dwaraka	Gujarat
Rourkela	Odisha
Sambhalpur	Odisha
Thrissur	Kerala
Adityapur	Jharkhand
Chas	Jharkhand
Kollam	Kerala
Kozhikode	Kerala
Nanded Waghala	Maharashtra
Nellore	Andhra Pradesh
Solapur	Maharashtra
Anantapur	Andhra Pradesh
Davanagere	Karnataka
Hubli-Dharwad	Karnataka
Jodhpur	Rajasthan
Kakinada	Andhra Pradesh
Kochi	Kerala
Kolhapur	Maharashtra

Kurnool	Andhra Pradesh
Nagpur	Maharashtra
Panaji	Goa
Tirupati	Andhra Pradesh
Amravati	Maharashtra
Belgaum	Karnataka
Bharatpur	Rajasthan
Bhavnagar	Gujarat
Bikaner	Rajasthan
Chittor	Andhra Pradesh
Cuttack	Odisha
Ranchi	Jharkhand
Ajmer	Rajasthan
Jamnagar	Gujarat
Kota	Rajasthan
Ludhiana	Punjab
Udaipur	Rajasthan
Bangalore	Karnataka
Chennai	Tamil Nadu
Lucknow	Uttar Pradesh
Patna	Bihar
Raipur	Chhattisgarh
Srinagar	J&K
Bhubaneswar	Odisha
Chandigarh	Chandigarh
Dehradun	Uttarakhand

Capacity Building Trainings by Premier Institutes/Organizations: An Initiative by the Department of Economic Affairs

SOP/Guide for Government officials on Training Nomination Process

Below process for selection of officials for in-person trainings designed and sponsored by **Department of Economic Affairs (DEA)**



Important Information:

1. Initial nomination provided by public authority not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA

4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to ensure that the seats are timely substituted/de-allocated and there is no financial loss.
5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings
6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner – no certificate will be issued in such cases for training
7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).
8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made to training partners.
9. Officials are requested to plan leisure or travel within or near the training campus outside of training session hours. No travel arrangement will be provided by the training partner (institute/professional body) for such plans.
10. Site visit/travel requests are not part of the training program, and no such requests are to be made to the Training Partner (institute/professional body).
11. All communication pertaining to nominations are to be **sent via email only** to:

Capacity Building Unit (CBU),
Infrastructure Finance Secretariat (IFS),
Dept. of Economic Affairs, Ministry of Finance, Government of India
4th Floor, STC Building, Janpath, New Delhi 110001
M: +91 9910379001, +91 9891186736
E: cbu-dea@gov.in

Nomination Proforma

Sr No	Name, email and mobile number	Designation	Department/ Ministry/Organization	Work Profile in brief (50 words)	Name of the training nominated for (Please mention the institute name and date of training as well)
1					
2					
3					
4					